



## AGENDA

### REGULAR MEETING OF THE ARTS AND CULTURE COMMISSION

Monday, February 27, 2023 at 7:00 p.m.

**Staff Liaison**

Alexandra Orologas | 510-215-4302  
[aorologas@ci.el-cerrito.ca.us](mailto:aorologas@ci.el-cerrito.ca.us)

**VIA TELECONFERENCE**

<https://us06web.zoom.us/j/89079199781?pwd=eTRmUEZkaINGU3FmYzZmZWNoeTkzUT09>

**Webinar ID:** 890 7919 9781

**Webinar Password:** 022323

**Join by Phone:** (408) 638-0968

**Passcode:** 022323

Pursuant to Executive Orders N-25-20 and N-29-20, and in Response to the COVID-19 Pandemic, Teleconference Restrictions of the Brown Act Have Been Suspended, as Well as the Requirement to Provide a Physical Location for Members of the Public to Participate in the Meeting.

Any person wishing to speak to the Arts and Culture Commission on any of these matters is invited to participate via teleconference as described above.

The City encourages submission of written comments in advance to the Arts and Culture Commission via email to [lhuang@ci.el-cerrito.ca.us](mailto:lhuang@ci.el-cerrito.ca.us) prior to the meeting or by contacting the staff liaison listed above.

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#### 7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL** – Chair Courtney Helion; Members: Audrey Faine, George Gager, Patrick Sean Taylor, Andrew Ting
2. **COMMISSIONERS' REPORTS, COUNCIL LIAISON AND STAFF LIAISON REPORTS**
3. **ORAL COMMUNICATIONS FROM THE PUBLIC**  
*Remarks are typically limited to three minutes per person, and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first; remarks on agenda items will be heard at the time the item is discussed.*
4. **APPROVAL OF MINUTES**  
Consider approval of the minutes of the October 24, 2022 meeting. (Attachment)
5. **INTRODUCTION OF ARTS AND CULTURE COMMISSIONERS**
6. **RETURN TO IN-PERSON COMMISSION MEETINGS**  
Informational discussion regarding the City of El Cerrito Legislative Bodies Remote Participation Regulations, effective March 1, 2023. (Attachment)

**7. REQUEST FOR SUPPORT – MESSY ART DAY**

For discussion and possible action, consider request for support from applicant Emily Heard from the El Cerrito Preschool Cooperative (ECPC) regarding Messy Art Day. (Attachment)

**8. ITEMS FOR NEXT MEETING**

**9. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 215-4302. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at [www.el-cerrito.org/acc](http://www.el-cerrito.org/acc).



## **DRAFT MINUTES**

### REGULAR MEETING OF THE ARTS AND CULTURE COMMISSION

Monday, October 24, 2022 at 7:00 p.m.

#### **Staff Liaison**

Alexandra Orologas | 510-215-4302

[aorologas@ci.el-cerrito.ca.us](mailto:aorologas@ci.el-cerrito.ca.us)

#### **VIA TELECONFERENCE**

1. **ROLL CALL** – Chair Helion called the meeting to order at 7:03 p.m. **Present:** Chair Courtney Helion; Members: George Gager, Ann Wiens
  
2. **COMMISSIONERS' REPORTS, COUNCIL LIAISON AND STAFF LIAISON REPORTS**  
Acting Staff Liaison Pinkos provided an update on Staff Liaison Orologas, announced upcoming city council meeting agenda items, the City's financial progress, and election reminder.  
  
Member Wiens announced her resignation from ACC due to her new job and relocation to Southern California.
  
3. **ORAL COMMUNICATIONS FROM THE PUBLIC**  
Buddy Akacić – bid Member Wiens farewell and wished everyone a Happy Halloween.
  
4. **APPROVAL OF MINUTES**  
**Moved/Second:** Member Wiens/Chair Helion **Action:** Motion to approve August 28, 2022, meeting minutes. **Ayes:** Chair Helion; Members Gager and Wiens; **Noes:** None. Minutes approved.
  
5. **2023 REGULAR MEETING SCHEDULE FOR ARTS AND CULTURE COMMISSION**  
Consider approval of the regular meeting schedule for the 2023 calendar year.  
**Moved/Second:** Member Wiens/Member Gager **Action:** Motion to approve 2023 regular meeting schedule. **Ayes:** Chair Helion; Members Gager and Wiens; **Noes:** None. 2023 regular meeting schedule approved.
  
