



MINUTES
OF THE CRIME PREVENTION COMMITTEE
Wednesday, December 14, 2016 – 7:00 p.m.
El Cerrito City Hall
Hillside Conference Room –second floor
10890 San Pablo Avenue

Call to Order

Committee Chair Nick Arzio called the meeting to order at 7:04 PM.

Roll Call

Members in Attendance: Chair Nick Arzio, Vice-Chair Marty Takimoto, Eugene Go, Bruce Yow, Linda Jolivet

Members not in Attendance: Mollie Hazen and pending member Nathan DeClue

City Council/Staff in Attendance: Lt. David Hartung and Cpl. Brian Elder

Guests/Members of the Public: Cordell Hindler

1. Approval of Minutes:

Moved and carried (Takimoto/Go) to adopt the version of the November 9, 2016, meeting minutes as written.

Aye: Arzio, Takimoto, Go, Yow and Jolivet

Nay: None

Abstentions: None

2. Council / Staff Liaison Reports:

Cpl. Elder spoke about an increase in both automobile burglaries and robberies in the last few months of the year. This issue was something that was covered during the CPC Holiday Safety Forum.

3. Comments from the Public:

Cordell Hindler provided the committee with a sample of Neighborhood Watch bylaws and rosters which can be used by Neighborhood Watch groups.

4. Discussion of Crime Prevention Committee Activities:

a) Illegal dumping subcommittee updates (Chair- Arzio/ Vice-Chair Takimoto).

- Chair Arzio worked with the committee to create a draft of the recommendation which will be presented to City Council regarding the renegotiation of the East Bay Sanitation contract to now include a free bulky item pickup. Cpl. Elder told the subcommittee he would check with the city regarding what the appropriate format is for the recommendation. Chair Arzio told the committee that he would bring a draft of the letter to the City Council the following meeting for review by the members of the committee.

Amendment to minutes made during January CPC meeting

- b) Neighborhood Watch outreach subcommittee updates (Chair-Arzio/ Member Go).
 - Chair Arzio shared an email he received regarding the requirements for creating a new Neighborhood Watch program. Member Go spoke of historical requirements for having a Neighborhood Watch sign erected. The committee discussed examining the existing Neighborhood Watch requirements and updating the requirements.

- c) Recommend addition of online compliment and complaint form to ECPD website (Arzio)
 - Lt. Hartung spoke to the committee about the creation of an online compliment/complaint form. Lt. Hartung noted that the PD is currently attempting to update the existing website which has slowed the implementation of a possible online form. The plan is to include some version of an online document for people to both compliment employees and/or file a formal complaint.
Amendment to minutes made during January CPC meeting

- d) CPC Holiday Safety Forum update (Takimoto/Jolivet/Hazen)
 - Member Jolivet provided the committee with a sample informational safety pamphlet she had received from the Oakland Police Department. Vice-Chair Takimoto talked about the success of the Holiday Safety Forum and about future opportunities for similar events. There was also discussion about utilizing different mediums to reach as many people as possible (i.e. video, pamphlet, etc). Cpl. Elder also advised the committee that there are no CPC give-away items left and more will need to be ordered. Vice-Chair Takimoto has already been given the authority to make a request of up to \$500 for the purchase of give-away items. Vice-Chair also discussed creating a master calendar for the committee to better plan upcoming events such as future safety events.

5. Membership:

Cpl. Elder has still not heard back from prospective member Nathan DeClue. Chair Arzio has been in contact with Mr. DeClue and informed the committee that Mr. DeClue has been out of town for work. Cpl. Elder has sent numerous emails without reply.

Vice-Chair Takimoto also passed out an informational form about the CPC which he had created for the Holiday Safety Forum.

6. Communication Report (Including Neighborhood Watch / Home Security Report):

Cpl. Elder spoke about the continued issues with the CPC voice mail box being inaccessible from an outside line. There are no messages on either the CPC voice mail account or email account. Cpl. Elder informed the committee that currently none of the other committees in the City have their own social media account. The appropriate medium for communicating with the public is the use of the ECPD Twitter and/or Nixle account, City social media accounts and the City calendar.

7. Adjournment:

Moved and carried; adjourned at 8:09 PM. Unanimous.