MINUTES

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, July 22, 2020 at 7:00 p.m.

VIA TELECONFERENCE

https://elcerrito.webex.com/elcerrito/onstage/g.php?MTID=ef20acfd386a944374666c8b091a569
Event ID: 146 595 6635
Event Password: rGnFvBCD383

Join by Phone: 1-408-418-9388
Access code: 146 595 6635

Pursuant to Executive Orders N-25-20 and N-29-20, and in Response to the COVID-19 Pandemic Teleconference Restrictions of the Brown Act Have Been Suspended, as Well as the Requirement to Provide a Physical Location for Members of the Public to Participate in the Meeting.

Any person wishing to speak to the Park and Recreation Commission on any of these matters is invited to participate via teleconference as described above.

The City encourages submission of written comments in advance to the Park and Recreation Commission via email to cjones@ci.el-cerrito.ca.us prior to the meeting or by contacting the staff liaison listed above.

7:00 p.m. CONVENE REGULAR MEETING

1. ROLL CALL – Present: Chair David Zuckermann; Vice-Chair Tara McIntire; Members Ben Chuaqui, Avis Codron, Norman La Force and Art Machado

2. COMMISSION/STAFF COMMUNICATIONS AND ANNOUNCEMENTS
   None

3. ORAL COMMUNICATIONS FROM THE PUBLIC
   All comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

   Dave Weinstein, El Cerrito resident, member of Trail Trekkers, commented on the importance of trail wayfinding sign project being completed as soon as possible. Weinstein also reported that the Rotary interpretive signs had been installed in the Hillside Natural Area.

4. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS
   Mayor Greg Lyman reported on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.
5. **APPROVAL OF MINUTES**
Moved/Secnded: Members Chuaqui/La Force. Pass a motion to approve the minutes of the Park and Recreation Commission meeting on February 26, 2020. 
**Ayes:** Chair Zuckermann; Vice-Chair McIntire; Members Chuaqui, Codron, La Force and Machado.  
**Noes:** None

6. **RECREATION DEPARTMENT UPDATE**
Update on Recreation Department activities during the COVID-19 Pandemic and other items of interest by Department supervisors and analyst. Recreation Analyst, Sarah DiBenedetto reported on the Administrative and Business Services Division. Supervisor Bridget Cooney reported on the Adult Programs and Services Division. Supervisor Beth Frazer reported on the Aquatics & Facilities Division. Supervisor Taylor Melton reported on the Youth & Sports Division. Supervisor Eden O’Brien-Brenner reported on the Childcare Division.

7. **CITY FISCAL YEAR 2020-21 BUDGET UPDATE**
Receive an update on the Fiscal Year 2020-21 Budget approved by the City Council and next steps. Director Jones reported on El Cerrito’s status pre-pandemic, fiscal impacts from COVID-19 pandemic, budget reductions, potential strategic service reductions and eliminations, and initial General Fund budget strategies. There was further discussion from the Commission surrounding each of these topics.

8. **PARKS AND RECREATION FACILITIES FUNDING PRIORITIES**
Discussion and review of proposed revised park and recreation fund allocations (Measure H, Prop.68 Per Capita and Developer Related Fees) for Fiscal Year 2020-2021 through Fiscal Year 2025. Discussion centered around increasing Measure H expenses for Swim Center maintenance.

   Moved/Seconded: Members La Force/McIntire. Pass a motion to support the recommendation as presented with the condition that the use of Measure H funds to backfill general fund expenses is temporary and reviewed at least every two years.

   **Ayes:** Chair Zuckermann; Vice-Chair McIntire; Members Chuaqui, Codron, La Force and Machado.  
   **Noes:** None

9. **REORGANIZATION OF THE PARK AND RECREATION COMMISSION**
Per City ordinance, select Chair and Vice Chair of the Park and Recreation Commission for 2020-2021.

   **Moved/Second:** Member (Chuaqui/Codron) **Action:** Passed a motion to appoint Member (McIntire) as Chair for a term ending April 2021  
   **Ayes:** Members Chuaqui, Codron, La Force, Machado, McIntire and Zuckermann.  
   **Noes:** None
Moved/Second: Member (Machado/Codron) Action: Passed a motion to appoint Member (Chuaqui) as Vice-Chair for a term ending April 2021 Ayes: Chair McIntire; Members Chuaqui, Codron, La Force, Machado and Zuckermann.
Noes: None

10. ITEMS FOR FUTURE AGENDAS
   • Next Regular Meeting: Wednesday, August 26, 2020 at 7 p.m.
   • Parks and Recreation Facilities Capital Improvement Program (CIP) projects for Fiscal Year 2020-21.
   • Budget Updates for Fiscal Year 2020-21

11. ADJOURNMENT: The meeting adjourned at 10:13pm

Tara McIntire  Tara McIntire
Tara McIntire, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the regular Park and Recreation Commission meeting of July 22, 2020 as approved by the Park and Recreation Commission.

Christopher Jones, Staff Liaison