

# Master Fee Schedule

Fiscal Year 2020 - 2021



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**RESOLUTION 2020-23**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO TO ADOPT, ESTABLISH, MODIFY AND DELETE FEES AND PENALTIES ASSESSED BY DEPARTMENTS AND DIVISIONS FOR THE MASTER FEE SCHEDULE FOR FISCAL YEAR 2020-21**

WHEREAS, El Cerrito Municipal Code Section 4.01.010 requires that prior to July 1st of each year, the City Council shall consider and adopt the schedule of all general and special fees and charges to be known as the Master Fee Schedule; and

WHEREAS, the City Council desires to update currently established fees to cover inflation and City costs, which form the basis for the majority of the changes, as well as to establish new fees in keeping with City Council policy direction; and

WHEREAS, utilizing a rounding factor provides ease to our customers and our staff in the payment of these fees; and

WHEREAS, the City's Municipal Code requires that Business License Taxes be revised based on the percent change from the February 1988 figure of 117.0 in the Revised Consumer Price Index for Urban Wage Earners and Clerical Workers for the San Francisco-Oakland Bay Area as published by the Department of Labor for the month of February prior to the fiscal year in which the rate adjustment is applicable; and

WHEREAS, market-driven fees and service charges are adjusted based on factors to keep those fees and charges comparable to those charged by entities providing similar services; and

WHEREAS, a public hearing has been noticed and held in accordance with Government Code Sections 6062a, 66016, 66017 and 66018.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito hereby adopts the fees and services charges in the Proposed Master Fee Schedule for the City of El Cerrito (as shown in Exhibit A), which is hereby attached and by this reference made a part hereof, for FY 2020-21.

BE IT FURTHER RESOLVED that the City Council of the City of El Cerrito hereby confirms the adjustments to the Business License Tax rates, also as appearing in the Master Fee Schedule.

BE IT FURTHER RESOLVED that the fees, charges, and taxes in the Proposed Master Fee Schedule will become effective on July 1, 2020, except for Development Fees, which will become effective 60 days after approval of this resolution.

I CERTIFY that at the regular meeting on May 5, 2020 the El Cerrito City Council passed this resolution by the following vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on May 5, 2020.

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Holly Charley, City Clerk

APPROVED:

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Greg Lyman, Mayor

# CONTACT INFORMATION

**DEPARTMENT** \_\_\_\_\_ **PHONE NUMBER**

**City Hall** - 10890 San Pablo Avenue - El Cerrito, CA 94530

**City Clerk's Office** .....(510) 215-4305

Passport Acceptance Office

City Council

**City Hall**.....(510) 215-4300

City Manager's Office

City Attorney

**Community Development/Economic Development**

Affordable Housing/Planning Divisions.....(510) 215-4330

Building Department.....(510) 215-4360

Building Inspections/Code Enforcement.....(510) 215-4363

**Finance Department**.....(510) 215-4335

**Fire Department**.....(510) 215-4450

El Cerrito Station 71

El Cerrito Station 72

Kensington Station 65

**Human Resources Department**.....(510) 215-4315

**Information Technology Division**.....(510) 215-4316

**Police Department**.....(510) 215-4400

Administration

Field Operations

Investigations Division

Police Records

**CONTACT INFORMATION (Cont'd)**

|  |                |
|--|----------------|
| <b>Public Works Department</b> .....                 | (510) 215-4382 |
| Engineering Division .....                           | (510) 215-4382 |
| Maintenance Division .....                           | (510) 215-4369 |
| Operations & Environmental Services .....            | (510) 215-4350 |
| <b>Recycling Center</b> .....                        | (510) 215-4350 |
| <b>Recreation Department</b> .....                   | (510) 559-7000 |
| Community Center .....                               | (510) 559-7000 |
| Swim Center .....                                    | (510) 559-7011 |
| El Cerrito Midtown Activity Center .....             | (510) 559-7677 |
| Aquatics & Facilities Division .....                 | (510) 559-7011 |
| Youth Services (Childcare & Preschool) Division..... | (510) 559-7000 |
| Youth Programs & Sports Division.....                | (510) 559-7000 |
| Adult Programs & Services Division .....             | (510) 559-7677 |

## CITYWIDE SERVICES

| Item                                     | Description   | Basis                         | Adopted<br>FY 2020-21 |
|--|---|-------------------------------|-----------------------|
| <b>Printing, Reproduction, Documents</b> |   |                               |                       |
| <b>1.</b>                                | <b>Photocopies</b>  |                               |                       |
|  | Photocopies (8 1/2" x 14" or smaller)   | per page                      | \$0.10                |
|  | Retrieval fee for Campaign Statements older than 5 years                        | per request                   | \$5                   |
|  | Photocopies (larger than 8 1/2" x 14")  | per page                      | \$0.22                |
|  | Photocopies, including mail & administrative costs                              |                               | actual cost           |
|  | Application forms, information sheets   | each                          | free                  |
| <b>2.</b>                                | <b>Public Meeting Materials</b>   |                               |                       |
|  | City Council Agenda Packet & Minutes— <b>Full</b> (resident)                    | per year                      | \$1,067               |
|  | City Council Agenda only (resident)   |                               | \$1,256               |
|  | City Council Agenda & Minutes only (resident)                                   | per year                      | \$109                 |
|  | City Council Agenda & Minutes only (non-resident)                               |                               | \$127                 |
|  | Other Boards, Commission, and Committees Agenda/Minutes (non-resident)          | per year                      | \$54                  |
|  | Other Boards, Commission, and Committees Agenda only (resident)                 | per year                      | \$23                  |
|  | Other Boards, Commission, and Committees Agenda only (non-resident)             | per year                      | \$27                  |
|  | Planning Commission or Design Review Board Agendas—Resident                     | per packet                    | \$23                  |
|  | Planning Commission or Design Review Board Agendas—Non-Resident                 | per packet                    | \$27                  |
|  |   |                               |                       |
|  | Budget, Final or Proposed   | each                          | \$141                 |
|  | Business License Listing  | each + photocopy charge above | \$38                  |
|  | Comprehensive Annual Financial Reports (CAFRs)                                  | each                          | \$123                 |
|  | Economic Development Strategy & Action Plan                                     | each                          | \$4                   |
|  | Fire Investigative Reports  | per page                      | \$0.18                |
|  | General Plan Environmental Impact Report (EIR), 1999                            | each                          | \$25                  |
|  | General Plan, 1999  | each                          | \$51                  |
|  | Master Fee Schedule   | each                          | \$9                   |
|  | Parking Guidelines  | each                          | \$4                   |
|  | Redevelopment Plan  | each                          | \$9                   |
|  | Redevelopment Plan Environmental Impact Report (EIR)                            | each                          | \$21                  |
|  | Redevelopment Implementation Plan   | each                          | \$5                   |
|  | Report on the Redevelopment Plan  | each                          | \$9                   |
|  | Subdivision Ordinance   | each                          | \$4                   |
|  | Zoning Map  | each                          | \$5                   |
|  | Zoning Ordinance  | each                          | \$51                  |
|  | Miscellaneous Bound Reports   | per page                      | \$0.48                |
| <b>3.</b>                                | <b>Maps</b>   |                               |                       |
|  | City Maps (First sheet includes search and restock cost per original searched.) | each                          | \$3                   |
|  | Special Studies Maps, 11" x 17"   | each                          | \$5                   |
|  | Special Studies Maps, 36" x 54"   | each                          | \$38                  |
| <b>4.</b>                                | <b>Subpoena Duces Tecum</b>   |                               |                       |
|  | per CA Evidence Code §1563  | Code                          | varies                |

|   |   |                                    |                       |
|---|---|------------------------------------|-----------------------|
| <b>5.</b>                                 | <b>Electronic Media</b>   |                                    |                       |
|   | Electronic Media—CD-ROM Copy  | per CD                             | \$9                   |
|   | Electronic Media—DVD of Council Meeting   | per DVD                            | \$17                  |
| <b>6.</b>                                 | <b>Microfilm/Microfiche</b>   |                                    |                       |
|   | Fee per sheet or total hourly cost, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.                                   | per sheet                          | \$4                   |
| <b>Miscellaneous Services and Charges</b> |   |                                    |                       |
| <b>1.</b>                                 | <b>Notary, Certification, Legal and Special Services</b>  |                                    |                       |
|   | Notary Services for Non-City employees (Set by Calif. Secretary of State)   | per notarization                   | \$15                  |
|   | Notary Services for City employees  | per notarization                   | free                  |
|   | City Clerk Document Certification   | each                               | \$6                   |
|   | Legal Fees—Recovery of legal costs in lawsuits and other instances when the City could be entitled to reimbursement of legal costs.   | labor and overhead                 | actual cost           |
|   | Special City services—For special services provided by City staff where special interest are served (other than the general public). Overhead charges for City-sponsored public events may vary from this policy. | pro-rated salary, 15-min increment | \$4                   |
| <b>2.</b>                                 | <b>Finance Charges</b>  |                                    |                       |
|   | Finance Charge on fees remaining unpaid for a period exceeding 30 days (unless the ordinance establishing the fee provides for a penalty in a different amount)   | unpaid balance                     | 1.5% per month        |
|   | Returned Check Fee  | per check                          | \$26                  |
|   | Duplicate Business License Certificate  | per copy                           | \$7                   |
|   | Credit Card Transaction Fee   | per transaction                    | 3%                    |
| <b>3.</b>                                 | <b>Business License Related Fees</b>  |                                    |                       |
|   | Business Enrollment   | per license                        | \$79                  |
|   | Business License Renewal  | per license                        | \$26                  |
|   | Accessibility Compliance and Education Fee (State mandated SB 1186)   | per license                        | \$4                   |
| <b>4.</b>                                 | <b>Parking Permits</b>  |                                    |                       |
|   | 1 to 3-year cycles  | per year                           | \$7                   |
|   | 14-day Temporary Parking Permit   | each                               | \$7                   |
| <b>5.</b>                                 | <b>Use of Council Chambers (Government Agencies Only)</b>   | per meeting                        | \$42                  |
| <b>6.</b>                                 | <b>Tobacco Retailer License Program Fees</b>  |                                    |                       |
|   | Tobacco retailer license (initial license)  | Per location                       | \$466                 |
|   | Tobacco retailer license renewal  | Per location                       | \$466                 |
|   | Re-inspection fee (for non-compliant businesses)  | Hourly                             | Based on actual costs |
| <b>7.</b>                                 | <b>Rent Registry/Just Cause</b>   |                                    |                       |
|   | Rent Registry   | per unit                           | \$39                  |
| <b>8</b>                                  | <b>Election Related Filing Fees</b>   |                                    |                       |
|   | Citizen Initiative Petition Filing Fee (refunded if petition qualifies within one year of filing)   | per filing                         | \$200                 |



## POLICE DEPARTMENT

| Item      | Description  | Basis                 | Adopted<br>FY 2020-21 |
|-----------|--|-----------------------|-----------------------|
| <b>1.</b> | <b>Services &amp; Fees</b>   |                       |                       |
|           | Fingerprinting, Solicitor or other (plus Department of Justice Fees*)  | per set               | \$50                  |
|           | Citation Sign-offs—Resident  | per citation          | free                  |
|           | Citation Sign-offs—Non-Resident  | per citation          | \$25                  |
|           | VIN Verification   | per verification      | \$50                  |
|           | Alcohol Beverage Control One Day License   | per letter            | \$50                  |
|           | False Alarm Response (1st incident)  | each                  | free                  |
|           | False Alarm Response (2nd through 5th incident)  | each                  | \$90                  |
|           | False Alarm Response (6th and subsequent incidents)  | each                  | \$194                 |
|           | Non-permitted Alarms   | each                  | \$125                 |
|           | Vehicle Removal/Vehicle Release Fee [Towed vehicles abandoned or stored on a public street and vehicles towed pursuant to 14602.6; 14607.6; 22651(b),(d), (e), or (h) through (r); 22651.3, 22651.5, 22651.5 (a); 22652.5;22658; 22660; or 22669 of the California Vehicle Code] | per release           | \$158                 |
|           | DUI Cost Recovery Fee* (\$1,000 maximum)   | per 30 min increments | actual cost to max    |
|           | FireArm Storage Fee  | initial               | \$25                  |
|           |  | per day               | \$1                   |
|           | Weapons Seizure, Storage & Return  | each                  | \$202                 |
| <b>2.</b> | <b>Reports, Photocopies &amp; Records</b>  |                       |                       |
|           | Clearance Letter   | each                  | \$26                  |
|           | Report Copy  |                       | \$7                   |
|           | Traffic Collision Report Copy  | per report            | \$7                   |
|           | Police Photographs, audio tapes & videotapes & CDs   | actual cost           | actual cost           |
|           |  | plus fee              | \$35                  |
| <b>3.</b> | <b>Permits</b>   |                       |                       |
|           | Concealed Weapons Permit (plus Department of Justice Fees*)  | each                  | \$100                 |
|           | Peddler/Solicitor Permit   | each                  | \$406                 |
|           | Permit to Sell Firearms—Initial Permit   | each                  | \$355                 |
|           | Permit to Sell Firearms—Annual Renewal   | each                  | \$175                 |
|           | Taxi Permit Processing Fee   | each                  | \$190                 |
|           | Taxicab Drivers Permit   | each                  | \$90                  |
|           | Second-Hand Dealer's Permit  | each                  | \$500                 |
|           | Bingo Permit   | each                  | \$215                 |
|           | Alarm Permit - Residential and Commercial  | each                  | \$34                  |
|           | Alarm Permit Renewal   | each                  | \$19                  |
|           | Block Party Permit   | each                  | \$48                  |
|           | Parade Permit  | each                  | \$310                 |
|           | Street Closure Permit  | each                  | \$85                  |
|           | * Determined by State of California  |                       |                       |
| <b>4.</b> | <b>Police Department Hourly Rates</b>  |                       |                       |
|           | Police Chief -ST   | hourly                | \$217                 |
|           | Police Chief - OT  | hourly                | \$325                 |
|           | Police Captain - ST  | hourly                | \$211                 |
|           | Police Captain - OT  | hourly                | \$316                 |
|           | Police Lieutenant - ST   | hourly                | \$184                 |
|           | Police Lieutenant - OT   | hourly                | \$275                 |

