Chair Egherman called the meeting to order at 7:04 PM.

Roll Call
Absent: Miner, Krueger, and Wong.
Also Present: Garth Schultz, Environmental Analyst and Staff Liaison, Melanie Mintz, Environmental Services Division Manager, and Janet Abelson, Council Liaison

1. Membership Update
Certificate of service presented to Benassini and Rome on behalf of the City Council for service to the citizens and City of El Cerrito.

Egherman requested recommendations to fill new vacancies.

2. Comments from Public
None.

3. Approval of Minutes
Motion to adopt the minutes for Regular Committee meetings on October 12 and November 9, 2010 and the Community Involvement and Outreach Subcommittee meetings on August 24 and October 26, 2010. Goudey/Corwin. Passed unanimously.

5. Nominations and Statements for Committee and Subcommittee Chair and Vice Chair - (addressed out of order since Design-Build team not yet present)
Nominations made and statements heard. Pavel nominated Egherman for Chair, seconded by Dandridge. After a brief reflection on the privilege of public service, Egherman accepted.

Rome nominated Weinstein for Vice Chair. Weinstein accepted.

There was some confusion regarding this item. Nominations were made for Chair and Vice Chair and will be voted on in January, along with Subcommittee nominations.

4. Recycling Center Design-Build Presentation and Public Comment
Mintz introduced Design-Build contract team members from Noll & Tam and Pankow and provided brief overview of process schedule with environmental impact evaluation currently in process, February 2, 2011 Design review board assessment, design process to be completed in March, 2011 and the new center opening in early 2012. Chris Noll presented a walkthrough of the design concept followed by questions asked by the public and committee members and answered by Mintz, then breakout into three groups to discuss 1) Site use – circulation, access,
2) information – graphics, wayfinding and 3) zones – expansion of reusable goods. Reconvened as a group and reviewed discussion themes which emphasized reuse of materials, both in terms of reusing items from existing center in construction of the new one and in terms of expanded reuse item exchange potential in the new center, hiring practices for the project in terms of local labor and youth incorporation, and general layout issues.

6. **Subcommittee Updates**

Policy & Programs – Rome discussed potential for using remaining funds from takeout container grant to do outreach to local restaurants and provide incentives to switch to biodegradable containers voluntarily and possible Green Team phone bank involvement in this effort.

She also discussed creating a green resource list for people renting event spaces and updating the Parks and Recreation event space rental contract to encourage voluntary environmental considerations.

Community Involvement & Outreach – Weinstein reported high attendance (40+) at recent BART cleanup event and set a Jan. 22 cleanup for San Pablo, with details yet to be determined.

Environmental films – Pavel/Goudey discussed transportation theme for future film events and discussion broadened across the board along the lines of incorporating other events such as bike to work day or a bike in movie, guest speakers, and public transportation pass giveaways.

5. **Committee and liaison announcements and future agenda items**

   Schultz announced next Earth Day planning meeting on Jan. 12, 2011 at 9:30. Eggerman requested anyone interested in volunteering to be EQC liaison for Earth Day to notify either himself or Schultz.

   Abelson announced city council changes.

   Schultz announced upcoming rate hearings, one for proposed adjustment to IWM fee, the other a public hearing for East Bay Sanitary rate increases.

   Eggerman proposed rescheduling of January 11, 2011 EQC meeting with the exact date to yet to be determined.

6. **Adjournment – 9:09**

**COMMUNICATION ACCESS INFORMATION**

To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Garth Schultz, Staff Liaison at 215-4354 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.

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Any writings or documents provided to a majority of the Environmental Quality Committee regarding any item on this agenda will be made available for public inspection at the El Cerrito Recycling Center Offices at 7501 SchmidtLn., El Cerrito, Monday - Thursday from 9 a.m. to 12p.m. & 1p.m. to 5p.m.