Chair Egherman called the meeting to order at 7:01 PM.

Roll Call
Present: Chair Egherman, Vice Chair Weinstein, Benjamin, Corwin, Dandridge, Miner, Goudey, Solari
Absent: Huang, Krueger, Pavel, Spitalnik

Also Present: Garth Schultz, Environmental Analyst and Staff Liaison, Janet Abelson, Council Liaison, Karen Pinkos, Assistant City Manager

1. Comments from the public on non-agenda items
None.

2. New member welcome!
Renee Solari was appointed to the Committee by the Council on October 17, 2011. Egherman introduced and welcomed new Committee member Solari.

3. Approval of the Minutes
Weinstein made the motion to adopt the minutes of the regular Committee meeting held on October 11, 2011 seconded by Goudey. Passed unanimously.

4. Report on subcommittee structure
Egherman reported the new approach to subcommittee structure. A draft matrix was created and presented to the committee regarding this topic.

Pinkos handed out an informative article to the committee about the Brown Act, explained further details and offered additional training regarding this topic. The Brown Act is California State Law that applies to all boards, committees and commissions in the City. She explained the difference between a meeting and informal meeting and advised the Committee on the use of e-mail as recommended by the City Attorney. A long discussion about impacts of the Brown Act on how the Committee goes about its business ensued. In the end, members requested future training for the Committee about the requirements of the Brown Act. Pinkos also committed to involve the City Attorney to clarify questions about the EQC subcommittees. Weinstein made the motion to adopt the subcommittee matrix as is, seconded by Solari. Motion was unanimously approved by the Committee.

5. EQC Environmental Film Series Update
Goudey reported over 70 people attended the screening of “Bag It” on October 29, 2011. “New Metropolis” will be the featured film in February 2012. Overhead cost of producing these events is trying to be reduced due to low viewing audience turn out and larger films being shown at the Rialto Cinemas. The current screening fee at the Rialto Cinema costs from $50 - $150. The event flier produced by Schultz worked nicely to promote
event. **Goudey** made the motion for an allowance of $1,500 for the remaining fiscal year, seconded by **Dandridge**. Motion was unanimously approved by the Committee.

### 6. Consideration of upcoming Green Team Events

**Weinstein** reported on a possible clean up event on December 3 with location to be determined. He suggested Baxter Creek since creek is dirty again. Currently, still working on the Chorus frog project and trying to make green team events more educational and hands on. **Weinstein** made the motion to have a clean up of Baxter Creek on December 3, 2011 from 12 pm – 3 pm, seconded by **Corwin**. Motion was unanimously approved by the Committee. **Weinstein** made the motion to have a clean up of Wildlife Garden Event on December 11, 2011 from 1 pm – 4 pm, seconded by **Dandridge**. Motion was unanimously approved by the Committee.

### 7. Community Solar Action Day: November 20

**Goudey** reported about this event taking place worldwide where communities are taking a picture in front of a building where solar instillation can be installed. The purpose of event is to participate in a community action and to reduce carbon footprint. The picture would be posted online on a map with other communities who are participating including the cities of Richmond and Berkeley. **Maria Sanders**, staff (Environmental Analyst) suggested City Hall and the Public Safety Buildings for Solar installation. **Solari** made the motion to take a group picture outside of City Hall at 3:00 pm on November 20, 2011 and also to be an informative event for the public about solar energy, seconded by **Goudey**. **Egherman** suggested Solari to be the lead on the project but **Solari** declined because she was not passionate about the topic but offered her support. It was decided **Goudey** would be the lead, supported by **Solari**.

### 8. Committee activity and project updates

**Egherman** postponed this agenda item to next meeting.

### 9. Announcements and future agenda items

The revision of the city’s animal ordinance was sent to the city’s planning department on November 14, 2009. Its first reading was approved by the council on November 7, 2011. Waiting for the second reading for revision to be approved.

- **Abelson** reported that the City is looking into its building needs primarily the Public Safety building, a property transfer tax, and a public opinion survey for residents needs.
- **Schultz** handed out BCC vacancies throughout city commissions and boards per the City Clerk. The new city website was launched on November 4, 2011 and is still in process of being updated. The Recycling Center is near completion with paving and structural building taking place. The office building is still being constructed off site. Temporary operations at new circular drop off site to begin hopefully by early December.
- **Egherman** announced if anyone is interested in running for Chair to contact him.
- **Pinkos** thanked the committee for all their hard work on the new animal ordinance. She described it as local government at its best.
- **Corwin** would like discussion of the process how to define goals for next year’s annual plan.

