

Environmental and Development Services Department

## **AGENDA**

# SPECIAL MEETING OF THE PLANNING COMMISSION

7:30 p.m. Wednesday, December 14, 2011 El Cerrito City Hall

Council Chambers 10890 San Pablo Avenue, El Cerrito

## This Meeting Place Is Wheelchair Accessible

**Roll Call -** Chair Margaret Kavanaugh-Lynch; Commissioners: Michael Albrecht, Amy Coty, Bill Kuhlman, Lisa Motoyama, Tim Pine, and Sojeila Maria Silva.

### 1. Council / Staff Liaison Report

#### 2. Comments from the Public

(Each speaker is limited to a maximum of 3 minutes.)

#### 3. Approval of Minutes

Approval of the November 16, 2011 meeting minutes.

#### 4. Commissioner Communication/Conflict of Interest Disclosure

This time on the agenda is reserved for Commissioners to disclose communications from individuals regarding specific agenda items or to state a potential conflict of interest in relation to a specific agenda item.

#### **5. Public Hearing** – Terrace Drive Fence

Application: PL11-0143

Applicant: Missy Stehr-Wood Location: 8457 Terrace Drive

APN: 505-293-001

Request: Planning Commission consideration of a conditional use permit to allow a fence

taller than 3 feet in a front yard, 19.06.030(U.2), ECMC.

CEQA: Categorically Exempt, Class 3 – New Construction or Conversion of Small

Structures (Section 15303, CEQA Guidelines)

#### 6. Staff Communications

#### COMMUNICATION ACCESS INFORMATION

To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Jennifer Carman, Staff Liaison at (510) 215-4330 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.

City of El Cerrito Planning Commission Meeting Agenda

Upcoming agenda items

## 7. Adjournment

## Appeals:

A decision of the Planning Commission may be appealed to the City Council, by the applicant or any El Cerrito resident or property owner, through the filing of a written statement and the payment of an appeal fee of \$291 with the City Clerk within ten calendar days after the decision date. (The applicant may file an appeal for the cost of half the original permit fee.)

Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda will be made available for public inspection in the Planning Division office located at 10890 San Pablo Avenue during normal business hours.