Pursuant to Executive Orders N-25-20 and N-29-20, and in Response to the COVID-19 Pandemic Teleconference Restrictions of the Brown Act Have Been Suspended, as Well as the Requirement to Provide a Physical Location for Members of the Public to Participate in the Meeting.

Any person wishing to speak to the Park and Recreation Commission on any of these matters is invited to participate via teleconference as described above. Public comments may be submitted one of two ways:

- Via email to cjones@ci.elcerrito.ca.us. Email must contain in the subject line public comments - not on the agenda or public comments - agenda item #.

- Via WebEx using the meeting instructions included above. Each period for public comment will be announced, and attendees may use the “Raise Hand” feature to request to speak.

**Please note - If a member of the public can join via phone only, a request to speak must be submitted via email to cjones@ci.elcerrito.ca.us. The request must contain in the subject line Request to speak - Agenda Item # and must include a name and the full phone number that will be used to call in.

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the Park and Recreation Commission receives your comments prior to taking action, you are strongly encouraged to submit your comments in writing in advance of the meeting.

Comments received up until 12:00 p.m. the day of the meeting will be provided in advance to the Commission and posted online with meeting materials.

Comments received during the meeting and up until the public comment period on the relevant agenda item is closed, will be read into the record and will be limited to a maximum of 3 minutes.

Members of the public are limited to one submission per agenda item. If oral testimony is given AND written comments are submitted during the meeting by the same individual, the written comments will not be read into the record but will be included in supplemental materials posted online after the meeting.

Comments that do not conform to the City’s rules of decorum may be summarized rather than read verbatim. As allowed by the Brown Act, the Chair may limit the total time for public comment to facilitate the completion of business on the agenda.

All comments received by the close of the public comment period will be available after the meeting as supplemental materials and will become part of the official meeting record.

Please note that comments posted online will not include personal information.
7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL – Present:** Chair Tara McIntire; Vice-Chair Ben Chuaqui; Members, Avis Codron, Norman La Force, Art Machado, David Zuckermann

2. **COMMISSION/STAFF COMMUNICATIONS AND ANNOUNCEMENTS**
Commissioner La Force reported on and shared the article in the New York Times featuring the El Cerrito Swim Center.

Member Chuaqui announced that there is a Parks and Recreation Commission subcommittee consisting of Members Chuaqui, Zuckermann and Codron are working with the Arts & Culture Commission that are looking into possible art and signage projects to be implemented in El Cerrito parks.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**
None

4. **COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS**
Recreation Department Director Chris Jones and Mayor Greg Lyman reported on matters of general interest to the Park and Recreation Commission including Council policies, priorities, and significant actions taken. The upcoming Special City Council on September 1, 2020 at 4:30pm and Council meeting on Spetmeber 15, 2020 at 7pm were announced.

5. **APPROVAL OF MINUTES**
**Moved/Seconded:** Members Machado/Codron. Pass a motion to approve the minutes of the Park and Recreation Commission meeting on July 22, 2020.
**Ayes:** Chair McIntire; Vice-Chair Chuaqui; Members, Codron, La Force, Machado, and Zuckermann.
**Noes:** None

6. **CITY FISCAL YEAR 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) FOR PARKS AND RECREATION FACILITIES AND POSSIBLE RECOMMENDATION TO CITY COUNCIL**
Received a presentation on the proposed Parks and Recreation Facilities Fiscal Year 2020-21 CIP Projects. Questions and discussion followed
**Moved/Seconded:** Members Zuckerman/Codron. Pass a motion to recommend the City Fiscal Year 2020-21 Capital Improvement Plan for Parks and Recreation Facilities approval by the City Council.
**Ayes:** Chair McIntire; Vice-Chair Chuaqui; Members, Codron, La Force, Machado, and Zuckermann.
**Noes:** None

7. **RECREATION DEPARTMENT UPDATE**
Staff DiBenedetto reported on the following items of interest to the Commission including the Fall Youth and Childcare programs scheduled for August 24-October 28, 2020; the next phase of planning for Youth and Childcare Programs
set to start in November; the reopening of the Teeter Tot Program for 2-4 ½ year olds, set to start on September 14, 2020; Swim reservations have opened for September; the Gators Swim Team is also still in operation.

8. ITEMS FOR FUTURE AGENDAS
   - Next Regular Meeting: Wednesday, September 23, 2020 at 7 p.m.
   - Parks and Recreation Facilities Capital Improvement Program (CIP) projects for Fiscal Year 2020-21.
   - Budget Updates for Fiscal Year 2020-21.
   - Other-Power Driven Mobility Devices (OPDMD) Policy

9. ADJOURNMENT 8:22pm

Tara McIntire, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the regular Park and Recreation Commission meeting of August 26, 2020 as approved by the Park and Recreation Commission.

Christopher Jones, Staff Liaison