MINUTES
REGULAR MEETING
OF THE
TREE COMMITTEE
Monday May 13, 2013 - 7:00 p.m.
El Cerrito City Hall
Hillside Conference Room
10890 San Pablo Avenue

Council Liaison Greg Lyman and Staff Liaison Stephen Prée also present
Absent: Committee Members Bleier, Lee-Rutherford

1. Roll Call- 7:00
   Welcome new Tree Committee appointee Michael Charlton

2. Comments from the Public on non agenda items- No Public Present

3. Report from Council Liaison- Including: Urban Greening Grant contract awarded; Landscape and Lighting Assessment District (LLAD) budget report adopted- without this assessment there would be no street lights or street tree maintenance; The City 2013/14 budget will leave several City payroll positions vacant.

4. Action Items-
   o Approval of the minutes from April 8, 2013: Moved: Hittle, Second: Cheng; Adopted.
   
   o Approval of the City Tree Selection Criteria: Deferred.
   After some background on the list from Prée a discussion regarding how the list should be organized and whether Commercial zones should be designated as a site selection criterion, as Critical Tree list and other questions ensued. It was agreed more organizational work is required for the list. Prée will resubmit the list to the committee for review in the future.

5. Report from Staff Liaison – Prée relayed the fact that the staff liaisons are the secretaries of each committee and provide action notes only; if committee member(s) request more detailed notes the recordings will be made available to them upon request. Gave an announcement of the upcoming State of the City Trees meeting on May 29, 7:00 at City Hall. Update on work with BART and tree list revisions.

6. Discussion of the process to generate a revised Approved City Tree List- Deferred until the City Tree Selection Criteria list is complete.

COMMUNICATION ACCESS INFORMATION
To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Stephen Prée, Staff Liaison at 215-4382 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.

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7. **Discussion of the formation of an Outreach Subcommittee** - Chair Srigo asked for volunteers; Charlton asked for clarification of this item, Pree referred to page 20 Action Item 1-B of the 2007 Urban Forest Management Plan, Lyman referred to the Council Resolution creating the tree committee. Boniello raised the question of how people will access City tree information- how will the committee outreach. Price commented on the value of a walking tour of the City trees to inform the committee on outreach. Srigo said the Approved Tree List would be an outreach tool. Hittle suggested reaching out to residents with vacant tree sites. Srigo asked if this is the time to form the subcommittee. Price posed that this may be too broad a category for a subcommittee. Hittle suggests fine tuning the subcommittee scope. Subject tabled until next regular meeting.

8. **Announcements** - none

9. **Discussion of future committee actions and agenda items** – A discussion on the Special Field Tour Meeting ensued and it was decided to meet June 17 and cancel the Regular Meeting on June 10 at 6:30. Boniello requested a future agenda item be a presentation by Susan Schwartz on the Hillside Natural Area, the committee decided a fall meeting would be best for this.

10. **Adjournment**- 9:12

*Any writings or documents provided to a majority of the Tree Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department located at 10890 San Pablo Avenue during normal business hours.*