



REGULAR MEETING OF THE
PARK AND RECREATION COMMISSION

Wednesday, March 27, 2013
7:00 pm

**El Cerrito City Hall
Council Chambers
10890 San Pablo Ave., El Cerrito**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Management Assistant at 510-559-7001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFT 35.102-35.104 ADA Title II).

1. Roll Call: Chair - Manish Doshi, Leslie Goldstein, Gary Hill, Seth Kaplan, Steve Lipson, Robin Mitchell, Margo Takemiya.
2. Commission / Staff Communications / Announcements
3. Oral Communications From The Public
4. Council Liaison Report: Councilmember Jan Bridges
5. Approval of Minutes: (Action: Approve) Exhibit 1: Meeting Minutes from February 27, 2013
6. Endorse Staff Approval of a Temporary Pop-Up Community Garden at Fairmont Park: Robin Mitchell, Parks and Recreation Commissioner
7. Status Report on Huber Park Infrastructure: Jerry Bradshaw, Public Works Director
8. Status Report of Measure WW Grant Funds: Jerry Bradshaw, Public Works Director
9. Public Works Update: Bill Driscoll, Maintenance Superintendent
10. Staff Update
11. Items For Next Agenda
12. Meeting Adjournment

COMMUNICATION ACCESS INFORMATION *To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call the Management Assistant, at 559-7001 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING*



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Proposed Meeting Minutes

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1. Meeting called to order at 7:00PM by Commission Chair Manish Doshi.
2. Members Present: Manish Doshi, Leslie Goldstein, Seth Kaplan, Steve Lipson, Robin Mitchell, Margo Takemiya.
3. Members Absent:
Gary Hill
4. Commission / Staff Communications / Announcements:
 - a. El Cerrito tennis program has started registration, 20 enrollees thus far, and the registration period carries through March 11, 2013.
 - b. El Cerrito High School Women's Soccer Team won first TCAL Championship.
 - c. Urban Greening: 4 proposals are being reviewed.
5. Oral Communications from the Public: None.
6. Council Liaison Report: Councilmember Jan Bridges
 - a. Bond oversight committee gave a report to City Council
 - b. El Cerrito Officer of the Year: Sid Hubbs
 - c. Climate Action Plan is being reviewed.
7. Approval of Minutes: Meeting Minutes from January 23, 2013 were approved.
8. Reorganization of the Park and Recreation Commission: Reorganization Script
 - a. Motion to nominate Doshi as Commission Chair moved by Lipson.
Motion carries.
 - b. Motion to elect Doshi as Commission Chair moved by Takemiya.
Kaplan seconded motion. Motion carries.
 - c. Chair Doshi called for nominations for Vice Chair.

- d. Motion to nominate Mitchell as Commission Vice- Chair moved by Kaplan.
Motion carries.
 - e. Motion to elect Mitchell as Commission Vice- Chair moved by Takemiya.
Motion carries.
9. Presentation and Overview of Recreation Department's Senior Services Division: Janet Bilbas, Recreation Supervisor.
- a. Senior services overview: Mission is to improve quality of life of every older adult in the city of El Cerrito. Services are offered to adults ages 50 and above. Adults who access the programs are from El Cerrito, Kensington, and the Richmond Annex. The center offers a variety of programs, services and activities.
10. Presentation on Concept of Pop-Up Community Garden at Fairmont Park: Robin Mitchell, Parks and Recreation Commissioner
- a. Proposal was presented for the new Pop-Up garden at Fairmont. Mitchell has been working with El Cerrito Community Garden Network. Long-term goal is to have a pop-up garden at Fairmont Park. Issues that need to be addressed are: Insurance, water supply, grant monies (applied for four, rejected by three), Final project should be finished in April, 2013. Budget is approximately \$3,000.

Public Comment:

Tsering Yangkey

Pam Austin, Treasurer, El Cerrito Community Garden Network

11. Public Works Update: Bill Driscoll, Maintenance Superintendent

12. Staff Update:

- a. Discussion about the school district and field use agreements.
- b. Discussion about solar panel installation at the Community Center.

13. Items For Next Agenda: Next meeting date March 27, 2013. Public Works staff will be in attendance to answer questions regarding El Cerrito parks and specifically Huber Park wash out.

14. Doshi called the meeting to be adjourned. Meeting adjourned February 27, 2013 at 8:19PM.

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