REGULAR MEETING OF THE
PARK AND RECREATION COMMISSION

Wednesday, January 23, 2013
7:00 pm

El Cerrito City Hall
Council Chambers
10890 San Pablo Ave., El Cerrito

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Management Assistant at 510-559-7001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFT 35.102-35.104 ADA Title II).

1. Roll Call
   a. Present: Manish Doshi, Leslie Goldstein, Gary Hill, Seth Kaplan, & Margo Takemiya.
   b. Absent: Steve Lipson & Robin Mitchell
   c. Staff Present: Christopher Jones, Vivian Brandt, and Bill Driscoll

2. Commission / Staff Communications / Announcements:
   a. Doshi asked for a continuance of the discussion for commission reorganization to the February meeting due to commissioner absences.
   b. Goldstein: Urban Green Taskforce had their first meeting on 01/17/2013. Reviewed the request for proposals that went out 01/23/2013. The proposals are due to the City 02/20/2013. From the proposals a short list will be generated for interviews which will be held 02/28/13. The timeline once the project starts is 12 to 18 months.
   c. Takemiya: The USTA 10 and Under Program will need help again this year in the spring. The name of the program will change to “The Pathway” as a precursor to the Junior Tennis Program. The season will run March 18th-May 5th.
   e. Christopher Jones: Introduced Vivian Brandt as the new Recreation Department, Community Services Supervisor. Facility rentals, fee classes, contracts, summer camps, marketing & publicity.
   f. Brandt: Introduced herself as the new Community Services Supervisor.

3. Oral Communications From The Public: none.

4. Council Liaison Report: Councilmember Jan Bridges
   a. Bridges: Reported having 41 applicants for the different openings on the City Commissions. There was a remarkable group of candidates. MLK Day City held its annual parade and had incredible press coverage on Channel 7.

5. Approval of Minutes: (Action: Approve) Exhibit 1: Meeting Minutes from November 28, 2012. Minutes were passed as presented.

   a. Doshi: Gave an overview about the difficulties with obtaining field permits with WCCUSD.
   
   b. Jones: Chris Jones, Scott Hanin & Karen Pinkos met with Dr. Harter Superintendent of Schools and Bill Fae, Associate Superintendent on 01/10/2013. Expressed concerns of the ongoing process of coming to a new joint-use agreement. Fae pledged to become more involved in the process. There is no draft version of the joint-use agreement and received a draft later that day. The City is not in agreement with the draft submitted by the School District. Not in agreement with:
      i. District use- advance notice criteria is unclear.
      ii. Fees- lays out that the City will pay the school district according to fee schedule & that district will not pay for usage.
      iii. Schedule & Use- complicated/involved process of meeting and deciding use twice a year and agreements could potentially be taken over by District use.

Site specific agreements will be made after the general agreement is solidified by both the City and the District. The City is eager to move forward. Timeline is at least 6-months for a new agreement to be completed.

7. Public Works Update: Bill Driscoll, Maintenance Superintendent
   
   a. Driscoll:
      i. Public Works is getting fields ready (safe & playable) for baseball season.
      ii. Canyon Trail field situation with drainage has been taken care of. The field has been damaged- and Public Works is addressing the issues the best they can.
      iii. Huber Park- creek stabilization is being worked on. The City does not have a timeline for a permanent fix. The temporary fix involves the placement of boulders. Plans that were approved for Huber Park have been stalled due to vacancies in the department.

8. Staff Update:
   
   a. Jones Announcements:
      i. Winter/Spring brochure has been published and mailed. The Recreation Department has increased the number of classes being offered. The online version should be up soon. There is a summer camp preview included. Summer camp registration opens 01/28/2013. There will be a more detailed summer camp/aquatics brochure that will come out late March/ early April.
      ii. Committee on Aging: which is staffed by Janet Bilbas, Senior Services Supervisor- residents would like to form a Foundation that would support Senior Services. This would be a good way to fundraise, increase volunteering, and introduce more special events. An alternative idea is to have a Community Services Foundation and a sub-group for seniors.
b. Hill Announcement: working with Jones to organize a learn-to-ride program in El Cerrito.

9. Items For Next Agenda
   a. None.

10. Reorganization of the Park and Recreation Commission

11. Meeting Adjournment: Doshi- meeting adjourned.

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