In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Management Assistant at 510-559-7001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFT 35.102-35.104 ADA Title II).

1. Roll Call:
   a. Members Present: Chair Manish Doshi, Leslie Goldstein, Gary Hill, Seth Kaplan, Steve Lipson, Robin Mitchell, Margo Takemiya.

2. Commission / Staff Communications / Announcements
   a. Mitchell: report on Earth Day event at the Community Garden
   b. Kaplan: report on Huber Park Earth Day cleanup
   c. Christopher Jones: report on a verbal agreement that resolves issues surrounding the joint use agreement between the City and West Contra Costa Unified School District.

3. Oral Communications From The Public: None

4. Council Liaison Report: Councilmember Jan Bridges
   a. April 2nd 2013, City Council: adopted a resolution for landscaping and lighting assessment, adopted a strategic plan and Adopted resolution to give MIG $422,000 for the San Pablo Specific Plan.
   b. April 16th 2013, City Council: heard City Budget presentations from staff. The City is reporting a $1million projected imbalance for FY13-14. City is examining pensions, open positions, eliminating vacant positions, and cost of medical and dental benefits.
   c. May 9, 2013 Bike to Work Day.
   d. May 18, 2013 Stege Sanitary District’s 100 year anniversary.

5. Approval of Minutes: (Action: Approve) Exhibit 1: Meeting Minutes from March 27, 2013 were approved. Motion to approve by Commissioner Goldstein. Second from Commissioner Takemiya. Approved unanimously.

6. Presentation on City’s Climate Action Plan: Maria Sanders, Environmental Analyst
b. City’s Climate Action Plan was created in response to council commitment, public concern, threats posed by climate change, and benefits of taking action.

c. The purpose of the plan is to reduce GHG emissions, consistent with AB 32 scoping plan.

7. Discussion on Proposed Change of Community Center Office Hours: Christopher Jones, Recreation Director. The proposed new hours are Monday & Wednesday 8:00 AM -5:00 PM, Tuesday & Thursday 8:00 AM -6:00 PM, Every other Friday 8:00 AM-5:00 PM. Considerations for the new schedule include more consistent staffing and reduced reliance on part-time help.

8. Review Staff Proposed 2013-14 Master Fee Schedule for Recreation Department for Recommendation to City Council: Christopher Jones, Recreation Director (Action: Approve)

   a. Some items have a 3% increase, some are not changing, and all changes are rounded to the nearest dollar.

   b. Amendment made by Chair Doshi to add Lower Canyon Trail to page 3 under “soccer fields.”

   c. Motion to approve increases as proposed by Commissioner Goldstein. Second from Commissioner Lipson. Approved unanimously.

9. Public Works Update: Bill Driscoll, Maintenance Superintendent

   a. Earth Day was a success.

   b. Irrigation repairs continue at the El Cerrito parks.

   c. A new contractor will repair the Cerrito Vista tennis court lights.

10. Staff Update:

    a. Solar Project Update: The project has been delayed due to potential utility line interference. The City is currently re-engineering and the solar roofing has been completed.

    b. Recreation Department’s first E-Newsletter was distributed in March 2013.

11. Items For Next Agenda: None. Next meeting May 27, 2013 at 7:00PM.

12. Meeting Adjournment: Chair Doshi at 8:23PM