|    |   |                |       |
|----|---|----------------|-------|
|    | Police Sergeant/Investigations Assignment-ST                                    | hourly         | \$151 |
|    | Police Sergeant/Investigations Assignment-OT                                    | hourly         | \$226 |
|    | Police Corporal - ST  | hourly         | \$120 |
|    | Police Corporal - OT  | hourly         | \$180 |
|    | Police Officer - ST   | hourly         | \$78  |
|    | Police Office - OT  | hourly         | \$117 |
|    | Records Supervisor - ST   | hourly         | \$89  |
|    | Records Supervisor - OT   | hourly         | \$134 |
|    | Police Executive Assistant - ST   | hourly         | \$51  |
|    | Police Executive Assistant - OT   | hourly         | \$77  |
|    | Senior Records Specialist- ST   | hourly         | \$69  |
|    | Senior Records Specialist - OT  | hourly         | \$104 |
|    | Police Records Specialist - ST  | hourly         | \$56  |
|    | Police Records Specialist - OT  | hourly         | \$85  |
|    | Cadet - ST  | hourly         | \$23  |
|    | Cadet - OT  | hourly         | \$35  |
| 5. | <b>Parking Violation Fines</b>  |                |       |
|    | <b>Violation</b>  | <b>Section</b> |       |
|    | Obstruction or interference with Officers                                       | 11.12.020      | \$95  |
|    | Barriers & Signs  | 11.28.040b     | \$89  |
|    | City Parking Lot  | 11.40.020      | \$71  |
|    | Parking on Sidewalk or Curb Prohibited  | 11.40.030      | \$71  |
|    | Vehicle Storage-Parking in excess of 72 hours                                   | 11.40.050a     | \$78  |
|    | Vehicle Storage-Trailer Parked on Street Overnight                              | 11.40.050c     | \$71  |
|    | Vehicle Storage-Parking for the purpose of engaging in vehicle sale             | 11.40.050d     | \$62  |
|    | Parking for Certain Purposes-On Street for Sale                                 | 11.40.060a     | \$93  |
|    | Parking for Certain Purposes-on Street for Repairs                              | 11.40.060b     | \$78  |
|    | Parking for Certain Purposes-on Street when charging for washing/polishing      | 11.40.060c     | \$78  |
|    | Parking Regulations in Certain Zones  | 11.40.070      | \$78  |
|    | Angle and Parallel Parking Signs-Loading Clearance between Vehicle and Street   | 11.40.080b     | \$71  |
|    | Angle and Parallel Parking Signs-Loading Clearance between other Street         | 11.40.090a     | \$71  |
|    | Loading and Unloading-Angle to Curb   | 11.40.090b     | \$71  |
|    | Grades-Wheels not Turned  | 11.40.100      | \$78  |
|    | Emergency Parking Signs   | 11.40.130b     | \$71  |
|    | Curb Markings   | 11.40.160b     | \$71  |
|    | Bus Zone  | 11.40.190e     | \$250 |
|    | Parking-Limited Time  | 11.40.210      | \$71  |
|    | Parking-Prohibited during Certain Hours   | 11.40.230      | \$71  |
|    | Parking-Prohibited at all Times   | 11.40.240      | \$71  |
|    | Parking on Private Property   | 11.44.040      | \$71  |
|    | Violations Designated-4 Hour Permit Parking                                     | 11.68.050a     | \$90  |
|    | Any ECMC parking violation not listed above shall be subject to a civil penalty |                | \$71  |
| 6. | <b>Curfew Violation Fines</b>   |                |       |
|    | Daytime (8:00 am - 2 pm) 1st offense  |                | \$65  |
|    | Daytime (8:00 am - 2 pm) 2nd offense within one year                            |                | \$128 |
|    | Daytime (8:00 am - 2 pm) 3rd offense within one year of 2nd offense             |                | \$255 |
|    | Nighttime (10:00 pm - 5 am) 1st Offense   |                | \$67  |

## FIRE DEPARTMENT

| Item      | Description  | Basis    | Adopted<br>FY 2020-21 |
|-----------|--|----------|-----------------------|
| <b>1.</b> | <b>Inspection Fees</b>   |          |                       |
|           | Various types, including: Group A (Assemblies) occupancies; Group B (Business) occupancies; Group E (Private School); Group H (Hazardous) occupancies; Group I (Institutional) occupancies; Group M (Mercantile) occupancies; Group R-1 (Hotel and Apartment) occupancies; R-3 (Day Care 7-12); Group S (Storage) occupancies; Miscellaneous Inspections; 2 <sup>nd</sup> re-inspection; 3 <sup>rd</sup> re-inspection; Halon Test; Hood & Duct; Fire Sprinkler System; Fire Standpipe System; Fire Alarm System; AB2185 Inspections—Hazardous Materials Regulated Occupancy; Acceptance Tests   | per hour | \$195                 |
|           | R-3 Single Residential Occupancies   |          | free                  |
|           | Various types, including: Candles and open flame in assemblies; Compressed or flammable gases; Christmas Tree lots; Cryogenics; Dry cleaning plants; Explosives or blasting agents; Fumigation or thermal insecticidal fogging; Flammable or combustible liquids and tanks (storage/use/dispense of Class I liquids; store/handle/use Class II or Class III-A liquids; store/use paints, oils, varnish, or similar mixtures; remove Class I or Class II liquids; inspect underground removal of tank(s)); Garages; Hazardous materials; Hazardous production materials; High-piled combustible storage; Liquefied Petroleum Gas; Lumber yards; Miscellaneous Permits; Model rocket launching; Parade floats; Places of Assembly 50-299 persons; Places of Assembly 300+ persons; Pumpkin patch lots; Radioactive materials; Spraying and dipping; Tents and air supported structures; Welding & cutting operations | per hour | \$195                 |
|           | Miscellaneous No- Action Permits   |          | free                  |
| <b>3.</b> | <b>Plan Review</b>   |          |                       |
|           | Fire Alarm System  |          |                       |
|           | Alarm Inspection < 15 devices  | each     | \$309                 |
|           | Alarm Inspection -16-50 devices  | each     | \$518                 |
|           | Alarm Inspection - 51-100 devices  | each     | \$717                 |
|           | Alarm Inspection - 101-500 devices   | each     | \$1,132               |
|           | Alarm Inspection > 501- (each add'l 100)   | each     | \$203                 |
|           | Halon System   | each     | \$264                 |
|           | Hood & Duct  | each     | \$221                 |
|           | Medical Gas  | each     | \$310                 |
|           | Sprinkler Systems <25 heads  | each     | \$310                 |
|           | Sprinkler Systems - 25-99 heads  | each     | \$518                 |
|           | Sprinkler Systems - 100-299 heads  | each     | \$1,029               |
|           | Sprinkler Systems - 300+ (each 100 heads)  | each     | \$203                 |
|           | New Construction P/C & INSP (< 4999 sq. ft.)   | each     | \$513                 |
|           | New Construction P/C & INSP (>5000 sq. ft., each add'l 1000 sq. ft.)   | each     | \$203                 |
| <b>4.</b> | <b>CERT Classes</b>  |          |                       |
|           | CPR Classes - El Cerrito & Kensington Residents  | each     | \$45                  |
|           | First Aid - El Cerrito & Kensington Residents  | each     | \$45                  |
|           | CPR Classes - Non- Residents   | each     | \$55                  |
|           | First Aid - Non-Residents  | each     | \$55                  |
| <b>5.</b> | <b>False Alarm</b>   |          |                       |

|    |                                     |        |             |
|----|-------------------------------------|--------|-------------|
|    | 1 <sup>st</sup> False               | each   | \$0.00      |
|    | 2-5                                 | each   | \$143       |
|    | 6-10                                | each   | \$179       |
|    | 11 or over                          | each   | \$215       |
|    | Supplies Used                       |        | actual cost |
|    | Equipment Destroyed                 |        | actual cost |
|    |                                     |        |             |
| 6. | <b>Fire Department Hourly Rates</b> |        |             |
|    | Fire Chief - ST                     | hourly | \$196       |
|    | Fire Chief - OT                     | hourly | \$294       |
|    | Battalion Chief - Training - ST     | hourly | \$133       |
|    | Battalion Chief - Training - OT     | hourly | \$200       |
|    | Battalion Chief - ST                | hourly | \$122       |
|    | Battalion Chief - OT                | hourly | \$183       |
|    | Captain-Fire Prevention - ST        | hourly | \$122       |
|    | Captain-Fire Prevention - OT        | hourly | \$183       |
|    | Captain-Paramedic - ST              | hourly | \$117       |
|    | Captain-Paramedic - OT              | hourly | \$175       |
|    | Captain - ST                        | hourly | \$107       |
|    | Captain - OT                        | hourly | \$161       |
|    | Engineer/Paramedic - ST             | hourly | \$104       |
|    | Engineer/Paramedic - OT             | hourly | \$156       |
|    | Engineer - ST                       | hourly | \$96        |
|    | Engineer - OT                       | hourly | \$144       |
|    | Firefighter/Paramedic - ST          | hourly | \$67        |
|    | Firefighter/Paramedic - OT          | hourly | \$101       |
|    | Firefighter - ST                    | hourly | \$49        |
|    | Firefighter - OT                    | hourly | \$73        |
|    | Fire Executive Assistant - ST       | hourly | \$56        |
|    | Fire Executive Assistant - OT       | hourly | \$85        |

## RECREATION DEPARTMENT

| Item                    | Description   | Basis     | Adopted<br>FY 2020-21 |
|-------------------------|---|-----------|-----------------------|
| <b>Facility Rentals</b> |   |           |                       |
| 1.                      | <b>Community Center</b>   |           |                       |
|                         | <i>Minimum Rental Time (Fri-Sun); 5 Hours</i>   |           |                       |
|                         | <i>Maximum Advance Reservation: 12 Months Resident, Non-Profit or Co-Sponsored Group; 10 Months Non-Resident or Commercial; 12 months Annual Rentals.</i> |           |                       |
|                         | <b>Main Hall</b>  |           |                       |
|                         | Resident (includes Skylight Room, Kitchen and Courtyard)  | per hour  | \$200                 |
|                         | Non-Resident/Commercial (includes Skylight Room, Kitchen and Courtyard)   | per hour  | \$250                 |
|                         | Optional Clean-Up Service (2 hours of 1 custodian after rental)   | per event | \$150                 |
|                         | Optional Clean-Up Service Additional Hours  | per hour  | \$80                  |
|                         | Deposit (credit card only)  |           |                       |
|                         | Private   | per event | \$635                 |
|                         | Non-Profit/City Co-Sponsored  | per event | \$320                 |
|                         | <b>Skylight, Garden and Tot Rooms</b>   |           |                       |
|                         | Resident  | per hour  | \$75                  |
|                         | Non-Resident/Commercial   | per hour  | \$94                  |
|                         | Non-Profit/City Co-Sponsored  | per hour  | \$27                  |
|                         | Deposit (credit card only)  | per event | \$108                 |
|                         | <b>Craft Room/Courtyard</b>   |           |                       |
|                         | Resident  | per hour  | \$40                  |
|                         | Non-Resident/Commercial   | per hour  | \$50                  |
|                         | Deposit (credit card only)  | per event | \$108                 |
|                         | <b>Kitchen Use</b>  | per hour  | \$52                  |
|                         | Alcohol Service Permit  | per event | \$197                 |
| 2.                      | <b>Group Picnic Areas</b>   |           |                       |
|                         | <b>Cerrito Vista</b>  |           |                       |
|                         | Reservation—Resident  | per day   | \$216                 |
|                         | Reservation—Non-Resident  | per day   | \$270                 |
|                         | Volleyball Net and Ball Deposit   | per day   | \$50                  |
|                         | <b>Arlington (large group area with tables &amp; BBQ)</b>   |           |                       |
|                         | Spaces 4 & 5—Resident   | per day   | \$160                 |
|                         | Spaces 4 & 5—Non-Resident   | per day   | \$200                 |
|                         | Spaces 4, 5 & 6—Resident  | per day   | \$216                 |
|                         | Spaces 4, 5 & 6—Non-Resident/Commercial   | per day   | \$270                 |
|                         | <b>Other Parks, picnic tables with BBQ pit</b>  |           |                       |
|                         | Resident  | per day   | \$86                  |
|                         | Non-Resident  | per day   | \$108                 |
|                         | <b>Other Parks, picnic tables without BBQ pit</b>   |           |                       |
|                         | Resident  | per day   | \$72                  |
|                         | Non-Resident  | per day   | \$90                  |
|                         | Picnic Area Cleaning Deposit  | per day   | \$50                  |
|                         | Restroom Key (purchase or refundable deposit)   | per key   | \$22                  |
|                         | Picnic Sites Weekday Discount   |           | 15%                   |
| 3.                      | <b>Adult Programs Buildings</b>   |           |                       |

|    |  |                     |                                      |
|----|--|---------------------|--------------------------------------|
|    | <b>Midtown Activity Center Social Hall/Kitchen</b>   |                     |                                      |
|    | Resident   | per hour            | \$107                                |
|    | Non-Resident, Commercial   | per hour            | \$133                                |
|    | <b>Hana Gardens Senior Center</b>  |                     |                                      |
|    | Combined Room - Resident   | per hour            | \$129                                |
|    | Combined Room - Non-Resident/Commercial  | per hour            | \$161                                |
|    | Decoration/Clean-Up/Rehearsal Time (1-hour max. day of event)  | per hour per rental | \$62                                 |
|    | Alcohol Service Permit   | per event           | \$189                                |
|    | Deposit  | per event           | \$325                                |
| 4. | <b>Clubhouses</b>  |                     |                                      |
|    | <i>Minimum Rental Time (Sat-Sun); 3 hours (Arlington, Castro Side A, Castro Side B)</i>  |                     |                                      |
|    | <i>Maximum Advance Reservation: 12 Months Resident, Non-Profit or Co-Sponsored Group; 10 Months Non-Resident or Commercial; 12 Months Annual Rentals</i> |                     |                                      |
|    | Private, Resident  | per hour            | 80                                   |
|    | Private, Non-Resident  | per hour            | \$100                                |
|    | Renovated Clubhouse Private, Resident  | per hour            | 100                                  |
|    | Renovated Clubhouse Private, Non-Resident  | per hour            | 125                                  |
|    | Clubhouse Weekday Discount   | per hour            | 15%                                  |
|    | Deposit  | per event           | \$240                                |
|    | Alcohol Service Permit   | per event           | \$46                                 |
|    | Art Studio Instructor  | per hour            | \$42                                 |
| 5. | <b>Facility Rental Related Fees &amp; Discounts</b>  |                     |                                      |
|    | Transfer Fee - Rooms and Clubhouses  | per date            | \$50                                 |
|    | Transfer Fee - Picnics   | per date            | \$21                                 |
|    | Late Payment Fee   | percent             | 15%                                  |
|    | City Co-Sponsored Rental Fee Discount  | percent             | 40%                                  |
|    | Non-Profit Rental Fee Discount   | percent             | 20%                                  |
|    | Governmental Agency/School District Rentals (per WCCUSD Joint Use Agreement)   | per event           | Cost of Additional Staff (if needed) |
|    | Chair Rental—Non-Profit/Co-Sponsored   | each                | \$3                                  |
|    | 6 Foot Table Rental—Non-Profit/Co-Sponsored  | each                | \$5                                  |
|    | 8 Foot Table Rental—Non-Profit/Co-Sponsored  | each                | \$6                                  |
|    | <b>Storage Fee - Co-Sponsored Groups Only</b>  |                     |                                      |
|    | Small Locker   | per year            | \$357                                |
|    | Medium Locker  | per year            | \$423                                |
|    | Large Locker   | per year            | \$568                                |
|    | Room/Small Clubhouse   | per year            | \$800                                |
|    | <b>Recreation Field/Venue Rentals and Fees</b>   |                     |                                      |
|    | Resident   | per hour            | \$10                                 |
|    | Non-Resident   | per hour            | \$12                                 |
|    | Tennis Club  | per hour            | \$7                                  |
|    | Instruction Use  | per hour            | \$16                                 |
|    | City Co-Sponsored Group Team Permit Fee  | per season          | \$25                                 |
|    | Tennis Transfer/Cancellation Fee   | per hour            | \$1                                  |
|    | Private Instructor Processing Fee (Tennis Certification and Insurance Required)  | per year            | \$27                                 |