6. **RECRUITMENT EFFORTS**  
Discussion and possible action regarding Arts & Culture Commission's efforts to recruit additional commissioners.  
No reportable action.
  
7. **ITEMS FOR NEXT MEETING**  
Clarify mini grant application, invite past mini grant recipients to provide feedback and update on how the grants were used.

**8. ADJOURNMENT**

The meeting adjourned at 7:49 p.m.

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Courtney Helion, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Arts and Culture Commission meeting of October 24, 2022, as approved by the Arts and Culture Commission.

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Karen Pinkos, Acting Staff Liaison



## MEMORANDUM

**Date:** February 8, 2023  
**To:** El Cerrito Boards, Commissions, and Committees  
**From:** Holly M. Charléty, City Clerk  
**Subject:** Legislative Bodies and Remote Participation Regulations effective March 1, 2023

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As of February 28, 2023 there will no longer be a California state of emergency in effect and therefore El Cerrito legislative bodies will no longer be able to comply with the regulatory requirements to meet under AB361. As a result of this change, **effective March 1, 2023** all City Boards, Commissions, and Committees (City Advisory Bodies) will return to **in-person meetings only** held in the City Council Chambers.

A remote method of participation for members of the public will not be provided. If a member of a City Advisory Body would like to participate in a meeting remotely, they may do so under existing teleconferencing requirements of the Brown Act as outlined below. The City will provide an audio only option in this circumstance. For a member to participate remotely, all of the following conditions must be met:

### BROWN ACT TELECONFERENCING REQUIRMENTS

Authorizes member(s) of a legislative body to participate remotely as long as the following conditions are met:

1. At least a quorum of the legislative body are participating from locations within the city limits of El Cerrito; and
2. The address of each remote location is listed on the agenda; and
3. Each remote location has a copy of the agenda posted 72 in advance of the meeting (in a location that is visible and accessible 24/7); and
4. Each remote location is open and accessible to the public and allows any public in attendance to provide public comment; and
5. All votes are taken by roll call.

### AB2449 LEGISLATION – NOT ELIGIBLE FOR CITY ADVISORY BODIES

While there is new legislation that went into effect on January 1, 2023 (AB2449), which allows certain exceptions for remote participation *without* disclosure and access to the remote location, members of City Advisory Bodies will **not** be eligible to utilize these exceptions.

Under AB2449, if a member participates under these exceptions, the legislative body is **required** to provide an option for public participation via a call-in, internet-based service.

While it is the ultimate goal of the City to eventually provide hybrid meetings for all City Advisory bodies, the City does not currently have the staffing resources to satisfy the statutory requirements. A hybrid meeting requires two to three staff members to facilitate all aspects of these meetings, which occur outside of regular business hours on more than 50% of working days per month.

CITY COUNCIL
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On February 7, 2023 the City Council received a presentation on the changes in legislation, their options for participation, as well as the information and direction provided to City Advisory Body members. You can access the presentation and review the video on the City's website at <https://elcerritoca.portal.civicclerk.com/event/504/media>.

If you have any questions, please feel free to contact your staff liaison or contact me directly at [hcharlety@ci.el-cerrito.ca.us](mailto:hcharlety@ci.el-cerrito.ca.us) | 510-215-4305.

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Alexandra Orologas](#); [Lina Huang](#)  
**Subject:** Online Form Submittal: Arts & Culture Commission Support Application Form  
**Date:** Thursday, January 5, 2023 8:51:58 PM

Caution! This message was sent from outside your organization.

## Arts & Culture Commission Support Application Form

Contact/Applicant Name: Emily Heard

Organization Name (if applicable): El Cerrito Preschool Cooperative (ECPC)

Contact Phone:

Contact Email:

Contact Address:

City/Zip: El Cerrito

Location of proposed event/project: El Cerrito Preschool Cooperative (ECPC) campus

Anticipated number of attendees? 1200

Date(s) & Time(s) of the event: March 19, 2023 10-2

### REQUEST

Type of Support Requested: Financial support

If financial support, how much are you asking from the ACC? \$1000

If venue/vspace, which spaces or venues would you like help procuring? *Field not completed.*

What is your basic budget, and how will it be spent? If you've Our budget is \$5,000 and will be spent on art supplies. We are grateful that we were awarded \$750 last year. We want to request 1,000 this year due to the increased cost of

received funding from ACC in the past, please indicate the history for how much you were awarded. If you're requesting more than you were awarded in the past, please provide justification for the increase. From where else will you receive support? You are welcome to include an additional sheet.

supplies and our expectation to serve a larger community than last year.

