

EL CERRITO MUNICIPAL SERVICES CORPORATION

MINUTES

SPECIAL EL CERRITO MUNICIPAL SERVICES CORPORATION MEETING

Monday, February 6, 2012

Immediately Following the Adjournment of the 7:30 p.m. Regular City Council Meeting

City Council Chambers

Meeting Location

El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

Bill Jones – Chairperson

Vice Chairperson Greg Lyman
Boardmember Rebecca Benassini
Boardmember Scott Hanin

Boardmember Janet Abelson
Boardmember Ann Cheng
Boardmember Karen Pinkos

ROLL CALL

Present: Board Members Benassini, Cheng, Hanin, Pinkos and Chair Jones.

Absent: Board Members Abelson and Lyman.

CONVENE SPECIAL MUNICIPAL SERVICES CORPORATION MEETING

Chair Jones convened the Special Municipal Services Corporation meeting at 9:55p.m.

1. **BOARD / STAFF COMMUNICATIONS** – No reports.
2. **ORAL COMMUNICATIONS FROM THE PUBLIC**
3. **PRESENTATIONS** – None
4. **ADOPTION OF THE CONSENT CALENDAR – Item Nos. 4A through 4D**

Moved, seconded (Benassini/Cheng; Ayes – Board Members Benassini, Cheng, Hanin, Pinkos and Chair Jones; Noes – None; Absent – Board Members Abelson and Lyman) and carried to adopt Consent Calendar Item Nos. 4A through 4D in one motion as indicated below.

A. Minutes for Approval

Approve the: October 17, 2011 Special Municipal Services Corporation meeting Minutes.

Action: Approved minutes.

B. Election of Officers and Establishment of a Bank Account and Signature Authority

Adopt a resolution electing and appointing Officers of the Corporation and adopt a separate resolution authorizing establishment of a bank account and signature authority for the Corporation.

Action: Adopted Municipal Services Corporation Resolution No. 2012-01 and 2012-02.

C. Approval of a Grant to the City for Emergency Radio Equipment

Adopt a resolution awarding a \$273,000 grant to the City of El Cerrito Fire Department for the purchase of radio equipment associated with the East Bay Regional Communication System.

Action: Adopted Municipal Services Corporation Resolution No. 2012-03.

D. Staffing Services Contract

Adopt a resolution authorizing the Executive Director to enter into a contract with the City of El Cerrito for staffing and administrative services.

Action: Adopted Municipal Services Corporation Resolution No. 2012-04.


5. **POLICY MATTERS** – None

6. **ADJOURNED SPECIAL MUNICIPAL SERVICES CORPORATION MEETING** at 9:58 p.m.

THIS IS TO CERTIFY that the foregoing is a true and correct copy of the minutes of the Special Municipal Services Corporation meeting of February 6, 2012 as approved by the El Cerrito Municipal Services Corporation.



Cheryl Morse, City Clerk



William C. Jones III, Chair