



## AGENDA

### REGULAR MEETING OF THE URBAN FOREST COMMITTEE

Monday November 13, 2023, at 7:00 p.m.

**Staff Liaison**  
Stephen Prée | 510-559-7685  
spree@ci-el-cerrito.ca.us

El Cerrito City Hall  
City Council Chambers  
10890 San Pablo Avenue  
El Cerrito, CA 94530

This Meeting Place is Wheelchair Accessible

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#### 7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL** - Chair Robert Hrubes; Vice-Chair Robin Mitchell; Members, Cathy Bleier, Catherine (Cassie) Hughes, Jennifer Kaczor, Yan Linhart
2. **ORAL COMMUNICATIONS FROM THE PUBLIC and INTRODUCTION BY INDIVIDUALS INTERESTED IN SERVING ON THE ADVISORY BOARD**  
*Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.*
3. **COMMITTEE MEMBER ANNOUNCEMENTS / CHANGES TO THE MEETING AGENDA (10 minutes)**
4. **CITY COUNCIL / STAFF LIAISONS ANNOUNCEMENTS AND REPORTS- (10 minutes)** City Council Liaison and / or City Staff may report on Council policies, priorities, and significant actions taken by the City Council, and / or matters of general interest to the Urban Forest Committee (UFC).
5. **ACTION ITEMS**
  - A. **APPROVAL OF MINUTES – (5 minutes)** Consider a motion to adopt the minutes from the October 9, 2023, UFC meeting.
6. **COLLABORATION WITH THE ENVIRONMENTAL QUALITY COMMITTEE- (5 minutes)** Hear updates, participate in discussion, and consider possible action items regarding collaborating with the EQC.
7. **COLLABORATION WITH THE PARK AND RECREATION COMMISSION- (5 minutes)** Hear updates, participate in discussion, and consider possible action items regarding collaborating with the PRC.
8. **URBAN FOREST COMMITTEE ACTIVITIES, CALENDAR, AND WORK PLAN**  
Hear updates, participate in discussion, and consider possible actions that correspond with development of the Urban Forest Committee Work Plan and calendar of events. (70 minutes)

- A. Urban Forest Committee Annual Budget- discuss options for implementation (*deferred from October*)
- B. City Council ad-hoc subcommittee on City Advisory Bodies recommendations
- C. Arbor Day 2024- (*Hughes & Linhart*)
- D. UFC Work Plan- update discussion (*30 minutes*)
- E. PG&E Moeser Lane Tree Removal Communication- (*Kaczor, Mitchell*)
- F. Future Speakers

**9. ITEMS FROM TONIGHT'S MEETING THAT REQUIRE FURTHER ACTION**  
(*5 minutes*)

**10. FUTURE AGENDA ITEMS-** hear committee member suggestions for future UFC meeting items (*5 minutes*)

- Urban Forestry Grants and Fundraising (Hrubes, Kaczor, Mitchell)
- Work Plan Update
- Arbor Week 2024

**11. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, 510-559-7685. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at El Cerrito Recycling Center during normal business hours.