### 10. Adjournment

**Egherman** adjourned meeting at 9:18 PM.

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*Any writings or documents provided to a majority of the Environmental Quality Committee regarding any item on this agenda will be made available for public inspection at the El Cerrito Recycling Center Offices at 7501 Schmidt Ln., El Cerrito, Monday - Thursday from 9 a.m. to 12 p.m. & 1 p.m. to 5 p.m.*
## Environmental Quality Committee Subcommittee Matrix

<table>
<thead>
<tr>
<th>Topic Area</th>
<th>Function</th>
<th>Continuing subject matter jurisdiction?</th>
<th>Limited or single purpose?</th>
<th>Regularly scheduled meetings?</th>
<th>EQC Main Body Meetings*</th>
<th>Ad Hoc Meetings*</th>
<th>Special (as needed) Public Meetings**</th>
<th>Standing Public Meetings**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compostable Foodware</td>
<td>Plan and propose specifics of foodware policy, ordinance, and outreach strategies (including outreach to restaurants).</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Green Business</td>
<td>Plan and propose specifics of &quot;green business lite&quot; and program to get more EC green businesses. Liaison function between businesses and certification process</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Climate Action Plan</td>
<td>&quot;Develop ambitious approaches to implement strategies&quot;. Discuss and comment on specifics on climate action planning.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>X</td>
<td>or</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Eco Film Series</td>
<td>Make decisions and direct course of ongoing film series events and delegate planning of specific events to Ad Hoc groups as needed.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eco Film Series (Implementation)</td>
<td>Plan, propose, and implement specific film events.</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Green Team Events</td>
<td>Plan, propose, implement specific community volunteer events, e.g. clean-ups, broom-pulls, etc.</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Green Team Education Open Space / Greening Wildlife Protection</td>
<td>&quot;Increase attention on creek and wildlife protection in El Cerrito.&quot; E.g. work with Jim McKissok on frog habitat, develop other educational programs, etc.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>X</td>
<td>or</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Environmental Education</td>
<td>&quot;Hub of environmental consciousness.* &quot;Water Friendly Fact Sheets.* &quot;Social Media Outreach.&quot; Re-start community chats work if desired.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>X</td>
<td>or</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**

Subcommittee subject matters highlighted in grey have been interpreted to be subject to Brown Act requirements, and therefore would need to be public and publicly noticed meetings (either the full EQC, a Special Subcommittee meeting, or a Standing Subcommittee meeting).

* Membership on all ad hoc subcommittees is presumed to be less than a quorum of the EQC membership, and generally would be voluntary (i.e. not specifically assigned by the EQC and could change from meeting to meeting). These meetings are not subject to the Brown Act, and therefore do not require public notification or meeting place.

** Membership on special or standing subcommittees is presumed to be less than a quorum of the EQC membership, and generally would be specifically assigned by the EQC (i.e. same members from meeting to meeting, and only assigned members vote in that body). These meetings are subject to the Brown Act and require public notification and meeting place. To the degree possible, staff suggests these meetings be held concurrent with other public meetings, to maximize staff effectiveness.

Staff support to all subcommittee activities is assumed, and generally available during business hours in person and via phone. In-person staffing is also available for any ad hoc, special, or standing meeting as specifically requested or necessary.

All subcommittee meeting agendas and minutes to be developed by subcommittee members; all documents for public meetings should be developed in conjunction with staff. Staff will coordinate public posting of all such documents within the required timelines.
The Brown Act and the Perils Of Electronic Communication

by Kara Ueda

Technology makes it easy to unintentionally violate California's open meeting law.

Local public officials are often frequent and zealous users of technology and social media. Given the rapid speed with which people can now send e-mails and text messages and post comments online, a casual e-mail conversation between two city council members or an offhand comment on a newspaper website may quickly and inadvertently turn into a “meeting” under the Brown Act.