Please upload your budget (if applicable)

[Messy Art Day 2022 - Working Budget - Sheet1.pdf](#)

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## PROJECT DESCRIPTION

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Include project description here:

Messy Art Day (MAD) is a long-standing community outreach event 5by El Cerrito Preschool Cooperative (ECPC). It consists of opening the ECPC campus to the public and providing a dozen different stations where kids can engage in hands-on art-making activities. For example, they can make human spin art by squirting paint from a tire swing; pouring multicolored sand through a giant funnel; throwing paint-filled balloons and targets; experimenting with tinted ice cubes, and more.

Messy Art Day's outreach targets families with children under age 4 who may be interested in joining El Cerrito Preschool Cooperative the following year. It also provides a unique experience to current ECPC students and families, and an opportunity for alumni to stay connected with the school. Current families and alumni volunteers staff the event, which had an attendance of up to 1,000 people before the pandemic.

The event returns in 2022 after being canceled for 2 years due to Covid-19. In light of this, we want this event to feel like a safe and fun way for families to engage with their community and us. As parents, ECPC's commitment to Covid-safety was a key component in our decision to enroll or remain at the school, and that commitment will be reflected clearly in the marketing and execution of this event. Our covid protocols include physical distancing, mask requirements, timed entrances, and pre-registration with proof of vaccination.

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The Arts & Culture Commission cares about diverse

We are making this free event open to the public to create access for diverse families.  
We address sustainability by using recycled household materials



audiences and environmental sustainability. Can you tell us how you will address those concerns?

for art projects, such as the igloo playspace we recently built out of 700 recycled milk jugs.

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Have you done a similar event or project before?

Yes

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If yes, 1) what worked well and 2) what would you do differently this time?

1-Our event is a group of parent volunteers who put their heart into this project for their kids, and it is well organized through a year-long planning process. We have 3 food trucks available and have port-o-potties onsite.  
@ We are planning to require prof of vaccination, now that children have access to the vaccine, and will also require masks.

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#### STAFF/PERSONNEL

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# paid staff

0

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# volunteers

50

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If applicable, load additional documents here:

*Field not completed.*

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Email not displaying correctly? [View it in your browser.](#)