|   |   |                |       |
|---|---|----------------|-------|
| 2.  | <b>Play Fields</b>  |                |       |
|   | Resident  | per hour       | \$30  |
|   | Non-Resident  | per hour       | \$41  |
|   | Cerrito Vista Hardball Field (2 hr. minimum)—Resident   | per hour       | \$42  |
|   | Cerrito Vista Hardball Field (2 hr. minimum)—Non-Resident   | per hour       | \$52  |
|   | El Cerrito Co-Sponsored Youth Group   | per hour       | \$10  |
|   | Fine for violation of field policies and/or damaging fields when wet and or not playable or signs are posted. | per infraction | \$342 |
| <b>Swim Center Programs/Fees * Effective 9/1/20</b> |   |                |       |
| 1.  | <b>Adult Swim Fees</b>  |                |       |
|   | <b>Lap Swim/Recreation/Family Swim</b>  |                |       |
|   | 30 Day Pass—Resident  | per month      | \$91  |
|   | 30 Day Pass—Non-Resident  | per month      | \$113 |
|   | 30 Day Pass Three Month Discount  | per month      | \$7   |
|   | Ten-Swim Pass—Resident  | per pass       | \$52  |
|   | Ten-Swim Pass—Non-Resident  | per pass       | \$65  |
|   | Drop-In   | per use        | \$8   |
|   | <b>Masters Swim Team</b>  |                |       |
|   | Drop-In   | per use        | \$11  |
|   | 30 Day Pass - Resident  | valid 30 days  | \$82  |
|   | 30 Day Pass - Non-Resident  | valid 30 days  | \$103 |
|   | Masters Three Month Discount  | per month      | \$9   |
|   | Masters 10 Workout Pass - Resident  | per pass       | \$99  |
|   | Masters 10 Workout Pass - Non-Resident  | per pass       | \$110 |
|   | <b>Masters Plus—Any Masters Workout/Lap Swim 1 Month Only (No quarterly discount)</b>                         |                |       |
|   | Resident  | valid 30 days  | \$126 |
|   | Non-Resident  | valid 30 days  | \$158 |
| 2.  | <b>Recreation Parent &amp; Child Swim/Splash Park/Tot Splash</b>  |                |       |
|   | <b>Drop-in</b>  |                |       |
|   | Adult (18+)   | per use        | \$8   |
|   | Child (1-6 years)   | per use        | \$4   |
|   | Youth (7-17 years)  | per use        | \$5   |
|   | Splash Park Only & Tot Splash   | per use        | \$4   |
|   | Non-Swimmer Fee   | per use        | \$4   |
|   | Organized Groups (minimum of 15)  | per child      | \$4   |
|   | <b>30 Days</b>  |                |       |
|   | Child (1-6 years) Resident  | valid 30 days  | \$48  |
|   | Child (1-6 years) Non-Resident  | valid 30 days  | \$60  |
|   | Youth—(7-17 years) Resident   | valid 30 days  | \$53  |
|   | Youth—(7-17 years) Non-Resident   | valid 30 days  | \$66  |
|   | <b>Ten Swim Pass (valid April through Oct.)</b>   |                |       |
|   | Child Resident (ages 1-6)   | per pass       | \$27  |
|   | Child Non-Resident (ages 1-6)   | per pass       | \$34  |
|   | Youth Resident (7-17)   | per pass       | \$37  |
|   | Youth Non Resident (7-17)   | per pass       | \$46  |
|   | <b>Family Season Passes</b>   |                |       |
|   | Family Season Pass (6/1-9/30) Resident (max 5 family members per address)                                     | Valid Season   | \$399 |

|    |   |                          |        |
|----|---|--------------------------|--------|
|    | Family Season Pass (6/1-9/30) Non-Res (max 5 family members per address)              | Valid Season             | \$450  |
|    | Additional Family Members (up to 3 additional)  | Valid Season             | \$30   |
|    | Additional Family Members (up to 3 additional) Non-Res                                | Valid Season             | \$38   |
|    | <b>Splash Park/Tot Splash Only Ten Swim Pass</b>                                      |                          |        |
|    | Resident  | per pass                 | \$27   |
|    | Non-Resident  | per pass                 | \$34   |
|    |   |                          |        |
| 3. | <b>Water Aerobics Deep/Shallow</b>  |                          |        |
|    | Drop In   | per use                  | \$11   |
|    | Ten Workout Pass - Resident   | per pass                 | \$80   |
|    | Ten Workout Pass - Non-Resident   | per pass                 | \$95   |
|    |   |                          |        |
| 4. | <b>Swim Lessons</b>   |                          |        |
|    | Private—Resident  | per class                | \$32   |
|    | Private—Non-Resident  | per class                | \$40   |
|    | Semi-Private - Resident   | per class                | \$54   |
|    | Semi-Private - Non-Resident   | per class                | \$68   |
|    | Youth Groups—Resident   | per class                | \$12   |
|    | Youth Groups—Non-Resident   | per class                | \$15   |
|    | Teen/Adult & Special Arrangement Group Lesson—Resident                                | per class                | \$13   |
|    | Teen/Adult & Special Arrangement Group Lesson—Non-Resident                            | per class                | \$16   |
|    |   |                          |        |
| 5. | <b>Swimming Clubs, Teams &amp; Meets</b>  |                          |        |
|    | <b>Pre-Swim Team (50 minutes, 4 days/week)</b>  |                          |        |
|    | Resident  | per hour                 | \$4    |
|    | Non-Resident  | per hour                 | \$5    |
|    | El Cerrito High School Swim Team (February through May)                               | per season               | \$2671 |
|    | El Cerrito High School Swim Team (February through May) non-operating hours           | per hour per staff       | \$30   |
|    | <b>Gators Swim Team</b>   |                          |        |
|    | One Swimmer - Resident  | per hour                 | \$5    |
|    | One Swimmer - Non-Resident  | per hour                 | \$6    |
|    | Each Additional Household Member Discount   | monthly discount percent | 15%    |
|    |   |                          |        |
| 6. | <b>Swim Center Rentals</b>  |                          |        |
|    | Long-Term Pool Rentals  | per lane/ per hour       | \$15   |
|    | Lane Rental Fee   | per lane/ per hour       | \$20   |
|    | Emery G. Weed III Lap Pool-Resident, non-operating hours, practice time               | per hour                 | \$150  |
|    | Emery G. Weed III Lap Pool-Non-Resident, non-operating hours, practice time           | per hour                 | \$188  |
|    | Emery G. Weed III Lap Pool—Resident, non-operating hours, event rental                | per hour                 | \$249  |
|    | Emery G. Weed III Lap Pool—Non-Resident/Commercial, non-operating hours, event rental | per hour                 | \$311  |
|    | Swim Center Rental Deposit (refundable)   | per event                | \$106  |
|    | Recreation Pool-Resident (1-50 people) (2-hour minimum)                               | per hour                 | \$174  |
|    | Recreation Pool-Non-Resident (1-50 people) (2-hour minimum)                           | per hour                 | \$218  |
|    | Recreation Pool-Resident (51-100 people) (2-hour minimum)                             | per hour                 | \$188  |
|    | Recreation Pool-Non-Resident (51-100 people) (2-hour minimum)                         | per hour                 | \$235  |
|    | Splash Park Rental-Resident (1-50 people) ( 2-hour minimum)                           | per hour                 | \$153  |
|    | Splash Park Rental-Non-Resident (1-50 people) ( 2-hour minimum)                       | per hour                 | \$191  |
|    | Splash Park Rental-Resident (51-100 people) ( 2-hour minimum)                         | per hour                 | \$164  |
|    | Splash Park Rental-Non-Resident (51-100 people) ( 2-hour minimum)                     | per hour                 | \$205  |



|  |                               |                      |
|--|-------------------------------|----------------------|
| Transfer Fee   | per booking                   | \$50                 |
| Picnic Area Rental During Recreation Swim (Splash Park Area & Swim Camp Lawn Area) Resident (11-20 people)     | per event                     | \$80 + \$30/hour     |
| Picnic Area Rental During Recreation Swim (Splash Park Area & Swim Camp Lawn Area) Non-Resident (11-20 people) | per event                     | 125% of Res Fee      |
| Picnic Area rental during Recreation Swim (Swim Camp Lawn Area) Resident (11-15 people)                        | per event                     | \$60 + \$30/hour     |
| Picnic Area rental during Recreation Swim (Swim Camp Lawn Area) Non-Resident (11-15 people)                    | per event                     | 125% of Res Fee      |
| Lifeguard Fee  | per hour                      | \$30                 |
| <b>Youth Programs</b>  |                               |                      |
| <b>1. Day &amp; Overnight Camps *Effective 9/1/2020</b>  |                               |                      |
| City Run Camp Resident (Price based on number of days, hours, special events, field trips, supplies needed)    | See brochure for actual costs | \$20-\$420           |
| City Run Camp Non-Resident   | 125% of resident fee          | \$0.00               |
| Day Camp Deposit   | per camp/week                 | \$33                 |
| Day Camp Cancellation Fee  | per camp/week                 | \$33                 |
| <b>Overnight Camp</b>  |                               |                      |
| Camper - Resident (price depends on staffing and rental costs, duration of session and other fixed costs)      | per session                   | \$415 - \$775        |
| Camper Non-Resident  | 120% of resident fee          | 120% of resident fee |
| CIT/TILT Programs - Residents  | per session                   | \$185 - \$370        |
| CIT/TILT Programs - Non-Residents  | 120% of resident fee          | 120% of resident fee |
| Deposit  | per week                      | \$155                |
| <b>2. Before/After School Childcare</b>  |                               |                      |
| 5 day schedule, AM Care (~ 1.5 hours/day)  | per month (10 Total)          | \$247                |
| 4 day schedule, AM Care (~1.5hours/day)  | per month (10 Total)          | \$218                |
| 3 day schedule, AM Care (~1.5 hours/day)   | per month (10 Total)          | \$178                |
| 2 day schedule, AM Care (~1.5 hours/day)   | per month (10 Total)          | \$129                |
| 1 day schedule, AM Care (~1.5 hours/day)   | per month (10 Total)          | \$65                 |
| 5 day schedule, AM Transitional Kindergarten Care (~ 1.75 hours/day)   | per month (10 Total)          | \$288                |
| 4 day schedule, AM Transitional Kindergarten Care (~ 1.75 hours/day)   | per month (0 Total)           | \$254                |
| 3 day schedule, AM Transitional Kindergarten Care (~1.75 hours/day)  | per month (10 Total)          | \$208                |
| 2 day schedule, AM Transitional Kindergarten Care (~1.75 hour/day)   | per month (10 Total)          | \$150                |
| 1 day schedule, AM Transitional Kindergarten Care (1.75 hours/day)   | per month (10 Total)          | \$75                 |
| 5 day schedule, TK/Madera Kinder Childcare (~ 4.25 hours/day)  | per month (10 Total)          | \$679                |
| 4 day schedule, TK/Madera Kinder Childcare (~4.25 hours/day)   | per month (10 Total)          | \$597                |
| 3 day schedule, TK/Madera Kinder Childcare (~4.25 hours/day)   | per month (10 Total)          | \$489                |
| 2 day schedule, TK/Madera Kinder Childcare (~4.25 hours/day)   | per month (10 Total)          | \$353                |
| 1 day schedule, TK/Madera Kinder Childcare (~4.25 hours/day)   | per month (10 Total)          | \$177                |
| 5 day schedule, Kindergarten Childcare (~ 4 hours/day)   | per month (10 Total)          | \$626                |
| 4 day schedule, Kindergarten Childcare (~4 hours/day)  | per month (10 Total)          | \$552                |