About the Brown Act

Most members of legislative bodies (including city councils, commissions, boards and committees) soon learn upon taking office that a quorum of their membership may not meet to discuss official business unless the meeting complies with the Brown Act. Often referred to as California’s open meeting law, the Brown Act provides that members of a legislative body may hold a meeting when a majority of them — at the same time and place — “hear, discuss, deliberate or take action on” an item within their subject matter jurisdiction.

To hold a lawful meeting under the Brown Act, a local agency must, among other things, provide public notice about the meeting for a certain time period and ensure that the public can access the meeting. Thus, if a city council (for example) has five members, three of the five may not meet at a restaurant to discuss city business unless the city has posted public notice about the meeting and otherwise complies with the Brown Act.

The Brown Act does not prohibit individual members of a legislative body from separately providing their own comments and opinions about a matter. A commissioner may write a newspaper editorial about an item the commission approved, and a city council member may give a speech or tweet about local projects under way in the city. Nor does the Brown Act prohibit “one-way” communications where, for example, a city manager transmits a communication to the entire council by e-mail. The “passive receipt” of a document by public officials is different from a commission’s or city council’s collective action or discussion.

continued

Kara Ueda is a partner with the law firm of Best Best & Krieger, LLP, and can be reached at <kara.ueda@bbklaw.com> or (916) 551-2822.
E-Mail Exchanges May Constitute Serial Meetings

Similarly, the Brown Act prohibits public officials from doing in successive steps what they cannot do in one step. More specifically, the Brown Act provides that a majority of a legislative body may not use any series of communications, either directly or through intermediaries, to discuss, deliberate or take action on any item of business that is within the legislative body's subject matter jurisdiction. Serial meetings typically occur by either a "hub and spoke" or a "daisy chain" meeting.

Hub and Spoke Meetings

A hub and spoke meeting occurs when one person acts as the center and communicates with members of the legislative body. For example, Council Member Newman cannot call Council Member Oliver to discuss an item of city business and then call Council Member Peoples to discuss his conversation with council member Oliver. In this meeting Council Member Newman was the hub, and the other two council members were the spokes. Hub and spoke meetings may also occur by e-mail if the individual members e-mail each other instead of calling.
Daisy Chain Meetings

A serial meeting may also occur if Council Member Newman calls Council Member Oliver to discuss an item of city business, and then Council Member Oliver calls Council Member Peoples to discuss the same thing. This type of communication is also called a daisy chain meeting. This type of meeting is particularly likely to occur by e-mail due to the ease of forwarding e-mails.

Serial Meetings in Cyberspace

The Internet provides numerous opportunities for local officials to post their thoughts and opinions about city issues. Local bloggers report on city news and sometimes provide a running commentary of council and commission meetings as they happen. And most newspapers have websites where members of the public can — and frequently do — comment on the articles. When these entries or articles are especially timely or controversial, they practically invite comments by interested residents and local officials.

As of this writing, no court has specifically ruled on the intersection of comments posted on the Internet and the Brown Act's requirements. However, the same serial meeting rules that apply to e-mail may likely apply to other online conduct such as commenting about online news stories.

The potential danger with the online world is the speed with which a simple comment on a blog, a Facebook status update, a photo or newspaper article may rapidly become a discussion about city business by a quorum of the legislative body.

Thus, a discussion among the three of them ensues electronically on the Internet.

Did the planning commissioners violate the Brown Act? At first glance, it may seem that the planning commissioners did not violate the Brown Act if the blog is available for any member of the public to read. The planning commissioners may believe that basic open government principles were followed because they were not trying to have a secret meeting to discuss official business, and anyone could read their electronic conversation. But the planning commissioners also did not have their electronic conversation pursuant to a noticed meeting under the Brown Act. Instead, they used a series of communications to discuss and deliberate on an item within their subject matter jurisdiction.

The sheer openness of a conversation is not the critical factor under the Brown Act. For example, the three commissioners could have instead met in one of their living rooms and live-streamed their conversation on the Internet as it was occurring. That video would also be public and available for everyone to see and possibly to comment on as it was happening. This in-person living room conversation about city business, though, would not comply with the Brown Act.

In addition, an issue may raise particular legal and practical sensitivities where any type of comment may not be wise. For example, if a local agency will consider a matter where a person is owed certain due process rights or if an agency is involved in pending litigation, local officials should first contact their city attorney for advice on whether they should be making any type of comment, regardless of the forum or medium. These considerations are separate and apart from Brown Act issues.

