



Public Works Department

## AGENDA

### SPECIAL MEETING OF THE TREE COMMITTEE

**Wednesday October 24, 2012 - 7:00 p.m.**

**El Cerrito City Hall**  
Hillside Conference Room  
10890 San Pablo Avenue

1. **Roll Call, Self Introductions: Back ground, pertinent interests and vision** (25 min.)
  
2. **Staff Liaison Report** ( 15 min.)
  - a.) Handbook for Appointed Boards, Commissions and Committees
    - Brown Act
    - Roles and Responsibilities
  - b.) Administrative Policy- Staff Support for Boards, Commissions and Committees
  - c.) Maddy Act information
  
3. **Committee Mission and Goals** (10 min.)
  - a.) City Council Resolution 2007-96
  
4. **Discussion of strategies, priorities & projects** ( 30 min.)
  
5. **Comments from the Public**  
*(Each speaker is limited to a maximum of 2 minutes.)*
  
6. **Future Agenda Items and Meeting Schedule** (10 min.)  
Set agenda and date for next meeting (**Action Requested: set agenda and date**)
  
7. **Adjournment**

*Any writings or documents provided to a majority of the Tree Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department located at 10890 San Pablo Avenue during normal business hours.*

#### COMMUNICATION ACCESS INFORMATION

*To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Stephen Prée, Staff Liaison at 215-4382 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.*

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