



[Link to E-Packet](#)

AGENDA

REGULAR CITY COUNCIL MEETING
Tuesday, March 19, 2019 – 7:00 p.m.
City Council Chambers

Meeting Location
El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

Rochelle Pardue-Okimoto – Mayor

Mayor Pro Tem Greg Lyman
Councilmember Paul Fadelli

Councilmember Janet Abelson
Councilmember Gabriel Quinto

7:00 PM ROLL CALL - CONVENE REGULAR CITY COUNCIL MEETING

1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE – *Councilmember Quinto*

2. COUNCIL/STAFF COMMUNICATIONS
Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

3. ORAL COMMUNICATIONS FROM THE PUBLIC
All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers. Kindly state your name and city of residence for the record. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda are taken up at the time the City Council deliberates each action item. Individuals wishing to comment on any closed session scheduled after the regular meeting may do so during this public comment period or after formal announcement of the closed session.

4. ADOPTION OF THE CONSENT CALENDAR
All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes

Action Proposed: Pass a motion to approve the minutes for the meeting of February 5, 2019.

Contact: Holly M. Charléty, City Clerk, City Management

B. Stop Sign Installation at Various Locations

Action Proposed: Pass a motion to adopt four separate resolutions authorizing the Public Works Director/City Engineer to install stop signs at 1) Gladys Avenue at Norvell Street, establishing an all-way stop; 2) Norvell Street at Schmidt Lane, establishing a one-way stop; 3) Everett Street at Schmidt Lane, establishing a one-way stop; and 4) Tulare Avenue at Jordan Avenue, establishing a one-way stop.

Contact: Anna Bernardes, Engineering Manager/Senior Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. Award Korematsu Middle School Safe Routes to School Improvements Phase 1, C5040

Action Proposed: Pass a motion to approve a resolution 1) Approving plans and specifications for the Korematsu Middle School Safe Routes to School Improvements Phase 1, C5040 Project (Project); 2) Rejecting the bid submitted by Gruendl Inc. DBA, Ray's Electric as non-responsive and accepting the two other submitted bids for the Project; and 3) Authorizing the City Manager to execute a contract in the amount of \$121,100 with AJW Construction and to approve change orders in an amount not to exceed \$14,900 for construction of the Project.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

D. Authorize Annual Report for Landscape and Lighting Assessment District for Fiscal Year 2019-20

Action Proposed: Pass a motion to adopt a resolution directing NBS Local Government Solutions (NBS) to prepare and file the annual Landscape and Lighting Assessment District No. 1988-1 report for Fiscal Year (FY) 2019-20.

Contact: Shannon Collins, Accounting Supervisor, Finance Department; Mark Rasiah, Finance Director, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department.

E. Annual Progress Report on the General Plan 2018

Action Proposed: Receive and File.

Contact: Jeff Ballantine, Associate Planner; Sean Moss, Acting Planning Manager, Community Development Department.

F. Classification Update

Action Proposed: Pass a motion to adopt a resolution amending the City's Classification Plan to 1) Revise and retitle the classifications of Account Clerk and Account Clerk Technician to Finance Technician I and Finance Technician II, respectively; 2) Establish the class of Senior Finance Technician; 3) Revise and retitle the classification of Accounting

Supervisor to Finance Supervisor; and 4) Authorize the reclassification of one Account Clerk Technician to Senior Finance Technician in the Finance Department and one Administrative Clerk to Administrative Clerk – Specialist in the Recreation Department.

Contact: Kristen Cunningham, Human Resources Manager, City Management; Mark Rasiah, Finance Director/City Treasurer, Finance Department; Chris Jones, Recreation Director, Recreation Department

G. Proclamation Recognizing March as American Red Cross Month

Action Proposed: Pass a motion to approve a proclamation declaring March 2019 as American Red Cross Month in the City of El Cerrito and encouraging all Americans to support this organization and its noble humanitarian mission.

Contact: Holly M. Charléty, City Clerk, City Management

5. PRESENTATIONS – None

6. PUBLIC HEARINGS

A. 2019 West Contra Costa County Subregional Transportation Mitigation Program (STMP) Fee Update *Notice published on 3/9/19 and 3/14/19*

Action Proposed: Conduct a public hearing and upon conclusion pass a motion to 1) introduce and hold the first reading by title only, and approve an ordinance amending Chapter 4.52 - West County Subregional Transportation Mitigation Program (STMP) of the El Cerrito Municipal Code; and 2) Adopt a resolution authorizing the City Manager to execute the Master Cooperative Agreement by and among the Cities of El Cerrito, Hercules, Pinole, Richmond and San Pablo, the County of Contra Costa, and the West Contra Costa Transportation Advisory Committee (WCCTAC) for the 2019 Subregional Transportation Mitigation Fee Program with minor changes as approved by the City Attorney.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department; John Nemeth, Executive Director, WCCTAC; Julie Morgan, Fehr & Peers

B. Correction to Calendar Year 2019 Adopted East Bay Sanitary (EBS) Garbage Rate *Notice published on 3/9/19 and 3/14/19*

Action Proposed: 1) Conduct a public hearing and upon conclusion, 2) pass a motion to adopt a resolution establishing the maximum allowable EBS Post-Collection rate for two-cubic yard garbage containers, effective immediately.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer; Will Provost, Acting Operations + Maintenance Services Manager, Public Works Department

7. POLICY MATTERS – None

8. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

9. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, April 2, 2019 at 7:00 p.m. in the City Council Chambers, 10890 San Pablo Avenue, El Cerrito.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Council Meetings can be heard live on FM Radio, KECG – 88.1 and 97.7 FM and viewed live on Cable TV - KCRT- Channel 28 and AT&T Uverse Channel 99. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of the Council Meetings can be accessed from the City's website <http://www.el-cerrito.org/streamingmedia> and is streamed with closed caption. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 215–4305 Fax: 215–4379, email cityclerk@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Council.