



AGENDA

EL CERRITO MUNICIPAL SERVICES CORPORATION

Monday, May 2, 2011 – 8:45 p.m. or Immediately Following the Adjournment of the Meeting of the City Council of El Cerrito, Whichever is Later

City Council Chambers

Meeting Location

El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

Ann Cheng – Chairperson

Vice Chairperson Tem Bill Jones
Boardmember Rebecca Benassini

Boardmember Janet Abelson
Boardmember Greg Lyman

ROLL CALL

CONVENE MUNICIPAL SERVICES CORPORATION MEETING

1. BOARD / STAFF COMMUNICATIONS (*Reports of Closed Session, commission appointments and informational reports on matters of general interest which are announced by the Municipal Services Corporation & City Staff.*)

2. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the Board Secretary. Remarks are limited to 3 minutes per person. Please state your name and city of residence for the record. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda are taken up at the time the Municipal Services Corporation Board deliberates each action item. Individuals wishing to comment on any closed session scheduled after the regular meeting may do so during this public comment period or after formal announcement of the closed session.

3. PRESENTATIONS – None

4. ADOPTION OF THE CONSENT CALENDAR – Item No. 4A

Consent Calendar items are considered to be routine by the Municipal Services Corporation Board and will be enacted by one motion unless a request for removal for discussion or explanation is received prior to the time the Board votes on the motion to adopt.

A. Minutes for Approval

Approve the following meeting minutes: 1) March 21, 2011 Concurrent City Council/Redevelopment Agency and Municipal Services Corporation; and 2) April 4, 2011 Concurrent City Council/Municipal Services Corporation.

5. **PUBLIC HEARINGS** – None

6. **POLICY MATTERS**

Amendment of Municipal Services Corporation Articles of Incorporation and Bylaws, Application for Tax-Exempt Status, Election of Officers and Adoption of Fiscal Year 2011-12 Annual Budget

1. Adopt a resolution of the Municipal Services Corporation authorizing the amending and restating of the Corporation's Articles of Incorporation, the amending and restating of the Corporation's Bylaws and the filing of federal and state income tax exemption applications.

2. Adopt a resolution appointing officers of the Corporation's Board of Directors.

3. Adopt a resolution approving the Corporation's Fiscal Year 2011-12 budget.

i. 7. **ADJOURN MUNICIPAL SERVICES CORPORATION MEETING**

- Municipal Services Corporation Board Meetings can be heard live on FM Radio, KECG – 88.1 and 97.7 FM and viewed live on Cable TV - KCRT- Channel 28. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of these meetings can be accessed from the City's website: <http://www.el-cerrito.org/gov/>. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is seven days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 215-4305 Fax: 215-4379, email cmorse@ci.el-cerrito.ca.us
- The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Board meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Board.