|  |  |                       |                |
|--|--|-----------------------|----------------|
|  | 3 day schedule, Kindergarten Childcare (~4 hours/day)  | per month (10 Total)  | \$451          |
|  | 2 day schedule, Kindergarten Childcare (~4 hours/day)  | per month (10 Total)  | \$327          |
|  | 1 day schedule, Kindergarten Childcare (~4 hours/day)  | per month (10 Total)  | \$164          |
|  | 5 day schedule, 1 <sup>st</sup> - 6 <sup>th</sup> PM Care (~3.33 hours/day)  | per month (10 Total)  | \$557          |
|  | 4 day schedule, 1 <sup>st</sup> - 6 <sup>th</sup> Care (3.33 hours/day)  | per month (10 Total)  | \$491          |
|  | 3 day schedule, 1 <sup>st</sup> - 6 <sup>th</sup> PM Care (~3.33 hours/day)  | per month (10 Total)  | \$402          |
|  | 2 day schedule, 1 <sup>st</sup> - 6 <sup>th</sup> PM Care (~3.33 hours/day)  | per month (10 Total)  | \$290          |
|  | 1 day schedule, 1 <sup>st</sup> - 6 <sup>th</sup> PM Care (~3.33 hours/day)  | per month (10 Total)  | \$145          |
|  | 4 day schedule, TK & Madera Kinder Club (~1 hour/day)  | per month (10 Total)  | \$146          |
|  | 3 day schedule, TK & Madera Kinder Club (~1 hour/day)  | per month (10 Total)  | \$132          |
|  | 2 day schedule, TK & Madera Kinder Care (~1 hour/day)  | per month (10 Total)  | \$96           |
|  | 1 day schedule, TK & Madera Kinder Club (~1 hour/day)  | per month (10 Total)  | \$48           |
|  | 4 day schedule, Kinder Club (~.6 hours/day)  | per month (10 Total)  | \$88           |
|  | 3 day schedule, Kinder Club (~.6 hours/day)  | per month (10 Total)  | \$79           |
|  | 2 day schedule, Kinder Club (~.6 hours/day)  | per month (10 Total)  | \$58           |
|  | 1 day schedule, Kinder Club (~.6 hours/day)  | per month (10 Total)  | \$29           |
|  | <b>3. Preschool *Effective 9/1/19</b>  |                       |                |
|  | 5 day schedule, 3 hour program   | per month             | \$544          |
|  | 5 day schedule, 4 hour program   | per month             | \$727          |
|  | 4 day schedule, 3 hour program   | per month             | \$458          |
|  | 4 day schedule, 4 hour program   | per month             | \$609          |
|  | 3 day schedule, 3 hour program   | per month             | \$360          |
|  | 3 day schedule, 4 hour program   | per month             | \$478          |
|  | 2 day schedule, 3 hour program   | per month             | \$251          |
|  | 2 day schedule, 4 hour program   | per month             | \$334          |
|  | 1 day schedule, 3 hour program   | per month             | \$126          |
|  | 1 day schedule, 4 hour program   | per month             | \$168          |
|  | <b>4. Other Fees</b>   |                       |                |
|  | Non-Refundable Registration Fee  | per registration      | \$76           |
|  | Drop-In fee, under 3 hours program   | per day/per program   | \$21           |
|  | Drop-In fee, over 3 hours program  | per day/per program   | \$42           |
|  | Before/After School Program - Receives Reduced Lunch   | discount              | 35%            |
|  | Before/After School Program - Receives Free Lunch  | discount              | 55%            |
|  | Preschools - Non-Resident Rate   | surcharge             | 15.38%         |
|  | Preschools - Qualifies for City Scholarship - Residents  | discount              | 25%            |
|  | Preschools - Qualifies for City Scholarship - Non Resident   | Regular Resident Rate |                |
|  | Fees can be adjusted proportionally due to substantial changes in program hours at the discretion of the Recreation Director | program hours         | 0.00           |
|  | Fees can be adjusted proportionate to any mandated to child ratio changes at the discretion of the Recreation Director       | staffing requirements | See Fees Above |
|  | Preschools - Over 8 hours (full day)   | monthly discount      | 10%            |
|  | City Run Youth Program (Price based on number of days, hours, supplies or equipment needed)                                  |                       | \$5-\$200      |

|  |  |                               |                       |
|--|--|-------------------------------|-----------------------|
|  |  |                               |                       |
|  | <b>Adult Programs and Services</b>   |                               |                       |
|  | 60 & Better Rewards Club - Resident  | annual                        | \$20                  |
|  | 60 & Better Rewards Club - Non-Resident  | annual                        | \$25                  |
|  | Ticket Based Class Fee—Resident  | per class                     | \$6                   |
|  | Ticket Based Class Fee—Non-Resident  | per class                     | \$7                   |
|  | 5 Class Pass (ticket-based class) - Resident   | per class                     | \$25                  |
|  | 5 Class Pass (ticket-based class) - Non-Resident   | per class                     | \$30                  |
|  | Local Monthly Shopping Trips, round trip   | per trip                      | \$7                   |
|  | Respite Group—Resident   | per month                     | \$109                 |
|  | Respite Group—Non-Resident   | per month                     | \$136                 |
|  | Easy Ride Paratransit, each way  | per trip                      | \$3                   |
|  | Drop-In Activities Fee - Resident  | per class                     | \$3                   |
|  | Drop-In Activities Fee - Non-Resident  | per use                       | \$4                   |
|  | 10 Punch Drop-In Activity Pass - Resident  | per pass                      | \$20                  |
|  | 10 Punch Drop-In Activity Pass - Non-Resident  | per pass                      | \$30                  |
|  | Wellness Services (rental rates are % of revenue collected)  | per date                      | 20%-40%               |
|  | City Run Day Trips Resident (Price based on mileage, length of trip, admission rates, volunteer trip leader expenses and supplies needed)  | see brochure for actual costs | \$15-\$150            |
|  | City Run Day Trips - Non-Resident  | % of resident fee             | 125% of resident rate |
|  |  |                               |                       |
|  | <b>Other Fees, Discounts &amp; Refunds</b>   |                               |                       |
|  | Registration Fees—Refunds, Transfers, Cancellations, and Late Payments (25% of fee, up to maximum and rounded to nearest dollar)   | maximum charge per session    | \$21                  |
|  | Late Pick-Up Fee (\$20 minimum + \$1.00 per minute)  | minimum late pick-up fee      | \$20                  |
|  | Misc. Product Fee (depending on level of effort)   | each + surcharge              | Cost + 5%-20%         |
|  | Staff Total Cost (i.e. custodian, part time recreation leader, etc.)   | per hour                      | Full Hourly Cost      |
|  | Signage/Banner on Recreational Facilities (per policy)   | per banner or sign/month      | \$0 - \$50            |
|  | Long Term Rental Discount - as determined by Recreation Director   |                               |                       |
|  | Administrative Surcharge Fee for City Run Programs   | per transaction               | 3%                    |
|  | <b>Third Party Programs</b>  |                               |                       |
|  | The fees for all third party provided activities may vary based on contract negotiations & market rates at discretion of the Recreation Director   |                               |                       |
|  | No Non-Resident Surcharges for El Cerrito School Based Enrichment Programs   |                               |                       |
|  | Surcharge on Fee-Based Programs by Independent Contractor (4% of fee, up to maximum and rounded to nearest dollar)   | maximum charge per session    | \$12                  |
|  | Optional Disabled and Senior Discount (independent contractors may choose to use discount and split discount with City) - for ages 60+, disabled patrons. Does not apply to fees in "Adult Programs and Services" section. | percent of fee                | 20%                   |
|  | Special Promotion/Marketing Fundraising Opportunities - as determined by Recreation Director   |                               |                       |
|  | New Classes, Events, Field Trips, Leagues, Programs, Products, Uniforms, etc. as approved by Recreation Director   |                               |                       |
|  | <b>Recreation Brochure Advertisements</b>  |                               |                       |
|  | Copy Ready, 1/8 page   | each                          | \$200                 |
|  | Copy Ready, Quarter page   | each                          | \$450                 |
|  | Copy Ready, Half page  | each                          | \$750                 |
|  | Copy Ready, Full page  | each                          | \$1250                |
|  | Full Year of Advertising (3 rECguide Issues)   | Discount                      | 15%                   |
|  | Graphic Preparation-Graphic Designer   | Actual                        |                       |

## BUSINESS LICENSE

| Item   | Description  | Municipal Code Section | Code | Adopted FY 2020-21 |
|--|--|------------------------|------|--------------------|
|  | Business Enrollment  | per license            |      | \$79               |
|  | Business License Renewal   | per license            |      | \$26               |
|  | Accessibility Compliance and Education Fee<br>(State Mandated AB 1379) | per license            |      | \$4                |
|  | Exemption Level (Casual and Fine Arts Teachers)                        | 4.32.080               |      |                    |
| Business License Residential Rentals (10-000-4052-00-00) |  |                        |      |                    |
|  | Apt. Houses, Duplexes, In-laws & Single Family Units                   |                        |      |                    |
|  | Per Unit   | 4.32.260               | 260  | \$117              |
| Business License All Others (10-000-4051-00-00)          |  |                        |      |                    |
|  | <b>a. Fixed Place of Business (Annual)</b>                             |                        |      |                    |
|  | Employer Only  | 4.32.230               | T23  | \$326              |
|  | " + 1 employee   | 4.32.230               | T23  | \$326.             |
|  | " + 2 employees  | 4.32.230               | T23  | \$374              |
|  | " + 3 employees  | 4.32.230               | T23  | \$421              |
|  | " + 4 employees  | 4.32.230               | T23  | \$469              |
|  | " + 5 employees  | 4.32.230               | T23  | \$516              |
|  | " + 6 employees  | 4.32.230               | T23  | \$563              |
|  | " + 7 employees  | 4.32.230               | T23  | \$611              |
|  | " + 8 employees  | 4.32.230               | T23  | \$658              |
|  | " + 9 employees  | 4.32.230               | T23  | \$705              |
|  | " + 10 employees   | 4.32.230               | T23  | \$753              |
|  | Each Additional Employee   | 4.32.231               | T23  | \$47               |
|  | <b>b. Professional Offices (Annual)</b>                                |                        |      |                    |
|  | Employer Only  | 4.32.231               | 231  | \$396              |
| <b>Employer Only</b>                                     | " + 1 employee   | 4.32.231               | 231  | \$396              |
| <b>" + 2 employees</b>                                   | " + 2 employees  | 4.32.231               | 231  | \$444              |
| <b>" + 3 employees</b>                                   | " + 3 employees  | 4.32.231               | 231  | \$491              |
| <b>" + 4 employees</b>                                   | " + 4 employees  | 4.32.231               | 231  | \$539              |
| <b>" + 5 employees</b>                                   | " + 5 employees  | 4.32.231               | 231  | \$586              |
| <b>" + 6 employees</b>                                   | " + 6 employees  | 4.32.231               | 231  | \$633              |
| <b>" + 7 employees</b>                                   | " + 7 employees  | 4.32.231               | 231  | \$681              |
| <b>" + 8 employees</b>                                   | " + 8 employees  | 4.32.231               | 231  | \$728              |
| <b>" + 9 employees</b>                                   | " + 9 employees  | 4.32.231               | 231  | \$776              |

|  |  |          |     |         |
|--|--|----------|-----|---------|
| " + 10 employees                                   | " + 10 employees                           | 4.32.231 | 231 | \$823   |
| Each Additional Employee                           | Each Additional Employee                   | 4.32.231 | 231 | \$47    |
| <b>c. Contractors &amp; Subcontractors</b>         |  |          |     |         |
|  | Quarterly                                  | 4.32.240 | 242 | \$140   |
|  | Semiannually                               | 4.32.240 | 241 | \$235   |
|  | Annually                                   | 4.32.240 | 240 | \$421   |
| <b>d. Home Occupations (Annual)</b>                |  |          |     |         |
| <b>e. Casual Business</b>                          |  |          |     |         |
|  | Quarterly                                  | 4.32.246 | 247 | \$69    |
|  | Annually                                   | 4.32.246 | 246 | \$276   |
| <b>f. Delivery Vehicles (Per Vehicle)</b>          |  |          |     |         |
|  |  | 4.32.251 | 250 | \$187   |
| <b>g. Fine Arts Teachers (Per Teacher)</b>         |  |          |     |         |
|  |  | 4.32.255 | 255 | \$75    |
| <b>h. Hotels &amp; Motels</b>                      |  |          |     |         |
|  | Base Fee                                   | 4.32.270 | 270 | \$467   |
|  | Plus, per Unit Fee                         | 4.32.270 | 270 | \$20    |
| <b>i. Trailer Courts</b>                           |  |          |     |         |
|  | Base Fee                                   | 4.32.280 | 280 | \$467   |
|  | Plus, per Unit Fee                         | 4.32.280 | 280 | \$20    |
| <b>j. Restaurants &amp; Nightclubs</b>             |  |          |     |         |
|  |  | 4.32.290 | 290 | \$934   |
| <b>k. Public Amusement</b>                         |  |          |     |         |
| <b>1. Amusement Rides &amp; Shows</b>              |  |          |     |         |
|  | First Day                                  | 4.32.300 | 300 | \$187   |
|  | Each Additional Day                        | 4.32.300 | 300 | \$94    |
| <b>2. Billiards, Bagatelle, Pool Tables</b>        |  |          |     |         |
|  | Per Table, in Addition to Other Applicable | 4.32.300 | 301 | \$94    |
| <b>3. Bowling Lanes</b>                            |  |          |     |         |
|  | First Lane                                 | 4.32.300 | 302 | \$495   |
|  | Each Additional Lane                       | 4.32.300 | 302 | \$49    |
| <b>4a. Circus (=<math>\leq</math>4,000 seats)</b>  |  |          |     |         |
|  | First Day                                  | 4.32.300 | 303 | \$1,402 |
|  | Each Additional Day                        | 4.32.300 | 303 | \$934   |
| <b>4b. Carnival &amp; Circus (&gt;4,000 seats)</b> |  |          |     |         |
|  | First Day                                  | 4.32.300 | 304 | \$2,802 |
|  | Each Additional Day                        | 4.32.300 | 304 | \$1,868 |
| <b>5. Motion Picture Theater &amp; Plays</b>       |  |          |     |         |

|  |  |          |     |         |
|--|--|----------|-----|---------|
|  | Quarterly  | 4.32.300 | 307 | \$187   |
|  | Semiannually   | 4.32.300 | 306 | \$375   |
|  | Annually   | 4.32.300 | 305 | \$748   |
|  |  |          |     |         |
|  | <b>6. Public Dance</b>                                       |          |     |         |
|  | Daily  | 4.32.300 | 308 | \$140   |
|  | Quarterly  | 4.32.300 | 309 | \$467   |
|  |  |          |     |         |
|  | <b>7. Amusement Not Otherwise Defined</b>                    |          |     |         |
|  | Educational - Daily  | 4.32.300 | 310 | \$140   |
|  | Educational - Quarterly                                      | 4.32.300 | 311 | \$467   |
|  | Noneducational - Daily                                       | 4.32.300 | 312 | \$4,669 |
|  |  |          |     |         |
|  | <b>I. Distribution and Circulation of Advertising Matter</b> |          |     |         |
|  | Quarterly  | 4.32.310 | 313 | \$467   |
|  |  |          |     |         |
|  | <b>m. Amplification Vehicles (Per Day)</b>                   | 4.32.320 | 320 | \$4,669 |
|  | <b>n. Taxicabs (Per Vehicle)</b>                             | 4.32.330 | 330 | \$280   |
|  |  |          |     |         |
|  | <b>o. Auctioneer</b>   |          |     |         |
|  | Daily  | 4.32.340 | 340 | \$235   |
|  | Annually   | 4.32.340 | 341 | \$1,868 |
|  |  |          |     |         |
|  | <b>p. Vehicle Parking Lot</b>                                |          |     |         |
|  | Per Lot  | 4.32.345 | 342 | \$376   |
|  | Plus per 100 square feet                                     | 4.32.345 | 342 | \$38    |
|  |  |          |     |         |
|  | <b>q. Pawnbroker and Check Casher</b>                        | 4.32.350 | 350 | \$934   |
|  |  |          |     |         |
|  | <b>r. Patrol Services</b>                                    |          |     |         |
|  | Employer Only  | 4.32.355 | T35 | \$326   |
|  | " + 1 employee   | 4.32.355 | T35 | \$326   |
|  | " + 2 employees  | 4.32.355 | T35 | \$374   |
|  | " + 3 employees  | 4.32.355 | T35 | \$421   |
|  | " + 4 employees  | 4.32.355 | T35 | \$469   |
|  | Each Additional Employee                                     | 4.32.355 | T35 | \$47    |
|  |  |          |     |         |
|  | <b>s. Peddler &amp; Solicitors</b>                           |          |     |         |
|  | Quarterly  | 4.32.360 | 360 | \$467   |
|  | Annually   | 4.32.360 | 361 | \$1,868 |
|  |  |          |     |         |
|  | <b>t. Ice Cream Vendor</b>                                   |          |     |         |
|  | Quarterly  | 4.32.365 | 366 | \$152   |
|  | Annually   | 4.32.365 | 365 | \$456   |
|  |  |          |     |         |
|  | <b>u. Temporary Sales</b>                                    | 4.32.375 | 375 | \$393   |
|  |  |          |     |         |
|  | <b>v. Bingo</b>  | 4.32.300 | 652 | \$62    |
|  | Pursuant to California Penal Code Section 326.5(l)1          |          |     |         |
|  |  |          |     |         |
|  | <b>w. Transient/Itinerant Vendor</b>                         |          |     |         |

