



**SPECIAL CITY COUNCIL MEETING**  
Tuesday, February 5, 2019 – 6:00 p.m.  
Hillside Conference Room

**REGULAR CITY COUNCIL MEETING**  
Tuesday, February 5, 2019 – 7:00 p.m.  
City Council Chambers

**Meeting Location**  
El Cerrito City Hall  
10890 San Pablo Avenue, El Cerrito

Rochelle Pardue-Okimoto – Mayor

Mayor Pro Tem Greg Lyman  
Councilmember Paul Fadelli

Councilmember Janet Abelson  
Councilmember Gabriel Quinto

**6:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING**

**1. ORAL COMMUNICATIONS FROM THE PUBLIC**

*All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.*

**2. COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS**

**Action Proposed:** Conduct interviews of candidates for City Boards and Commissions. Interviews may result in an announcement of appointment at the meeting.

**Contact:** Holly M. Charléty, City Clerk, City Management

**3. ADJOURN SPECIAL CITY COUNCIL MEETING**

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| <ul style="list-style-type: none"><li>▪ The special meeting will not be televised.</li></ul> |
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**7:00 PM ROLL CALL - CONVENE REGULAR CITY COUNCIL MEETING**

**1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE – Councilmember Fadelli**

**2. COUNCIL/STAFF COMMUNICATIONS**

*Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.*

**3. ORAL COMMUNICATIONS FROM THE PUBLIC**

*All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers. Kindly state your name and city of residence for the record. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda are taken up at the time the City Council deliberates each action item. Individuals wishing to comment on any closed session scheduled after the regular meeting may do so during this public comment period or after formal announcement of the closed session.*

**4. ADOPTION OF THE CONSENT CALENDAR**

*All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.*

**A. Proclamation – Black History Month**

**Action Proposed:** Pass a motion to approve a proclamation recognizing February as Black History Month in the City of El Cerrito.

**Contact:** Kristin Cunningham, Human Resources Manager, City Administration

**B. Proclamation – Lunar New Year**

**Action Proposed:** Pass a motion to approve a proclamation recognizing the Cultural and Historical Significance of Lunar New Year in the City of El Cerrito.

**Contact:** Kristen Cunningham, Human Resources Manager, City Management

**C. Proclamation – Officer of the Year**

**Action Proposed:** Pass a motion to approve a proclamation commending and congratulating Officer Edward Perales as the 2018 Officer of the Year.

**Contact:** Robert De La Campa, Captain, Police Department

**D. Proclamation – Professional Staff Member of the Year**

**Action Proposed:** Pass a motion to approve a proclamation commending and congratulating Community Service Officer Michael Olivieri as the 2018 Professional Staff Member of the Year.

**Contact:** Robert De La Campa, Captain, Police Department

**E. Proclamation – Volunteer of the Year**

**Action Proposed:** Pass a motion to approve a proclamation commending and congratulating Jerry Duda as the 2018 Volunteer of the Year.

**Contact:** Robert De La Campa, Captain, Police Department

**F. Appointment of Member to Economic Development Committee**

**Action Proposed:** Pass a motion to approve the appointment of Eric Wright to the Economic Development Committee, effective February 5, 2019.

**Contact:** Jennifer Peat, Management Assistant and Committee Liaison; Melanie Mintz, Community Development Director, Community Development Department

**G. Annual Payment for El Cerrito’s Share of the West Contra Costa Integrated Waste Management Authority Operating Expenses for the Calendar Year 2018**

**Action Proposed:** Adopt a resolution authorizing payment for the City of El Cerrito’s share of the West Contra Costa Integrated Waste Management Authority’s operating expenses for calendar year 2018 in an amount not to exceed \$76,400.

**Contact:** Maria Sanders, Operations & Environmental Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

**H. Amendments to the City Classification Plan**

**Action Proposed:** Adopt a resolution amending the City’s Classification Plan to 1) Restore and revise the class specification of Planning Manager; 2) Establish the class of Senior Accountant and establish with an initial control point of \$8,750; and 3) Authorize the reclassification of one Accountant II to Senior Accountant in the Finance Department

**Contact:** Kristin Cunningham, Human Resources Manager, City Administration

**I. Professional Services Agreement with Urban Planning Partners, Inc.**

**Action Proposed:** Adopt a resolution authorizing the City Manager to amend the Professional Services Agreement between the City of El Cerrito and Urban Planning Partners, Inc. in an amount not to exceed \$100,000 bringing the total contract to an amount not to exceed \$145,000 and extending the term of the Agreement through June 30, 2019.

**Contact:** Sean Moss, Acting Planning Manager; Melanie Mintz, Community Development Director, Community Development Department

**5. PRESENTATIONS**

**A. Bay Area Rapid Transit (BART) Plaza Access and Transit-Oriented Development - Request for Proposal Update**

**Action Proposed:** Receive and File.

**Contact:** Melanie Mintz, Community Development Director, Community Development Department; Sean Brooks, Real Estate and Property Development Manager, Bay Area Rapid Transit.

**6. PUBLIC HEARINGS – None**

**7. POLICY MATTERS**

**A. On-Street Parking Studies-Priority Development Area Implementation**

**Action Proposed:** Accept and provide feedback on the *2019 On-Street Parking Studies*.

**Contact:** Melanie Mintz, Community Development Director, Community Development Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

**B. San Pablo Avenue Specific Plan Update**

**Action Proposed:** Receive presentation regarding implementation of the San Pablo Avenue Specific Plan, provide staff feedback on the proposed update, and direct staff to update the Plan and Programmatic Environmental Impact Report.

**Contact:** Melanie Mintz, Community Development Director; Sean Moss, Acting Planning Manager, Community Development Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

**8. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS**

*Mayor and City Council communications regarding local and regional liaison assignments and committee reports.*

9. **ADJOURN REGULAR CITY COUNCIL MEETING** *in memory of former Mayor Ken Berndt.*

The next regularly scheduled City Council meeting is Tuesday, February 19, 2019 at 7:00 p.m. in the City Council Chambers, 10890 San Pablo Avenue, El Cerrito.

***The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.***

- Council Meetings can be heard live on **FM Radio**, KECG – 88.1 and 97.7 FM and viewed live on **Cable TV** - KCRT- Channel 28 and AT&T Uverse Channel 99. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of the Council Meetings can be accessed from the City's website <http://www.el-cerrito.org/streamingmedia>. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at [www.el-cerrito.org](http://www.el-cerrito.org) prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 215-4305 Fax: 215-4379, email [cityclerk@ci.el-cerrito.ca.us](mailto:cityclerk@ci.el-cerrito.ca.us)
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Council.