Conclusion

While the use of new technology offers important advantages in keeping individuals up to date and informed, the speed with which messages may be sent and comments posted can have drawbacks if public officials inadvertently find themselves in the midst of an e-mail conversation or conversation thread with other members of their commission or city council. The law may eventually catch up to the current technology, but until it does public officials should continue to abide by the general Brown Act principles regardless of whether the communication is in person or online.
Details – Gardening Event on December 11, 2011
From: Judith Frank

Date: Sunday, December 11, 2011

**Visitors Welcome:**
Between 1 p.m. and 4 p.m.
Lyn Talkovsky informally will discuss her garden with visitors.
Both the front and back gardens will be open.

**Location:**
5505 MacDonald Ave, El Cerrito

**Photos:**
Lyn's photos, taken in summer and spring, are in my October 31 email to you, copied below.

Lyn’s front garden consists of 4 separate California native plant communities:
- riparian, grassland, coastal scrub and woodland. This garden has mostly gone to seed,
  with flower stems remaining to provide seeds and habitat to insects.
- The back garden is a charming informal wildlife garden with some natives and
  many non-native plants. A pond provides the focal point. The back garden is designed in
  such a way that it will appeal to people even in December, when the flowers and many
  leaves are fallen.
- Lyn has 25 years experience gardening. Her garden has been on the Bringing
  Back the Natives garden tour. She also:
  - is licensed by the City of El Cerrito for her gardening business,
  - completed a 3 yr internship at the native garden at Strybing Arboretum,
  - volunteered at Native Here Nursery (East Bay Chapter of CA Native Plant Society),
  - conducted 12 workshops, some sponsored by the Ecology Cente, some by the
    Aquatic Outreach
  - Institute, and
  - served as a designer for Gardening for Wildlife Program.
Visit a Wildlife-Friendly Garden

Dormant native garden in front
Informal wildlife garden in back

Lyn Talkovsky welcomes you to her garden as we enter prime planting season.

See a doable garden that offers:

- Low water
- Low maintenance
- Abundant wildlife

Discover plant combinations that attract birds and other wild beings.

Sponsored by El Cerrito Environmental Quality Committee
New Senior Housing in El Cerrito
Open House Community Workshop

Monday November 14, 2011
11:00am to 12:00pm

El Cerrito Senior Center
6500 Stockton Avenue
El Cerrito, CA 94530

All are invited to this workshop to discuss the conceptual plans for a 64 unit affordable senior housing at 10860 San Pablo Avenue adjacent to the El Cerrito City Hall.

Please share your ideas for the design and programming:

- Community Room
- Library and Computer Learning Center
- Exercise Room
- Resident Garden
- Community Plaza
- Layout for the apartments
- Building Materials and Finishes
- Building Accessibility
- Commercial Retail Space
- Inclusion of a Health Clinic

We hope to see you there!

For more information please contact Woody Karp at 510 247.8119

EDEN HOUSING

22645 Grand Street Hayward, CA 94541  www.edenhousing.org
MADDY ACT LOCAL APPOINTMENTS LIST

NOTICE TO THE RESIDENTS OF THE CITY OF EL CERRITO: In compliance with the requirements of the Maddy Act, Government Code §54970, please find below, a listing of all current board and commission members whose terms will expire on January 1, 2012. This list was posted on or before December 31, 2011 at El Cerrito City Hall, 10890 San Pablo Avenue, the El Cerrito Library, 6510 Stockton Avenue and the El Cerrito Community Center, 7007 Moeser Lane. The City Council invites all residents interested in serving on a Board, Commission or Committee to apply. An application may be downloaded from the City’s website at www.el-cerrito.org or obtained from the City Clerk, 215-4305. The DEADLINE for receipt of applications is Monday, 12/5/11 by 12:00 p.m. in the City Clerk's office. Please note that the City Council conducts open recruitment year round should any unexpected vacancies occur and any applications received after the deadline will be kept on file for this purpose. Please consider submitting an application now!

ARTS & CULTURE COMMISSION
Meets the 3rd Wednesday at 7:00 p.m. at City Hall. Staff Liaison: Suzanne Iarla, 215-4318, siarla@ci.el-cerrito.ca.us. Qualifications: Resident of El Cerrito. Members shall demonstrate a commitment to various arts disciplines, including but not limited to: fine arts, performing arts, literary arts, art history and arts education.