|   |                          |          |     |       |
|---|--------------------------|----------|-----|-------|
|   | Employer Only            | 4.32.010 | T25 | \$326 |
|   | " + 1 employee           | 4.32.010 | T25 | \$326 |
|   | " + 2 employees          | 4.32.010 | T25 | \$374 |
|   | " + 3 employees          | 4.32.010 | T25 | \$421 |
|   | " + 4 employees          | 4.32.010 | T25 | \$467 |
|   | " + 5 employees          | 4.32.010 | T25 | \$516 |
|   | " + 6 employees          | 4.32.010 | T25 | \$563 |
|   | " + 7 employees          | 4.32.010 | T25 | \$611 |
|   | " + 8 employees          | 4.32.010 | T25 | \$658 |
|   | " + 9 employees          | 4.32.010 | T25 | \$705 |
|   | " + 10 employees         | 4.32.010 | T25 | \$753 |
|   | Each Additional Employee | 4.32.010 | T25 | \$47  |
| Business License Gross Receipts (10-000-4053-000)                                 |                          |          |     |       |
| <b>a. Coin-operated vending, amusement &amp; Service Machines, Distributors</b>   |                          |          |     |       |
|   | \$0-1,000                | 4.32.370 | V01 | \$49  |
|   | \$1,001-5,000            | 4.32.370 | V02 | \$73  |
|   | \$5,001-15,000           | 4.32.370 | V03 | \$147 |
|   | >\$15,001 per \$1,000    | 4.32.370 | T04 | \$10  |
| <b>b. Coin-operated vending, amusement &amp; Service Machines, Games of Skill</b> |                          |          |     |       |
|   | \$0-1,000                | 4.32.380 | G01 | \$49  |
|   | \$1,001-5,000            | 4.32.380 | G02 | \$73  |
|   | \$5,001-15,000           | 4.32.380 | G03 | \$147 |
|   | >\$15,001 per \$1,000    | 4.32.380 | T05 | \$10  |
| Adjustment Per Municipal Code: % Change in Apr CPI                                |                          |          |     |       |
| CPI Urban Wage Earners and Clerical Workers                                       |                          |          |     |       |
| 2020 Change is 3%   |                          |          |     |       |

## PUBLIC WORKS DEPARTMENT

| Item                 | Description   | Basis   | Adopted<br>FY 2020-21 |
|----------------------|---|---|-----------------------|
| <b>Grading</b>       |   |   |                       |
| 1.                   | <b>Plan Check</b><br>(No permit required below 50 CY)   |   |                       |
| a.                   | 50 to 10,000 CY   | each  | \$507                 |
| b.                   | 10,001 to 100,000 CY  | each  | \$704                 |
| c.                   | Add for each 10,000 CY above 100,000  | 10,000 CY   | \$169                 |
| 2.                   | <b>Permit Issuance</b>  | each  | \$98                  |
| 3.                   | <b>Permit Bond</b>  | per CY  | \$5                   |
| 4.                   | <b>Inspection (C.6 inspections are separately listed in "Erosion &amp; Clean Water Section")</b><br>(No permit required below 50 CY)  |   |                       |
| a.                   | 50 to 10,000 CY (up to 8 inspections; any additional inspections will be charged at hourly rate)  | each  | \$908                 |
| b.                   | 10,001 to 100,000 CY (up to 15 inspections, add'l inspections will be charged at hourly rate)   | each  | \$1,826               |
| c.                   | Add for each 10,000 CY above 100,000  | 10,000 CY   | \$113                 |
| 5.                   | <b>Grading Work Started Prior to Obtaining a Permit</b>   | Double the Plan Check, Permit Issuance Fee and Inspection Fee |                       |
| <b>Encroachments</b> |   |   |                       |
| 1                    | <b>Permit Issuance Fee</b> (all permits except planting of street trees)  | each  | <b>\$105</b>          |
| 2                    | <b>Permit Renewal Fee/Time Extension</b>  | each  | <b>\$52.33</b>        |
| 3                    | <b>Permit bond/deposit</b> (except street tree permit)  |   |                       |
| a.                   | One-year maintenance bond for street cuts in the amount of the value of the work or as determined by City Engineer.   | minimum   | \$1,696               |
| b.                   | Bond for concrete work, including curb, gutter and sidewalk drains. Deposit is equal to the value of the work or as determined by City Engineer. Deposit is returned upon passing final inspection for concrete work. | minimum   | \$718                 |
| c.                   | One-year maintenance bond for storm drainage modifications equal to the value of the work or as determined by City Engineer.  | each  |                       |
| 4                    | <b>Encroachment Permits</b> (also subject to the Issuance Fee (#2))   |   |                       |
| a.                   | Concrete Flat Work or Under Sidewalk Drain - up to 500 s.f. (includes two inspections)  | each  | \$289                 |
| b.                   | ADD for each add'l 500 s.f.   | 500 s.f.  | \$69                  |
| c.                   | Street cut or drainage modifications (< 10 C.Y. excavated) (includes two inspections)   | each  | \$314                 |
| d.                   | ADD for each add'l 10 CY.   | 10 CY   | \$234                 |
| e.                   | <b>Traffic Control Plan Review</b>  | each  | <b>\$259</b>          |
| f.                   | Work in Public Right-of-Way Started Prior to Obtaining a Permit   | Double the Permit Issuance Fee and Inspection Fee             |                       |



|      |  |               |          |
|------|--|---------------|----------|
| g.   | Revocable Encroachment Permit/Hold Harmless Agreement  | each          | \$371    |
| h.   | Storage in Public ROW for Moving Pods and Portable Toilets (East Bay Sanitary dumpsters exempt; storage pods for residential moving exempt from bond deposit)  | per two weeks | \$167    |
| i.   | Moratorium Street Restoration Fee for Street cuts not exceeding 5' x 5'; Restoration for street cuts larger than 5' x 5' on a moratorium street will be calculated by the City Engineer based on recent bid costs for annual City slurry seal projects   | each          | \$739    |
| j.   | Re-inspection (for reasons such as work not ready for a scheduled inspection or work done without an inspection)   | each          | \$80     |
| k.   | Traffic Striping Restoration -Thermoplastic Pavement Legends (includes removal and replacement and related contract work)  | each          | \$323    |
| l.   | Traffic Striping Restoration -Thermoplastic 4" Line (includes removal and replacement and related contract work)   | LF            | \$8      |
| m.   | Traffic Striping Restoration -Thermoplastic 12' Line (includes removal and replacement and related contract work)  | LF            | \$6      |
| n.   | Traffic Striping Restoration -Thermoplastic Detail 22 (includes removal and replacement and related contract work)   | LF            | \$4      |
| o.   | Pavement Marker Restoration - Caltrans Type AY Pavement Reflective Markers (includes replacement and related contract work)  | each          | \$8      |
| p.   | <b>Utility Pole - Set, Relocate or Remove</b>  | each          | \$280    |
| q.   | <b>Temporary Construction Parking for vehicles that have commercial license plates and Limited Construction Equipment Storage (includes construction parking permit)</b>   | per week      | \$260    |
| r.   | <b>Transportation Permit - Per Calif. State Vehicle Code Section 35795</b>   | per trip      | \$16     |
| s.   | <b>Haul Route Impact Fees</b>  |               |          |
|      | For qualifying projects as determined by the City Engineer, Haul Route Fees are charged on the following costs per square yard of pavement per PCI point drop in each 500-foot long section of haul route. For haul routes in use for over one year, a PCI discount will be applied against the PCI change as listed below. If the Post-construction PCI is higher than the Pre-construction PCI, the PCI change shall be considered to be zero. The final PCI value will determine the category of the fee charged. |               |          |
| i.   | <b>Arterial</b>  |               |          |
|      | 100<pci<70   |               | \$0.3053 |
|      | 69<pci<50  |               | \$0.8595 |
|      | 49<pci<25  |               | \$0.8821 |
|      | 24<pci<0   |               | \$1.5494 |
| ii.  | <b>Collector</b>   |               |          |
|      | 100<pci<70   |               | \$0.3053 |
|      | 69<pci<50  |               | \$0.7125 |
|      | 49<pci<25  |               | \$0.8821 |
|      | 24<pci<0   |               | \$1.5494 |
| iii. | <b>Residential</b>   |               |          |
|      | 100<pci<70   |               | \$0.2375 |
|      | 69<pci<50  |               | \$0.6673 |
|      | 49<pci<25  |               | \$0.8030 |
|      | 24<pci<0   |               | \$1.3345 |
| iv.  | <b>PCI Discount</b>  |               |          |
|      | 100<pci<70   | pts/year      | \$2.3    |
|      | 69<pci<50  | pts/year      | \$2.8    |
|      | 49<pci<25  | pts/year      | \$3.4    |

|                                |  |   |              |
|--------------------------------|--|---|--------------|
|                                | 24<pci<0   | pts/year  | \$3.7        |
| t.                             | <b>Newsrack Box Fee [Permit fee for permitted use of a box inside the specified newsrack location. The permit is valid for a three-year period and fee includes cost of administrative and maintenance expenses associated with the newsrack program. Permittee shall comply with box dimensions, style, and model as designated by the Public Works Director, see Municipal Code Section 13.60]</b> |   |              |
| i.                             | 1 - 5 boxes  | per permit period                                     | \$167        |
| ii.                            | 6 - 10 boxes   | per permit period                                     | \$248        |
| iii.                           | 11 - 15 boxes  | per permit period                                     | \$331        |
| iv.                            | More than 15 boxes   | per permit period                                     | \$414        |
| <b>Parking Controls</b>        |  |   |              |
| 1.                             | <b>Appeals</b>   |   |              |
| a.                             | No Parking/Stopping Anytime Zones (includes two hours of Manager's time)   | each  | \$551        |
| b.                             | <b>Red curb marking next to residential driveway (Subject to City Engineer approval of Resident Request)</b>   | <b>each</b>   | <b>\$374</b> |
| 2.                             | <b>Temporary No Parking/Stopping Anytime Signs</b>   | each  | \$7          |
| 3.                             | <b>Temporary Barricades</b>  |   |              |
| a.                             | Pick-up/drop-off by City crew  | per pick-up/drop-off                                  | <b>\$133</b> |
| b.                             | Replacement  | per barricade   | \$102        |
| <b>Street Tree Permits</b>     |  |   |              |
| 1.                             | <b>Street Tree Planting and Related Work by City (includes furnishing, issuance, and installing of tree)</b>   | <b>per tree</b>                                       | <b>\$335</b> |
| a.                             | Concrete Removal for Tree Well   | per 16 s. f.  | \$181        |
| b.                             | Concrete Removal for Tree Well (per s.f. after first 16 s.f. removal)  | per s.f.  | \$12         |
| c.                             | Replacement Street Tree Bond - Three-year maintenance bond for when City is replacing an existing street tree.   | per tree, refundable after 3-year health verification | \$98         |
| d.                             | Maintenance to Establish New Tree - Three-year maintenance fee when City is establishing new tree, usually in case of mitigation for street tree removal and planting in a different location that the responsible property owner is not able to maintain.   |   | <b>\$800</b> |
| 2.                             | Street Tree Pruning or Removal by Property Owner   | <i>minimum</i>  | \$206        |
| 3.                             | <b>Bond for Street Tree Pruning, Protection, or Removal by Property Owner</b>  | <b>minimum</b>  | <b>\$250</b> |
| 4.                             | <b>Street Tree Planting by Property Owner</b>  | <b>minimum</b>  | <b>\$103</b> |
| <b>Erosion and Clean Water</b> |  |   |              |
| 1.                             | <b>Stormwater Pollution Prevention Construction Permit: C.6 Inspections (Permits for construction projects that require Stormwater Pollution Prevention, includes monthly inspection)</b>  |   |              |
| a.                             | <b>Less than 1-acre hillside site, requiring an erosion and sediment control plan</b>  |   | <b>\$321</b> |