## Messy Art Day 2022: Working Budget

Budget for approx 300 kids

Activity / Purpose	Item	Unit cost	Amount	Total Budget Cost	Purchased	Notes
<b>Play Storage</b>						
<b>All stations</b>						
All stations	small shop towels - pack of 50	\$18.70	2	\$37	inc	
All stations	painters plastic	\$8.86	7	\$62	H2I	3 for tunnel through school interior connecting front to back yards donated
All stations	sheets	N/A				
All stations	subtle machine	\$40.00	2	\$80	inc	Teacher Jenny and Hannah donated 1 each total of 4
All stations	subtle solution	\$21.00	2	\$42	inc + list	highly concentrated solution, add water
All stations	1 white (MAD mesh)	\$388.00	1	\$386	inc	
All stations	tarps	\$30.00	3	\$90	inc	we already have 3, purchase 3 more (15'x15')
All stations	tarps for backyard play structure	\$40.00	1	\$40	inc	20' x 30'
All stations	zip ties / binder clips	\$0.10	1	\$40	list	
<b>Art Gallery</b>						
Art Gallery	white gesso		0	\$0		donated by Misena
Art Gallery	tempera paint - gallons	\$24.20	21	\$508	inc	2 gal paint, 1 gal water, all stations 1 gallon per color per station
Art Gallery	inflatable unicorn	\$35.00	1	\$35	list	
Art Gallery	paint brushes - variety, 20 pieces	\$11.00	5	\$55	inc	20 each, amazon
Art Gallery	paint rollers - 90 rolls	\$18.00	1	\$18	inc	use 3 frames set have, buying rolls, amazon catering trays, Jules
Art Gallery	paint trays					
<b>Chemical Reaction</b>						
Chemical Reaction	vinegar, gallon	\$5.29	2	\$11	list - to bag	4 gallons
Chemical Reaction	baking soda					use 1 bag from MAD shed
<b>Crave the Shave</b>						
Crave the Shave	Shaving Cream	\$72.00	1	\$72	list	18 cans in MAD shed, thought it was enough. Ordered 10 more on the day-of via instacart. Station was way more popular than expected!
Crave the Shave	inflatable exercise donut	\$30.00	2	\$60	inc	
Crave the Shave	Food coloring	\$30.00	0		included in test day purchase	Have already
Crave the Shave	mixins to add food coloring, pack of 350	\$8.00	1	\$8	included in test day purchase	Have already
Crave the Shave	mini Squeezees, pack of 3	\$11.00	1	\$11	H2I	want 4 total - inc already bought 1 for testing day (\$10)
<b>Human Spin Art</b>						
Human Spin Art	Squeeze bottles	N/A		\$0		ketchup/mustard bottles in MAD shed - <b>die dye party first</b>
Human Spin Art	tarps					captured above in 'all stations'
Human Spin Art	map heads	\$17.58	1	\$18	H2I	4 total, used 2, 2 saved for next year also on Slide Art
<b>Ice Age</b>						
Ice Age	mini animal figures - pack of 64	\$17.00	1	\$17	inc	use MAD shed inventory + buy 1 pack
Ice Age	Sequins - 1 lb bag	\$30.00	1	\$30	H2I	
Ice Age	Spray Bottles	N/A		\$0		in MAD shed
Ice Age	ice trays - 14 cuber/6 trays (56 cubes)	\$9.00	1		included in test day purchase	inc 1 set purchased from testing day (4 pack for \$9) + donated
Ice Age	food coloring	\$11.00	1		included in test day purchase	inc
Ice Age	salt					Hannah bring
<b>Mud Pool</b>						
Mud Pool	1 blue pool					
Mud Pool	Baking Soda, 13.5 lb bags	N/A	8			8 bags in MAD shed, thought it was more! also for Chemical Reaction 3 bags baking soda for one per water pool in 3P' across - need 95 pounds
<b>Outdoor Pool</b>						
Outdoor Pool	Com Starch	\$3.49	30	\$105	H2I	need to calculate amount - 1lb is 4' by 20' 2 parts starch to 2 parts water - need 108 lb
<b>Outdoor Pool</b>						
Outdoor Pool	Water Beads (Marvel or Outdoor) 1.71 lb bag	\$30.00	4	\$80	inc	1 already purchased for testing day
<b>Paint Catapult</b>						
Paint Catapult	Sponge (tooth) balls	\$14.00	1	\$14	inc	3 already purchase for testing day
Paint Catapult	glywood backdrop					Chase and Jules bringing
<b>Paint Drums</b>						
Paint Drums	tempera paint - gallon					purchased with Art Gallery supply
Paint Drums	paint brushes					purchased with Art Gallery supply
Paint Drums	drumsticks					use MAD shed
Paint Drums	paint trays					Jules' catering trays
<b>Paint the House</b>						
Paint the House	paint brushes					purchased with Art Gallery supply
Paint the House	tempera paint - gallon size					purchased with Art Gallery supply
Paint the House	rollers					purchased with Art Gallery supply
Paint the House	paint trays					Jules' catering trays
<b>House of Sound</b>						
House of Sound	single bells	\$11.00	1	\$11	H2I	H2I donated ribbon, Jules donated conugated metal, other items free from recycling center
House of Sound	acoustic materials	\$74.30	1	\$74	H2I	acres + PVC pipe + vinyl, fabric and beans donated
<b>Pendulum Swing Art</b>						
Pendulum Swing Art	sand - 5lb bags	\$6.00	2	\$12	shove to buy	Hannah donated 2 5lb bags
Pendulum Swing Art	gel food coloring	\$30.00	1	\$30	castle	red, yellow, blue
Pendulum Swing Art	buckets + lids - 5 gallon	\$11.00	3	\$33	inc	from slide art
Pendulum Swing Art	trays for mixing paint and sand					using spare bins from shed

