1. 7:00 p.m. ROLL CALL – Chair David Zuckermann; Vice-Chair Tara McIntire; Members Ben Chuaqui (left at 7:27pm), Avis Codron, Norman La Force; Absent: Art Machado

2. COMMISSION/STAFF COMMUNICATIONS AND ANNOUNCEMENTS

Director Jones announced that Commissioner Jun Sunseri resigned from the Park and Recreation Commission prior to tonight’s regularly scheduled meeting.

Member Chuaqui commented on the implementation of the Parks and Recreation Facilities Master Plan suggesting starting with no cost and low-cost items.
Member Chuaqui also discussed the structure of El Cerrito’s Public Works and Recreation Departments as it relates to parks maintenance, design and construction.

7. 2020 GOAL SETTING AND COMMISSION WORK PLAN PREPARATION (heard out of order) There was discussion about what background information the Commission would like to receive and review in advance of preparing their 2020 Work Plan including Measure H funds, current budget allocations, Early Wins and other strategic plans of implementing the Parks and Recreation Facilities Master Plan, collaboration and working relationship of the Public Works Department and the Recreation Department, and how to include the Hillside Natural Area into the Work Plan.

3. ORAL COMMUNICATIONS FROM THE PUBLIC - None

4. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS - None

5. APPROVAL OF MINUTES

Moved/Seconded: Members La Force/McIntire. Pass a motion to approve the minutes of the Park and Recreation Commission meeting on October 23, 2019.
Ayes: Chair Zuckermann; Vice-Chair McIntire; Members Chuaqui, Codron, and La Force. Noes: None

6. RECREATION DEPARTMENT NEW STRUCTURE OVERVIEW AND SUPERVISOR PRESENTATIONS
responsible, and statistics. Recreation Supervisor Bridget Cooney discussed
the Adult Services and Programs Division including enrollment and participation
statistics. Recreation Supervisor Eden O’Brien-Brenner gave an overview and
detailed the different programs including changes to offerings offered by the
Childcare Division.

8. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED
PROJECTS
The Parks Projects Status Sheet of funded and unfunded capital improvement
program projects was reviewed and discussed by the Commission and Staff. Staff
reported that the Natural Hillside Area trail name recommendations will go to City
Council in January
Discussion, including a question and answer period followed.

9. APPROVE THE 2020 REGULAR MEETING SCHEDULE FOR THE PARKS
AND RECREATION COMMISSION
Moved/Seconded: Members La Force/Codron. Pass a motion to approve the
2020 Regular Meeting Schedule, the fourth Wednesday of the month at 7:00PM
at City Hall Council Chambers with the exception of, May 2020 6:00PM at Huber
and Cerro Vista Park, June 2020 6:00PM at Poinsett and Tassajara Park, July
6:00PM at Harding and Creekside Park and August 6:00PM at Hana Gardens and
Midtown Activity Center; canceling the meetings on November 25th and December
23rd because of the Thanksgiving and Christmas Holidays and adding a meeting
on December 2nd instead. Ayes: Chair Zuckermann; Vice-Chair McIntire;
Members Codron, and La Force. Noes: None

10. RECREATION DEPARTMENT UPDATE
Staff DiBenedetto reported on the following items: Winter/Spring rECguide,
Winter/Spring activity registration, Pancake Breakfast & Toy Drive, Community
Blood Drive, Crab Feed, Holiday Camp, and Recreation Department holiday
hours.

11. ITEMS FOR FUTURE AGENDAS
• Next Regular Meeting: Wednesday, January 22, 2020 at 7 p.m.
• Other-Power Driven Mobility Devices (OPDMD) Policy – TBD
• Land Acknowledgement – TBD
• Drone Policy – TBD

12. ADJOURNMENT The meeting adjourned at 8:31 p.m.

David Zuckermann Chair
This is to certify that the foregoing is a true and correct copy of the minutes of the regular Park and Recreation Commission meeting of December 4, 2019 as approved by the Park and Recreation Commission.

Christopher Jones, Staff Liaison