El Cerrito Tree Committee Meeting Minutes November 19, 2012
Adopted December 10, 2012

Attendance: Committee Members- Ralph Boniello, Sheauchi Cheng, Janet Hittle, Steve Price. Interested Public- Cathy Bleier

1. Self Introductions
2. Adopt minutes from October 24 Meeting: Motion J. Hittle; Second Steve Price
3. Discussion of Committee Member Terms and Numbers- 12 members 4 year terms
4. Discussion of election and role of officers-
   - Motion made that the term of each office be 1 year: S.Price, second J. Hittle, passed unanimously.
   - Motion to delay election of officers to December: S.Price, second R. Boniello, passed unanimously.
5. Discussion of revision the Master Street Tree List, Master Street Tree Plan
   - Lack of clarity regarding maintenance and improvement responsibilities in the Public Right of Way (PROW) aka Park Strip
6. Report from Staff Liaison regarding bird nesting season, trees on private property and Urban Forestry Maintenance on streets, in parks and in the natural areas.
   - Discussion: past and potential future volunteer tree planting; view pruning and public education on sustainable tree care; public information methods of City street tree program
7. Discussion of the 2007 Urban Forestry Management Plan (UFMP)
   - Inventory status- existing inventory contained in Excel format, new inventory coming in GIS format 2012.
   - Vacant location definition, spacing definitions
   - SF’s Urban Forestry Mapping program, grassroots input
   - Public information access to City street tree program
   - tree planting, concrete removal in , EEMP Grant
   - Irrigation; Place types; Species selection
   - Tasks of Committee in relation to UFMP- see Council Resolution
   - Workshops and public outreach
8. Announcement of Urban Greening Grant Advisory Committee opportunity

Meeting adjourned at 9:49 p.m.