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing Vacancy</td>
<td></td>
<td>1/1/2013</td>
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<tr>
<td>Existing Vacancy</td>
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<td>1/1/2013</td>
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CITIZENS STREET OVERSIGHT COMMITTEE
Meets 4th Monday of September, 2nd Monday of November and 4th Monday of January at 7:00 p.m. at City Hall. Staff Liaison: Jerry Bradshaw, 215-4368, jbradshaw@ci.el-cerrito.ca.us. Qualifications: Resident of El Cerrito.

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lynne Kessler</td>
<td>5/27/2008</td>
<td>1/1/2012</td>
</tr>
<tr>
<td>Al Miller</td>
<td>5/25/2008</td>
<td>1/1/2012</td>
</tr>
<tr>
<td>Aurelia Schultz</td>
<td>10/17/2011</td>
<td>1/1/2012</td>
</tr>
</tbody>
</table>

CIVIL SERVICE COMMISSION
Meets on-call at 7:00 p.m. at City Hall. Qualifications: Resident of El Cerrito. Staff Liaison: Sukari Beshears, 215-4304, sbeshears@ci.el-cerrito.ca.us. Qualifications: Resident of El Cerrito.

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Aaronian</td>
<td>5/19/2008</td>
<td>1/1/2012</td>
</tr>
<tr>
<td>Eric Luttrell</td>
<td>5/19/2008</td>
<td>1/1/2012</td>
</tr>
</tbody>
</table>
COMMITTEE ON AGING
Meets the 3rd Wednesday at 3:00 p.m. at City Hall. Staff Liaison: Ellen Paasch, 559-7035, epaasch@ci.el-cerrito.ca.us. Qualifications: El Cerrito Resident. Five Vacancies Exist – All residents are encouraged to apply. Appointments to the Committee are made by the City Council upon recommendation of the Committee.

CRIME PREVENTION COMMITTEE
Meets the 2nd Wednesday at 7:00 p.m. at City Hall. Staff Liaison: Scott Cliatt, 215-4418, scliatt@ci.el-cerrito.ca.us. Qualifications: El Cerrito Resident and successful completion of a criminal records background check. Ten Vacancies Exist – All residents are encouraged to apply. Appointments to the Committee are made by the City Council upon recommendation of the Committee.

DESIGN REVIEW BOARD
Meets the 1st Wednesday at 7:30 p.m. at City Hall. Staff Liaison: Noel Ibaloil, 215-4330, nibalioi@ci.el-cerrito.ca.us. Qualifications: Resident of El Cerrito. At least three members shall be members of the design profession. No more than two members may be members of the Planning Commission.

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gary Hill</td>
<td>1/1/2004</td>
<td>1/1/2012</td>
</tr>
</tbody>
</table>

ECONOMIC DEVELOPMENT BOARD
Meets Quarterly at City Hall at 6:30 p.m. Staff Liaison: Dwayne Dalman, 215-4362, ddalman@ci.el-cerrito.ca.us. Qualifications: Members shall be either residents of the city or own or operate businesses in the city. Owners or operators of a business in the city do not have to be city residents.

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chamber Appointee</td>
<td>1/1/2011</td>
<td>1/1/2012</td>
</tr>
<tr>
<td>Jade Smith</td>
<td>2/7/2011</td>
<td>1/1/2012</td>
</tr>
<tr>
<td>Existing Vacancy</td>
<td></td>
<td>1/1/2012</td>
</tr>
<tr>
<td>Existing Vacancy</td>
<td></td>
<td>1/1/2013</td>
</tr>
</tbody>
</table>

ENVIRONMENTAL QUALITY COMMITTEE
Meets 2nd Tuesday at 7:00 p.m. at City Hall. Staff Liaison: Garth Schultz, gschultz@ci.el-cerrito.ca.us. Qualifications: El Cerrito resident or business member. Knowledge of, interest in, and/or involvement in issues affecting environmental quality desired. Three vacancies exist – All residents and representatives of local businesses are encouraged to apply. Appointments to the Committee are made by the City Council upon recommendation of the Committee.
CITY OF EL CERRITO – MADDY ACT LOCAL APPOINTMENTS LIST

FINANCIAL ADVISORY BOARD
Meets 2nd Tuesday at 7:00 at City Hall. Staff Liaison: Mary Dodge, 215-4312, mdodge@ci.el-cerrito.ca.us. Qualifications: Resident of El Cerrito. Members shall have demonstrated expertise in financial management, accounting, fiscal analysis, computer applications, economic analysis or related skills.

