ROLL CALL

1. APPROVAL OF MINUTES
   Approve the minutes of November 16, 2011 meeting.

2. PUBLIC COMMENT
   This place on the agenda is reserved for comments and inquiries from citizen regarding matters which do not otherwise appear on the agenda. Remarks are limited to a maximum of 2 minutes per person.

3. REPORTS
   (Reports by Council Liaison Janet Abelson and Members of the Committee. The Committee may discuss individual report topics and refer or schedule issues for future action. Each report is limited to a maximum of 5 minutes.)
   
   A. Council Liaison Report: Janet Abelson
   B. Senior Center Update: Janet Abelson
   C. Housing Subcommittee: Janet James, Willa Suduth & Elizabeth Carty
   D. Transportation Sub-Committee: Mark Guthrie & Shirley Cressey
   E. Legislative (State & Federal): Elizabeth Carty & Mark Guthrie
   F. Area Agency on Aging Advisory Council: (Vacant)
   G. West County Coalition: Shirley Cressey
   H. Health Care Sub-Committee: Willa Suduth, Kimi Honda & Pansy Kwong
   I. Membership: Lillian Daniels
   J. By-Laws: Elizabeth Carty, Dr. Pansy Kwong, Shirley Cressey, & Willa Suduth

4. OLD BUSINESS
   A. POST OFFICE LEFT HAND MAIL COLLECTION BOX
      Update on US Post Office left hand mail collection box on a one-way street in El Cerrito to accommodate seniors. (Dr. Pansy Kwong)
   
   B. SLATE OF OFFICERS
      Committee on Aging nomination and election of new officers.

5. NEW BUSINESS
   A. SUBCOMMITTEE ASSIGNMENTS
      Committee on Aging Subcommittee Assignments.

6. STAFF Liaison Report
   Report updates on El Cerrito Recreation Department and Adult Programs & Services Center.

7. ITEMS FOR NEXT AGENDA

8. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call Ellen Paasch, Staff Liaison at 510-559-7035. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).