|               |   |  |              |
|---------------|---|--|--------------|
| b.            | <b>More than an acre, requiring an erosion and sediment control plan</b>  |  | <b>\$642</b> |
| c.            | <b>Re- Inspections (Due to Fail in maintaining BMP's)</b>   |  | <b>\$160</b> |
|               |   |  |              |
| 2.            | <b>C.3 Fees for projects which create or replace more than 10,000 square feet of impervious surface</b>   |  |              |
| a.            | Stormwater Control Plan Review/Approval (Collected by Planning Dept at initial submittal)   | each   | \$512        |
| b.            | Operations & Maintenance Plan Review/Approval (O&M Plan to include Maintenance Agreement and description of annual inspection fees) (Collected by Building Dept at plan check submittal)          | per square feet of impervious surface                  | \$0.04519    |
| c.            | Annual Inspection Fee-Collected by Public Works Department as described in Maintenance Agreement  | up to 25,000 sf  | \$420        |
| d.            | Annual Inspection Fee-Collected by Public Works Department as described in Maintenance Agreement  | more than 25,000 sf                                    | \$839        |
|               |   |  |              |
| Miscellaneous |   |  |              |
| 1.            | <b>Illicit Discharge Response / Hazardous Materials Spill Clean-Up - costs to include supervision, reporting, overhead, equipment, hourly wages and fringe benefits of the employees involved</b> | hourly with minimum two-hour response                  | <b>\$630</b> |
|               |   |  |              |
| 2.            | <b>Public Works Hourly Rates (for other Services Not Specified)</b>   |  |              |
| a.            | Public Works Director   | hourly   | \$296        |
| b.            | Management Assistant  | hourly   | \$105        |
| c.            | Engineering Manager/Senior Engineer   | hourly   | \$222        |
| d.            | Operations + Environmental Services Division Manager  | hourly   | \$212        |
| e.            | Programs Manager/Analyst  | hourly   | <b>\$206</b> |
| f.            | Associate Engineer  | hourly   | \$173        |
| g.            | Maintenance Superintendent/Operations Supervisor  | hourly   | <b>\$206</b> |
| h.            | Technician/Inspector  | hourly   | \$160        |
| i.            | Maintenance Worker / Recycling Maintenance Worker   | hourly   | <b>\$133</b> |
| j.            | <b>Admin Clerk Specialist</b>   | <b>hourly</b>  | <b>\$88</b>  |
| k.            | <b>Waste Prevention Specialist</b>  | <b>hourly</b>  | <b>\$136</b> |
|               |   |  |              |
| 3.            | <b>Bid Protest Fee</b>  |  | <b>\$530</b> |
|               |   |  |              |
| 4.            | <b>Recycling + Environmental Services</b>   |  |              |
| a.            | Construction Waste Management Plan Review Fee   | per plan review, inclusive of pre plan and post report | \$218        |
| b.            | Solid Waste Collection and Disposal Subscription Exemption Application Fee  | per application  | <b>\$272</b> |
| c.            | Salvage Permit Application Fee  | per application per year                               | <b>\$44</b>  |
|               |   |  |              |
| d.            | Recycling + Environmental Resource Center Tour Fee  | per tour, excluding free monthly tours                 | \$163        |
| e.            | Recycling Cart Cleaning Fee (64 and 96 gallon carts)  | per cart   | <b>\$66</b>  |
| f.            | Recycling Bin Cleaning Fee (1 and 2 cubic yard bins)  | per bin  | <b>\$100</b> |
| g.            | Recycling Cart Replacement fee due to customer damage   | per bin  | \$76         |
| h.            | Extra Recycling Truck Pick Up due to customer fault   | per pick-up  | <b>\$25</b>  |
| i.            | Waste Enclosure Padlock Replacement due to customer loss  | per lock   | \$15         |

|    |   |                                     |               |
|----|---|-------------------------------------|---------------|
| j. | Citywide Garage Sale Listing  | per registration                    | <b>\$25</b>   |
| k. | Solid Waste Event Stands Rental (set of three - Recycling, Compost, and Garbage)  | per event                           | <b>\$50</b>   |
| l. | Solid Waste Event Stand Replacement   | per stand                           | \$73          |
| m. | Compost   | per 5 gallons                       | \$1           |
| n. | Compact Fluorescent Bulb (CFL) Recycling *  | per bulb                            | <b>\$4</b>    |
| o. | Fluorescent Tube Recycling *  | per linear foot                     | <b>\$0.63</b> |
| p. | CFL & Tube Large Quantity (up to 15 CFLs and/or 30 feet) Recycling  | additional flat fee                 | <b>\$13</b>   |
| q. | Expanded Polystyrene drop off at Recycling Center ** (minimum cost \$1.75)  | per pound (or 12 gallons by volume) | <b>\$2</b>    |
| r. | Sharps and Pharms Disposal*   | per disposal                        | \$1           |
| s. | Misc. Product Fee***  | per items                           |               |
| t. | <b>Cardboard, Paper, Books, Magazines, and Newspaper Recycling - for amounts greater than 1 cubic yard ** (minimum charge \$7.50)</b> | <b>per cubic yard</b>               | <b>\$7.50</b> |
|    | <b>*No cost for residents in RecycleMore service area. Proof of residency required</b>  |                                     |               |
|    | <b>** No cost for El Cerrito rate payers. City reserves the right to reject large quantities. Proof of residency required</b>         |                                     |               |
|    | <b>***Includes market rate sale of salvaged materials.</b>  |                                     |               |
|    |   |                                     |               |

## PLANNING

| Description  | Basis | Adopted<br>FY 2020-21   |
|--|-------|---|
| <b>San Pablo Avenue Specific Plan Design Review</b>  |       |   |
| Tier 1 Residential and Non-Residential Projects (with or without signage)  | each  | \$2,049   |
| Tier 1 Permanent Signs (only)  | each  | \$582   |
| Tier 1 Sidewalk Sign Permit (only)   | each  | \$109   |
| Tier 1 Temporary Sign and/or Banner  | each  | \$54  |
| Tier 1/AUP Sidewalk Seating (off ROW)  | each  | \$594   |
| AUP Sidewalk Seating (in ROW)  | each  | \$864   |
| Tier 1 - Minor Projects (as determined by Planning Manager)  | each  | \$825   |
| Tier 2 Residential and Non-Residential Projects - Up to 2,500 sqft   | each  | \$3,124   |
| Tier 3 Residential and Non-Residential Projects - Up to 2,500 sqft   | each  | \$3,996   |
| Tier 2 Residential and Non-Residential Projects - 2,501 - 10,000 sqft  | each  | \$5,947   |
| Tier 3 Residential and Non-Residential Projects - 2,501 - 10,000 sqft  | each  | \$7,050   |
| Tier 2 Residential and Non-Residential Projects - 10,001 – 40,000 sqft   | each  | \$10,733  |
| Tier 3 Residential and Non-Residential Projects - 10,001 – 40,000 sqft   | each  | \$11,051  |
| Tier 2 Residential and Non-Residential Projects - 40,001 – 100,000 sqft  | each  | \$15,868  |
| Tier 3 Residential and Non-Residential Projects - 40,001 – 100,000 sqft  | each  | \$15,621  |
| Tier 2 Residential and Non-Residential Projects - 100,001+ sqft base fee plus per hour of staff time   | each  | \$15,868 after base fee depleted, project goes to hourly rate.          |
| Tier 3 Residential and Non-Residential Projects - 100,001+ sqft base fee plus per hour of staff time   | each  | \$15,621 - after base fee depleted, project goes to hourly rate.        |
| Tier 4 Residential and Non-Residential Projects - up to 10,000 sqft  | each  | \$8,129   |
| Tier 4 Residential and Non-Residential Projects - 10,001 – 40,000 sqft   | each  | \$12,415  |
| Tier 4 Residential and Non-Residential Projects - 40,001 – 100,000 sqft  | each  | \$17,823  |
| Tier 4 Residential and Non-Residential Projects - 100,001+ sqft base fee plus per hour of staff time   | each  | \$17,823 - after base fee depleted, project goes to hourly rate.        |
| <b>Environmental Review (CEQA)</b>   |       |   |
| Environmental Review - Specific Plan Environmental Checklist/Initial Study/Negative Declaration/Mitigated Negative Declaration/Environmental Impact Report | each  | Consultant costs, plus City administrative fee (30% of consultant cost) |
| Environmental Review - Categorical Exemption   | each  | \$174   |
| Notice of Exemption  | each  | County Clerk Filing Fees  |
| <b>General Plan and Zoning Ordinance</b>   |       |   |
| General/Specific Plan and/or Amendment   | each  | \$19,289  |
| Zoning Amendment   | each  | \$19,289  |
| <b>Subdivisions and Lot Adjustments</b>  |       |   |
| Tentative Parcel Map 1-4 lots  | each  | \$7,195   |
| Tentative Tract Map 5-10 lots  | each  | \$10,839  |
| Tentative Tract Map 11-25 lots   | each  | \$14,499  |

|   |  |  |
|---|--|--|
| Tentative Tract Map 26+ lots (per lot)  | per lot  | \$2,213  |
| Final Map 1-4 lots  | each   | \$6,410  |
| Final Map 5+ lots   | each   | \$8,470  |
| Exception to Subdivision Ordinance  | each   | \$8,983  |
| Lot Line Adjustment or Lot Merger   | each   | \$6,410  |
| Certificate of Compliance   | each   | \$6,218  |
| <b>Planned Development</b>  |  |  |
| Planned Development   | each   | \$39,532   |
| Development Agreement   | each   | \$43,427   |
| <b>Development Fees</b>   |  |  |
| Incentives Program Permit (Staff and Design Review Board review prior to application for Planning Commission action, does not include Use Permit Fee) | each   | \$11,496   |
| Accessory Dwelling Unit Permit  | each   | \$320  |
| Home Occupation Permit  | each   | \$87   |
| Zoning Clearance (Commercial)   | each   | \$310  |
| Individual Business Sign Permit (as part of Master Sign Program)  | each   | \$87   |
| Preliminary Review of Multi-Story Single Family Construction (RAD)  | each   | \$1,505  |
| Unspecified or Research - hourly  | per hour   | \$223  |
| Rebuild or Interpretation Letter  | each   | \$884  |
| Fence Clearance   | each   | \$87   |
| Residential Chicken Clearance   | each   | \$87   |
| Honeybee Keeping Clearance  | each   | \$87   |
| Goat Weed Abatement Permit  | each   | \$87   |
| Unanimous Neighbor Consent Exception for Chickens and Bees  | each   | \$43   |
| Zoning Information Form/Questionnaire   | each   | \$43   |
| Permit Amendment/Time Extension   | each   | 1/2 of current fee   |
| Appeals - By nonapplicant   | each   | \$530  |
| Appeals - By applicant  | each   | 1/2 of current fee   |
| Community Development Director  | per hour   | \$250  |
| Planning Manager  | per hour   | \$192  |
| Senior Planner  | per hour   | \$174  |
| Associate Planner   | per hour   | \$88   |
| Massage Operator's Permit   | each   | \$533  |
| Cannabis Operating Permit   | Deposit account  | as needed to cover cost of application                               |
| Inclusionary Zoning In-lieu Fee - 9 or more rental units  | per habitable square foot  | \$18   |
| Inclusionary Zoning In-lieu Fee - 10 or more "for sale" units   | per habitable square foot  | \$22   |
| Inclusionary Zoning In-lieu Fee for combined rental and "for sale" projects   | To be determined by City Staff based on square footage of each type. | To be determined by City Staff based on square footage of each type. |
| <b>Design Review and Signs</b>  |  |  |
| Residential - 1 unit and projects deemed minor by Planning Manager  | each   | \$836  |
| Residential - 2 - 4 units   | each   | \$3,028  |
| Residential - 5 - 10 units  | each   | \$5,023  |

|   |                |  |
|---|----------------|--|
| Residential - 11+ units   | each           | \$7,493  |
| Nonresidential - 1 - 2,500 s.f.   | each           | \$1,854  |
| Nonresidential - 2,501 - 10,000 s.f.  | each           | \$3,699  |
| Nonresidential - 10,000+ s.f.   | each           | \$6,468  |
| Administrative Design Review  | each           | \$1,854  |
| Permanent signs conforming to sign regulations  | each           | \$582  |
| Temporary signs   | each           | \$54   |
| Sidewalk Sign Permit (only)   | each           | \$54   |
| <b>Variances</b>  |                |  |
| Variance - Residential  | each           | \$4,766  |
| Variance - Nonresidential   | each           | \$7,188  |
| <b>Miscellaneous</b>  |                |  |
| Pre-Application Review Meeting with Staff   | each           | \$0  |
| Pre-Application Study Session with Planning Commission or Design Review Board   | each           | \$3,992  |
| Landscape Consultant or Design Consultant   | each           | Cost of consultant's time plus 30% administrative overhead |
| <b>Document Library and Associated Fees</b>   |                |  |
| Electronic Media-CD (of Plans etc.)   | each           | \$20   |
| Laserfiche/Archiving  | per page/sheet | \$3  |
| Zoning Map  | each           | \$15   |
| General Plan Map  | each           | \$15   |
| Specific Plan   | each           | \$214  |
| Urban Greening Plan   | each           | \$140  |
| Active Transportation Plan  | each           | \$140  |
| General Plan  | each           | \$49   |
| <b>Use Permits</b>  |                |  |
| Use Permit Residential - 1 unit   | each           | \$1,951  |
| Use Permit Residential - 2-4 units  | each           | \$3,269  |
| Use Permit Residential - 5-10 units   | each           | \$4,143  |
| Use Permit Residential - 11+ units  | each           | \$5,017  |
| Use Permit Nonresidential - 1 - 2,500 s.f.  | each           | \$3,269  |
| Use Permit Nonresidential - 2,501 - 10,000 s.f.   | each           | \$4,143  |
| Use Permit Nonresidential - 10,000+ s.f.  | each           | \$5,017  |
| Administrative Use Permit   | each           | \$1,077  |
| Administrative Use Permit - Keeping Animals (Title 7)   | each           | \$980  |
| Temporary Use Permit  | each           | \$980  |
| <p>Note: Fees are based on the City's Cost Allocation Study to cover the cost of processing applications for all projects. The Planning Manager may determine a project to be unusually complex or time consuming and require a deposit at the time of application for estimated staff and consultant costs. If a standard fee has previously been paid, additional deposits may be required to cover extraordinary costs resulting from unforeseen complexities, delays or extra meetings. Hourly staff costs are based on employee wages and benefits, overhead, equipment and supervision, as determined by the City's Cost Allocation Study. Charges for third-party consultants will equal actual contract costs plus 30% administrative charge.</p> |                |  |

