



Community Development Department

MINUTES

REGULAR MEETING OF THE DESIGN REVIEW BOARD

7:30 p.m.

Wednesday, February 7, 2018

El Cerrito City Hall

Council Chambers

10890 San Pablo Avenue, El Cerrito

This Meeting Place Is Wheelchair Accessible

Roll Call: Chair: Carl Groch; Board Members: Maggie Leighly, Patrick Riley, John Thompson and Glenn Wood.

1. Comments from the Public

No comments were received.

2. Approval of Minutes

Motion to approve the minutes of the December 6, 2017 meeting: Thompson; 2nd Wood

Vote:

Ayes: Groch, Thompson, Wood

Noes: None

Abstain: None

Absent: Leighly, Riley

3. Board Member Communication/Conflict of Interest Disclosure

Nothing was reported.

4. Public Hearing – 1613 Elm Street Duplex

Application: PL17-0021

Applicant: Kevin Stong

Location: 1613 Elm Street

Zoning: RD (Duplex Residential)

General Plan: Medium Density Residential

APN: 502-211-012

Request: Design Review Board consideration of the creation of a duplex

CEQA: The project is not subject to the California Environmental Quality Act pursuant to Section 15270(a), projects which a public agency rejects or disapproves.

Consulting Planner, Elizabeth Dunn, presented the staff report and answered questions from the Board.

Kevin Stong, applicant and architect for the project, presented the project and answered questions from the Board.

City of El Cerrito
Design Review Board Meeting Minutes

The public hearing was opened.

The following speakers addressed the Board:

Sarah Gong, property owner of 1613 Elm Street.

The public hearing was closed.

The Design Review Board provided revisions to the project.

Motion to approve the item with the revisions: Thompson, 2nd: Wood.

Vote:

Ayes: Groch, Thompson, Wood

Noes: None

Absent: Leighly, Riley

Abstain: None

5. Staff Communications

Staff updated the board about upcoming meetings and upcoming projects.

6. Adjournment

8:35pm