



Environmental and Development Services  
Department

# MINUTES

## OF THE Design Review Board

Wednesday, January 5, 2011  
7:30 PM  
El Cerrito City Hall  
Council Chambers  
10890 San Pablo Avenue

**Roll Call:** Radziah Loh, Maggie Leighly, Glenn Wood, Gary Hill, and Cassandra Adams.

### 1. Council / Staff Liaison Report

Councilman Greg Lyman reported that at their December 6, 2010 council meeting, the Council reorganized with Ann Cheng being appointed as Mayor and introduced Rebecca Benassini as the new Council member. December 15, 2010 meeting, the Council chose a developer for the Recycling Center and approved a Master Plan designation over the Safeway Center at Moeser Lane.

### 2. Comments from the Public

Tom Panas reported on the efforts of Friends of the Library to paint the library and ask the Board for guidance as to the process for Design Review. The Board advised Mr. Panas to consult with staff as to the process.

### 3. Approval of Minutes

Motion to approve the minutes of the December 1, 2010 DRB meeting: Leighly, 2<sup>nd</sup>: Wood. Vote 4-0-1-0. Cassandra Adams abstained due to absence at the meeting.

### 4. Board Member Communication/Conflict of Interest Disclosure

None were reported

### 5. Conceptual Review – Steve's Auto (Mitsubishi Site)

Application: PL10 - 0161  
Applicant: Mathew Friedman  
Location: 11820 San Pablo Avenue  
APN: 501-252-042  
Zoning: CC (Community Commercial)  
General Plan: Commercial/Mixed Use  
Request: Design Review Board consideration for the renovation and reuse of a vacant auto dealership for an auto service use with ancillary auto sales of new and used cars (Chapter 19.38 ECMC)  
CEQA: Exempt, Section 15301, Class 1 – Existing Facilities

Senior Planner Noel Ibalio, presented the case and answered questions from the Board. The Board recommended that the applicant include the following information for the DRB's formal

consideration: 1) paving layout at the driveway and pedestrian entrance; 2) submit paint pallet; 3) show details of the bollards; 4) submit proposed signage; and 5) incorporate native plants into the landscaping.

**6. Staff Communications**

Staff identified possible cases for the February 2, 2011 meeting.

**7. Adjournment:** 9:05 p.m.

DRAFT