## MISC BUILDING PERMIT FEES FOR PROJECTS REQUIRING A PLAN REVIEW

| Building permit fees include inspection and permit issuance.   |                     |
|--|---------------------|
| Plan review fees are calculated at a rate of 65 percent of the building permit fees and are in addition to the building permit fee                             |                     |
| The fees below are per each occurrence or unit unless otherwise noted and include any associated plumbing, electrical, and/or mechanical work.                 |                     |
| The following abbreviations are used:  |                     |
| sq.ft. = square feet    l.f. = linear feet    KW = kilowatt electric    kWth = kilowatt thermal  |                     |
| PROJECT TYPES  | FEE                 |
| MISCELLANEOUS PROJECTS   |                     |
| Standard Hourly Rate   | \$175               |
| Antenna - residential HAM or CB  | \$524               |
| Equipment Container/Building (Prefab)  | \$682               |
| Free-standing cellular building, antenna, and building site  | \$755               |
| New cellular antenna and supporting equipment added to existing site   | \$316               |
| Light pole or telephone pole mounted cellular 5G equipment   | \$202               |
| Awning or Canopy   | \$333               |
| Commercial Coach (per unit)  | \$333               |
| Commercial Vapor Recovery Systems  | \$480               |
| Demolition – whole or partial when exterior walls are removed  | \$335               |
| Demolition surcharge when PCB mitigation is involved   | \$242               |
| Flagpole   | \$304               |
| ACCESSORY STRUCTURES   |                     |
| Accessory Structure/Storage shed of 200 sq.ft. or less – unfinished interior and no MEP  | \$552               |
| Accessory Structure/Storage shed for each additional 100 sq.ft. > 200 sq.ft.   | \$37                |
| Carport not exceeding 400 sq.ft.   | \$450               |
| New Garage (detached or attached) 500 sq. ft. or less (unfinished inside and only 1 electrical circuit)  | \$552               |
| New Garage (detached or attached) per additional 100 sq.ft. > 501 sq. ft.  | \$101               |
| ACCESSORY DWELLING UNITS   |                     |
| New attached or detached accessory dwelling units – each 300 sq.ft. or fraction thereof. Includes 1 kitchen and 1 bathroom.                                    | \$991               |
| Conversion of existing space into an accessory dwelling unit – each 300 sq.ft. or fraction thereof. Includes 1 kitchen and 1 bathroom.                         | \$698               |
| New or conversion accessory dwelling units employing Universal Design will receive a 25% discount off the above ADU fees.                                      |                     |
| ALTERATIONS/ADDITIONS/REPAIRS  |                     |
| Room additions of 300 sq. ft. or less without engineered calculations without a kitchen or bathroom  | \$816               |
| Room addition of 300 sq. ft. or less with engineered calculations without a kitchen or bathroom  | \$962               |
| Room additions per additional 100 sq.ft. > 300 sq.ft. with or without engineered calculations.   | \$220               |
| Residential remodel 300 sq. ft. or less without kitchen or bathroom remodel  | \$588               |
| Each additional 100 sq. ft. of residential remodel > 300 sq.ft.  | \$130               |
| Kitchen or bathroom remodel  | \$480               |
| Each additional kitchen or bathroom remodel when work is done at the same time as the first  | \$240               |
| New bathroom or kitchen added to existing dwelling or new/existing accessory structure   | \$462               |
| New or remodel commercial bathroom   | \$625               |
| Miscellaneous bathroom/kitchen repair involving only 1 fixture with plan review  | \$304               |
| Foundation repair (non-engineered) of 100 linear feet or less  | \$480               |
| Foundation repair (engineered) of 100 linear feet or less  | \$552               |
| Each additional 100 lin. ft. foundation repair (engineered or non- engineered) exceeding the first 100 l.f..   | \$101               |
| Commercial and residential interior partitions not exceeding 30 linear feet  | \$333               |
| Each additional 30 lin. ft. of partition exceeding first 30 l.f.   | \$101               |
| New masonry fireplace when allowed by BAAQMD   | \$670               |
| Pre-fabricated metal fireplace that is EPA compliant   | \$524               |
| Fireplace demolition   | \$377               |
| Miscellaneous minor and structural repairs, alterations, dry rot/termite repairs of \$10,000 valuation or less and requiring plan review                       | \$450               |
| Dry rot/termite damage, miscellaneous alterations, and structural repairs of greater than \$10,000 valuation must use Valuation Table as for new construction. | Use Valuation Table |
| Residential Drainage - French Drain/Sump Pump  | \$305               |



Building permit fees include inspection and permit issuance.

Plan review fees are calculated at a rate of 65 percent of the building permit fees and are in addition to the building permit fee

The fees below are per each occurrence or unit unless otherwise noted and include any associated plumbing, electrical, and/or mechanical work.

The following abbreviations are used:

sq.ft. = square feet    l.f. = linear feet    KW = kilowatt electric    kWth = kilowatt thermal

| <b>PROJECT<br/>TYPES</b>  | <b>FEE</b>          |
|---|---------------------|
| <b>DECKS, BALCONIES, PATIOS, PORCHES</b>  |                     |
| New decks and balconies not exceeding 100 sq.ft.  | \$405               |
| New decks and balconies not exceeding 500 sq.ft.  | \$625               |
| Each additional 100 sq. ft. of new deck or balcony exceeding 500 sq. ft.  | \$130               |
| Deck and balcony repairs of 100 sq. ft. or less   | \$333               |
| Deck and balcony repairs over 100 sq.ft and less than \$10,000 valuation  | \$450               |
| Deck and balcony repairs of greater than \$10,000 valuation must use the Valuation Table as for new construction.                                       | Use Valuation Table |
| Covered porch   | \$231               |
| Patio or deck cover – wood or metal frame not exceeding 300 sq.ft.  | \$442               |
| Each additional 300 sq.ft. of patio or deck cover exceeding 300 sq.ft.  | \$138               |
| Patio room constructed of wood or metal frame not exceeding 300 sq.ft.  | \$560               |
| Each additional 300 sq.ft. of patio room exceeding the first 300 sq.ft.   | \$327               |
| <b>ELECTRIC VEHICLE CHARGING</b>  |                     |
| Commercial electric vehicle charging station – one only   | \$370               |
| Each Commercial EV charging station when 2 to 4 are installed at the same site  | \$278               |
| Each Commercial EV charging station when 5 or more installed at the same site   | \$185               |
| <b>FENCES</b>   |                     |
| Fences or free-standing non-masonry walls 6 to 10 ft. high and not exceeding 100 linear feet  | \$296               |
| Each additional 100 lin. ft. of 6 to 10 feet high non-masonry fences or free- standing walls exceeding the first 100 lin. ft.                           | \$113               |
| Fences or free-standing masonry walls less than 10 feet high and not exceeding 100 linear feet  | \$597               |
| Each additional 100 lin. ft. of less than 10 feet high masonry free-standing fences or walls exceeding the first 100 lin. ft.                           | \$146               |
| <b>RETAINING WALLS</b>  |                     |
| Retaining Wall: Standard Design Non-Engineered not exceeding 50 linear feet   | \$406               |
| Each additional 50 l.f. non-engineered retaining wall exceeding 50 l.f.   | \$101               |
| Retaining Wall: Engineered 3-10' High not exceeding 50 linear feet  | \$625               |
| Each additional 50 l.f. eng. 3'-10' high retaining wall exceeding 50 l.f.   | \$175               |
| Retaining Wall: Engineered over 10' High retaining wall not exceeding 50 l.f.   | \$845               |
| Each additional 50 l.f. eng. over 10' high retaining wall exceeding 50 l.f.   | \$248               |
| <b>ROOFS</b>  |                     |
| Roof structure replacement not exceeding 100 sq.ft.   | \$406               |
| Each additional 100 sq.ft. roof structure replacement exceeding 100 sq.ft.  | \$75                |
| <b>SEISMIC IMPROVEMENT</b>  |                     |
| Engineered or non-engineered seismic retrofit/structural strengthening  | \$406               |
| Engineered or non-engineered seismic retrofit/structural strengthening when using Planset A or conforming to Existing Building Code appendix chapter A3 | \$203               |
| <b>SIGNS</b>  |                     |
| Structural Signs such as monument or large signs attached to a building, etc.   | \$406               |
| Non-structural signs such as individual lettering attached to building, etc.  | \$260               |
| Additional fee for each illuminated sign  | \$75                |
| <b>SOLAR ENERGY &amp; BATTERY STORAGE</b>   |                     |
| Solar Photovoltaic up to 10 KW  | \$300               |
| Solar PV each 10KW or fraction thereof over 10 KW   | \$150               |
| Solar Thermal (solar water heating) up to 30 kWth   | \$300               |
| Solar Thermal each 30kWth or fraction thereof over first 30 kWth  | \$150               |
| Residential battery storage systems   | \$260               |
| <b>STORAGE RACKS</b>  |                     |
| Storage Racks: 0-5' high not exceeding 100 l.f.   | \$260               |
| Storage Racks: Greater than 5 feet and up to 8 feet high not exceeding 100 l.f.   | \$333               |
| Storage Racks: Greater than 8 feet high and not exceeding 100 l.f.  | \$406               |
| Each additional 100 l.f. of storage regardless of height  | \$101               |

Building permit fees include inspection and permit issuance.

Plan review fees are calculated at a rate of 65 percent of the building permit fees and are in addition to the building permit fee

The fees below are per each occurrence or unit unless otherwise noted and include any associated plumbing, electrical, and/or mechanical work.

The following abbreviations are used:

sq.ft. = square feet    l.f. = linear feet    KW = kilowatt electric    kWth = kilowatt thermal

| <b>PROJECT TYPES</b>   | <b>FEE</b> |
|--|------------|
| <b>SWIMMING POOLS, SPAS, HOT TUBS, SAUNAS</b>  |            |
| Prefabricated Spa or Hot Tub   | \$260      |
| Sauna or Steam Room added to existing or new/addition construction   | \$377      |
| Swimming Pool - Residential  | \$552      |
| Swimming Pool – Commercial not exceeding 800 sq. ft.   | \$990      |
| Each additional 100 sq. ft. commercial pool exceeding 800 sq. ft.  | \$130      |
| <b>TENANT IMPROVEMENTS</b>   |            |
| Office tenant improvements – minimum for T.I. not exceeding 500 sq. ft.  | \$1,195    |
| Each additional 100 sq. ft. or fraction thereof of office T.I. exceeding 500 sq.ft.                                      | \$102      |
| Retail tenant improvements – minimum for T. I. not exceeding 500 sq. ft.   | \$1,340    |
| Each additional 100 sq.ft. or fraction thereof retail T.I. exceeding 500 sq.ft. and not exceeding 25,000 sq. ft.         | \$65       |
| Each additional 100 sq.ft. or fraction thereof retail T.I. exceeding 25,000 sq.ft.                                       | \$34       |
| Restaurant tenant improvement – minimum for T.I. not exceeding 750 sq.ft.  | \$1,632    |
| Each additional 100 sq.ft. or fraction thereof restaurant T.I. exceeding 750 sq.ft.                                      | \$115      |
| <b>WINDOWS, SKYLIGHTS, DOORS</b>   |            |
| New door cut into an existing wall   | \$305      |
| First replacement window or sliding glass door -structural with exterior surface break-out and/or frame modification     | \$305      |
| Each additional replacement structural window or sliding glass door when work is performed at the same time as the first | \$61       |
| Skylights: New or replacement not exceeding 10 sq.ft.  | \$230      |
| Skylights: New or replacement and/or structural exceeding 10 sq.ft.  | \$296      |

## MISC BUILDING PERMIT FEES FOR PROJECTS NOT REQUIRING PLAN REVIEWS

The following Building Permit fees unless otherwise noted are for projects that are not associated with or require plan review. Per hour fees are for each hour or fraction thereof unless otherwise noted.

| sq.ft. = square feet      min. = minimum   | Adopted FY 2020-21            |
|--|-------------------------------|
| <b>MISCELLANEOUS PROJECTS/ITEMS</b>  |                               |
| Standard per hour rate for items not specifically covered in the fee schedule  | \$155                         |
| Change-of or assigned-new address request  | \$412                         |
| Earthquake mitigation inspection first hour  | \$268                         |
| Earthquake mitigation inspection per hour after the first hour   | \$155                         |
| Fire permit handling fee   | \$103                         |
| Building permit renewal when within one year after expiration date   | 50% of original building fee  |
| Building permit renewal when after one year after expiration date  | 100% of original building fee |
| Building permit re-inspection fee after 2 failed inspections of the same item(s)   | \$155                         |
| Building permit re-inspection fee when nobody is on site for the inspection and it has not been cancelled ahead of the inspector's leaving the office. | \$155                         |
| Emergency non-scheduled emergency inspection call-out: per hour with a 4-hour minimum  | \$155                         |
| Pre-arranged or scheduled after hours inspection paid in advance: per hour with a 2-hour minimum   | \$155                         |
| Research – per half hour or fraction thereof   | \$78                          |
| Minor revisions to issued, non-expired permits: per hour   | \$256                         |
| Major revisions to issued non-expired permits: per hour with 3-hour min.   | \$256                         |
| Additional plan review by consultant after the second re-check   | 1.5 times Consultant's fee    |
| Additional plan review by City staff after 2 <sup>nd</sup> re-check: per hour  | \$222                         |
| Supplemental plan review: per hour   | \$222                         |
| Supplemental inspection or inspection request not related to an issued and active permit: per hour with one hour minimum                               | \$181                         |
| Soils review processing by City staff  | \$103                         |
| Soils peer review by consultant  | Consultant's fee to the City  |
| FEMA flood zone review   | \$577                         |
| New or replacement Certificate of Occupancy  | \$258                         |
| Temporary Certificate of Occupancy: per 30-day period  | \$258                         |
| <b>ELECTRIC VEHICLE CHARGERS</b>   |                               |
| <b>Residential electric vehicle level 1 or 2 charging station per each</b>   | <b>\$195</b>                  |
| <b>MINOR REPAIRS AND ALTERATIONS</b>   |                               |
| Miscellaneous minor bathroom/kitchen repair – 1 fixture only   | <b>\$315</b>                  |
| Miscellaneous minor repairs who PC and less than \$10,000 valuation  | <b>\$315</b>                  |
| <b>RE-ROOFS</b>  |                               |
| Miscellaneous roof repairs not exceeding 500 sq.ft.  | <b>\$315</b>                  |
| Residential re-roof not exceeding 1,500 sq.ft.   | <b>\$418</b>                  |
| Each additional 100 sq.ft. residential re-roof exceeding 1,500 sq.ft.  | <b>\$13</b>                   |
| Commercial exceeding 5,000 sq.ft.  | <b>\$569</b>                  |

sq.ft. = square feet      min. = minimum

| <b>RE-ROOFS</b>  |   |
|--|---|
| Commercial exceeding 5,000 sq.ft. and not exceeding 10,000 sq.ft.  | \$796   |
| Commercial exceeding 10,000 sq.ft. and not exceeding 20,000 sq.ft.   | \$1,021   |
| Commercial exceeding 20,000 sq.ft. and not exceeding 50,000 sq.ft.   | \$1,322   |
| Commercial exceeding 50,000 sq.ft. and not exceeding 100,000 sq.ft.  | \$1,623   |
| Commercial each 10,000 sq.ft. above 10,000 sq.ft.  | \$268   |
| <b>SIDING AND STUCCO</b>   |   |
| Siding new or replacement  | \$343   |
| Each additional 400 sq.ft. siding or fraction thereof over 400 sq.ft.  | \$103   |
| Stucco new or replacement  | \$418   |
| Each additional 400 sq.ft. stucco or fraction thereof over 400 sq.ft.  | \$103   |
| <b>WINDOWS AND DOORS – NON-STRUCTURAL</b>  |   |
| Door replacement not involving alterations to wall framing or exterior wall coverings  | \$130   |
| Window, sliding door, solar tube replacement – one only and no alterations to framing or exterior wall coverings   | \$130   |
| Multiple window, sliding door, solar tube replacements – first 5 with no alterations to framing or exterior wall coverings and all done at the same time   | \$419   |
| Multiple window, sliding door, solar tube replacements – each additional 5 or fraction thereof above the first 5 with no alterations to framing or exterior wall coverings and all done at the same time | \$76  |
| <b>RENTAL HOUSING INSPECTIONS</b>  |   |
| Rental Housing Inspection: Single Family per unit  | \$258   |
| Rental Housing Inspection: Multi-family first unit   | \$227   |
| Rental Housing Inspection: Multi-family additional units after the first   | \$129   |
| Rental Housing Inspection: Reinspection after the first reinspection   | \$78  |
| Rental Housing Inspection: cancellation with less than 72-hour notice  | 50% of fee assessed   |
| Rental Housing Inspection: late payment  | 10% of fee billed   |
| <b>OTHER MISCELLANEOUS FEES AND ASSESSMENTS</b>  |   |
| Document imaging of plans, calculations, and other supporting documents  | \$3/page  |
| Continuing education   | \$5/permit  |
| Planning plan review when required   | 20% of combined building inspection and plan review with a minimum \$192 charge |
| Public Works review when required  | 20% of combined building inspection and plan review with a minimum \$223 charge |
| Public Works Engineering site inspection when required – per hour or fraction thereof  | \$223/hour  |
| Fire Department plan review when required  | See Fire fee schedule   |
| SPA Specific Plan maintenance fee – Construction of new residential units  | \$206/unit  |
| SPA Specific Plan maintenance fee – Additions to existing non-residential buildings per additional sq.ft.  | \$0.19/sq.ft.   |

## MECHANICAL, PLUMBING ELECTRICAL (MPE Permit Issuance Fees)

The following permit fee tables are for all stand alone Mechanical, Plumbing, and/or Electrical work that is not included in new construction or other projects listed on the miscellaneous fee schedule.