<table>
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<tr>
<th>Board Member</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
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</thead>
<tbody>
<tr>
<td>Existing Vacancy</td>
<td></td>
<td>1/1/2017</td>
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</tbody>
</table>

HUMAN RELATIONS COMMISSION
Meets 1st Wednesday at 7:00 p.m. at City Hall. Qualifications: Resident of El Cerrito. Staff Liaison: Sukari Beshears, 215-4304, sbeshears@ci.el-cerrito.ca.us. Qualifications: Resident of El Cerrito.

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gabriel Quinto</td>
<td>6/20/2011</td>
<td>1/1/2012</td>
</tr>
<tr>
<td>Antonio Wong</td>
<td>1/1/2000</td>
<td>1/1/2012</td>
</tr>
</tbody>
</table>

PARKS AND RECREATION COMMISSION
Meets the 4th Wednesday at 7:00 p.m. in Council Chambers. Staff Liaison: Monica Kortz, 559-7007, mkortz@ci.el-cerrito.ca.us. Qualifications: Resident of El Cerrito

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seth Kaplan</td>
<td>1/1/2009</td>
<td>1/1/2012</td>
</tr>
</tbody>
</table>

PLANNING COMMISSION
Meets the 3rd Wednesday at 7:00 p.m. in Council Chambers. Staff Liaison: Jennifer Carman, 215-4330, jcarman@ci.el-cerrito.ca.us. Qualifications: Resident of El Cerrito.

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tim Pine</td>
<td>12/21/2009</td>
<td>1/1/2012</td>
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<tr>
<td>Sojeila Maria Silva</td>
<td>1/1/2008</td>
<td>1/1/2012</td>
</tr>
</tbody>
</table>

TREE COMMITTEE
Up to 15 members. Meeting date to be determined. Staff Liaison Jerry Bradshaw, 215-4382 jbradshaw@ci.el-cerrito.ca.us Qualifications: Resident of El Cerrito. The Tree Committee has not yet formed however a special recruitment may occur early Spring. Vacancies exist.

LOCAL APPOINTMENTS TO REGIONAL BODIES

CONTRA COSTA LIBRARY COMMISSION
Meets bi-monthly on the 4th Thursday at 7:00 p.m. at the Library Administration Conference Room in Pleasant Hill. One primary and one alternate are appointed by the City Council as representatives from the City of El Cerrito. Qualifications: Resident of El Cerrito. No scheduled vacancies in 2012.
CITY OF EL CERRITO – MADDY ACT LOCAL APPOINTMENTS LIST

CCC TRANSPORTATION AUTHORITY CITIZENS ADVISORY COMMITTEE
Meets 4th Wednesday at 6:30 p.m. in Pleasant Hill. One person is appointed by the City Council as a representative from the City of El Cerrito. Qualifications: Resident of El Cerrito. No scheduled vacancies in 2012.

CCC MOSQUITO AND VECTOR CONTROL DISTRICT BOARD OF TRUSTEES
Meets bi-monthly on the 2nd Monday at 7:00 p.m. in Concord. One person is appointed by the City Council as a representative from the City of El Cerrito. Qualifications: Resident of El Cerrito.

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
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</thead>
<tbody>
<tr>
<td>Dick Mank</td>
<td>1/1/2008</td>
<td>1/1/2012</td>
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</tbody>
</table>

WEST CONTRA COSTA CITIZENS BOND OVERSIGHT COMMITTEE
Meets once per month at 1300 Potrero, Richmond. One primary and one alternate member are appointed to this 21 member WCCUSD Committee. Qualifications: Resident of El Cerrito.

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Date Appointed</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul Gilbert-Snyder</td>
<td></td>
<td>12/13/2012</td>
</tr>
<tr>
<td>Alternate</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Dated: October 19, 2011
Revised: N/A

Cheryl Morse, City Clerk