The permit issuance fee is to be added to each mechanical, plumbing, and/or electrical permit in addition to the fees listed below.

MPE fees effective 7/1/2020 to 6/30/2021

| Item   | Unit                         | FY2020-21<br>Fees |
|--|------------------------------|-------------------|
| Permit Issuance Fee (applies to all MP&E permits)                        | each permit                  | \$118.00          |
| <b>MECHANICAL PERMIT FEES</b>  |                              |                   |
| Stand alone Mechanical Plan Check  | per hour or fraction thereof | \$227             |
| Minimum Mechanical Permit for Miscellaneous Work                         | each                         | \$76              |
| A/C (residential)  | each                         | \$114             |
| Furnaces (FAU, floor)  | each                         | \$114             |
| Heater (wall)  | each                         | \$114             |
| Appliance Vent/Chimney (only)  | each                         | \$76              |
| Refrigeration Compressor   | each                         | \$114             |
| Boiler - < 2,000k BTU  | each                         | \$114             |
| Boiler - greater than 2,000k BTU   | each                         | \$227             |
| Chiller  | each unit                    | \$114             |
| Central Heating System - New (includes duct, gas piping, electric, etc.) | each                         | \$227             |
| Fan Coil Unit  | each                         | \$76              |
| Heat Pump (package unit)   | each                         | \$114             |
| Heater (unit, radiant, etc)  | each                         | \$152             |
| Air Handler w/ducts more to 10k CFM                                      | each                         | \$76              |
| Air Handler w/ducts more than 10k CFM                                    | each                         | \$76              |
| Duct Work only each outlet/register                                      | each                         | \$39              |
| Evaporative Cooler   | each                         | \$76              |
| Make-up Air System   | each                         | \$114             |
| Moisture Exhaust Duct (clothes dryer)                                    | each                         | \$76              |
| Variable Air Volume Box (including duct work)                            | each                         | \$114             |
| Vent Fan (single duct)   | each                         | \$76              |
| Vent System  | each                         | \$114             |
| Exhaust Hood and Duct (residential)                                      | each                         | \$76              |
| Exhaust Hood - Type I (commercial grease hood)                           | each                         | \$151             |
| Exhaust Hood - Type II (commercial steam hood)                           | each                         | \$114             |
| Non-Residential Incinerator  | each                         | \$377             |
| Refrigerator Condenser Remote  | each                         | \$227             |
| Walk-in Box/Refrigerator Coil  | each                         | \$114             |
| Other Mechanical Inspections (min. 1½ hr increments or fraction thereof) | per hour                     | \$187             |

| <b>PLUMBING / GAS PERMIT FEES</b>                                      |                              |       |
|--|------------------------------|-------|
| Stand Alone Plumbing Plan Check  | per hour or fraction thereof | \$227 |
| Minimum Plumbing Permit for Miscellaneous Work                         | each                         | \$76  |
| Fixtures (each three)  | each 3 or fraction thereof   | \$114 |
| Gas System (one outlet)  | one only                     | \$114 |
| Gas System (first five outlets)  | first five                   | \$151 |
| Gas Outlets (each additional)  | each above the first 5       | \$25  |
| Gas Test (stand alone or re-test)                                      | each occurrence              | \$114 |
| Building Sewer   | each                         | \$76  |
| Grease Trap  | each                         | \$114 |
| Ejector Pump   | each                         | \$114 |
| Backflow Preventer (first five)  | first five                   | \$114 |
| Backflow Preventer (>5)  | each above the first 5       | \$25  |
| Roof Drain - Rainwater System  | each                         | \$76  |
| Water Heater (new and replacements)                                    | each                         | \$76  |
| Water Pipe Repair/Replacement per dwelling unit                        | each                         | \$151 |
| Water Service  | each                         | \$76  |
| Drain-Vent Repair/Alterations  | each main or branch line     | \$76  |
| Drinking Fountain  | each                         | \$76  |
| Graywater Systems  | each system                  | \$151 |
| Swimming Pool Piping and Gas   | each pool                    | \$227 |
| Medical Gas System (each outlet)                                       | each outlet                  | \$227 |
| Sump Pump  | each                         | \$114 |
| Private Storm Drainage System (each Inlet)                             | each inlet                   | \$76  |
| Other Plumbing and Gas Inspections (min. 1/2 hr increments or fraction | per hour                     | \$187 |

| <b>ELECTRICAL PERMIT FEES</b>   |                                 |       |
|---|---------------------------------|-------|
| Stand Alone Electrical Plan Check   | per hour or fraction thereof    | \$227 |
| Minimum Electrical Permit for Miscellaneous Work                          | each                            | \$76  |
| Single Phase Service (per 100 amps)                                       | per 100 amps                    | \$76  |
| Three Phase Service (per 100 amps)  | per 100 amps                    | \$114 |
| Electrical Subpanel with subfeed  | each                            | \$76  |
| 15 or 20 amp circuits - first ten   | first ten circuits              | \$76  |
| 15 or 20 amp circuits - each additional                                   | each add'l circuit > 10         | \$13  |
| 25 to 40 amp circuits   | each                            | \$76  |
| 50 to 175 amp circuits  | each                            | \$76  |
| 200 amp and larger circuits   | each                            | \$76  |
| Temporary Service   | each                            | \$76  |
| Temporary Pole  | each                            | \$76  |
| Light Poles Commercial - first  | first pole                      | \$152 |
| Light Poles Commercial - additional                                       | each add'l pole after the first | \$76  |
| Pre-Inspection/consultation   | each                            | \$114 |
| Swimming Pool/Spa   | each                            | \$152 |
| Solar Photovoltaic Repairs  | each                            | \$114 |
| Generator Installation - Residential                                      | each                            | \$302 |
| Generator Installation - Commercial                                       | each                            | \$454 |
| Electrical Outlets (receptable & light fixture)                           | first ten                       | \$114 |
| Electrical Outlets (each additional)                                      | each add'l outlet after 1st 10  | \$13  |
| Other Electrical Inspections (min. 1/2 hr increments or fraction thereof) | per hour or fraction thereof    | \$187 |

## ADDITIONAL FEES - OTHER MANDATED BUILDING PERMITS

SMIP, CBSC, and STMP Fees are collected by, but not set by the City

|   |             |                       |      |
|---|-------------|-----------------------|------|
| Construction Tax, ECMC 4.36.010<br>for new construction and additions |             | % of total permit fee | 0.5% |
| Art in Public Places, ECMC 13.50<br>for projects \$250,000 or more    |             | % of project cost     | 1%   |
| Master Fee Schedule FY 2020-21  |             |                       |      |
| <b>Calif. Strong Motion Instrumentation Program</b>                   |             |                       |      |
| SMIP  | residential | const. value x .00013 |      |
|   |             | (.50 minimum)         |      |
|   | commercial  | const. value x .00028 |      |
|   |             | (.50 minimum)         |      |

|   |  |         |
|---|--|---------|
| <b>Calif. Building Standards Commission</b> |  |         |
| CBSC  | \$1 - \$25,000 Permit Valuation            | \$1     |
|   | \$25,001 - \$50,000                        | \$2     |
|   | \$50,001 - \$75,000                        | \$3     |
|   | \$75,001 - \$100,000                       | \$4     |
|   | Every \$25,000 or fraction above \$100,000 | Add \$1 |

| Type of Fee |  | Unit Basis            | Adopted<br>FY2020-21 |
|-------------|--|-----------------------|----------------------|
| STMP        | single family residential              | per dwelling unit     | \$5,744              |
|             | multi-family residential               | per dwelling unit     | \$2,829              |
|             | senior housing                         | per dwelling unit     | \$1,551              |
|             | Hotel                                  | per room              | \$3,676              |
|             | Retail                                 | per square foot       | \$6.96               |
|             | Office                                 | per square foot       | \$9.21               |
|             | industrial                             | per square foot       | \$5.87               |
|             | storage facility                       | per square foot       | \$0.80               |
|             | Other* (as determined by Public Works) | per AM peak hour trip | \$7,762              |

Notes: \*Applies to development projects that do not clearly conform to one of the defined residential or nonresidential categories and is likely to be applicable only in exceptional cases. In such cases, consult the STMP Administrative Guidelines.

(\*\*STMP & TIF are increased yearly based on the San Francisco region February ENR Construction Cost Index (SFCCI) increase as compared to the prior February rate. The Feb 2020 SFCCI was 12.807.67 and Feb 2019 was 12.131.37 resulting in a 5.6% increase).

**Transportation Impact Fee** (as established by City Council Resolution No. 2018-70 on December 18, 2018 and Ordinance No. 2019-01 on January 15, 2019).

|       |                       |                   |         |
|-------|-----------------------|-------------------|---------|
| TIF** | <b>RESIDENTIAL</b>    |                   |         |
|       | Single Family         | per dwelling unit | \$3,543 |
|       | Multi-Family          | per dwelling unit | \$2,479 |
|       | <b>NONRESIDENTIAL</b> |                   |         |
|       | Commercial            | per square foot   | \$4.77  |
|       | Hotel/Motel           | per square foot   | \$3.90  |
|       | Office                | per square foot   | \$4.11  |
|       | Industrial            | per square foot   | \$2.59  |
|       | Other*                | to be determined  |         |

Note: \* Applies to development projects that do not clearly conform to one of the defined residential or nonresidential categories and is likely to be applicable only in exceptional cases. In such cases, consult the Transportation Impact Fee Administrative Guidelines.

## NEW CONSTRUCTION AND OTHER FEES BASED ON VALUATION

The following table is used to calculate permit (Issuance and Inspection) fees based on the valuation of all new residential, commercial, and industrial construction either not covered in or referenced by the Miscellaneous Building Permit Fee table. Valuation will be determined by the 1997 UBC Valuation Table and adjusted by the S.F. Bay Area Engineering News Record Construction Cost Index increase from 1997 to June 2020 or by actual contract price when the type of construction is not represented in the Valuation Table. Plan review is additional and is calculated at 65% of the established permit fee.

This schedule is effective 7/1/2020 to 6/30/2021

| Valuation                   | Fee  |
|-----------------------------|--|
| \$1 to \$800                | Minimum fee of \$81.34   |
| \$801 to \$3,000            | \$81.34 for the first \$800 plus \$7.20 for each additional \$100 valuation or fraction thereof, to and including \$3,000              |
| \$3,001 to \$38,000         | \$239.69 for the first \$3,000 plus \$31.89 for each additional \$1,000 valuation or fraction thereof, to and including \$38,000       |
| \$38,001 to \$75,000        | \$1,355.93 for first \$38,000 plus \$23.58 for each additional \$1,000 valuation or fraction thereof, to and including \$75,000        |
| \$75,001 to \$150,000       | \$2,228.16 for first \$75,000 plus \$16.15 for each additional \$1,000 valuation or fraction thereof, to and including \$150,000       |
| \$150,001 to \$750,000      | \$3,439.58 for first \$150,000 plus \$12.93 for each additional \$1,000 valuation or fraction thereof, to and including \$750,000      |
| \$750,001 to \$1,500,000    | \$11,192.70 for first \$750,000 plus \$10.96 for each additional \$1,000 valuation or fraction thereof, to and including \$1,500,000   |
| \$1,500,000 to \$10,000,000 | \$19,413.08 for first \$1,500,000 plus \$9.38 for each additional \$1,000 valuation or fraction thereof, to and including \$10,000,000 |
| \$10,000,001 and up         | \$99,193.33 for first \$10,000,000 plus \$6.28 for each additional \$1,000 valuation or fraction thereof                               |



## BUILDING VALUATION TABLE DATA

The following building valuation data are based on the 1997 *Uniform Building Code and adjusted*  
with 1.835 S.F. Bay Area modifier based on ENR construction cost index 1997-2019

| Occupancy and Type                      |  | per/sqft | Occupancy and Type                             |  | per/sqft | Occupancy and Type                   |  | per/sqft | Occupancy and Type                    |  | per/sqft |     |
|---|--|----------|--|--|----------|--------------------------------------|--|----------|---------------------------------------|--|----------|-----|
| <b>APARTMENT BUILDINGS (R-2 OCC)</b>    |  |          | <b>DWELLINGS R-3 OCC)</b>                      |  |          | <b>LIBRARIES (A-3 OCC)</b>           |  |          | <b>RESTAURANTS (A-2, B OCC)</b>       |  |          |     |
| Type I-A or II-A*                       |  | 245      | Type V-B - Wood Frame                          |  | 207      | Type I-A or II-A                     |  | 261      | Type III-A                            |  | 219      |     |
| Type V-A Masonry (or Type III)          |  | 199      | Type V-B - Wood Frame (Engrd)                  |  | 228      | Type II-A                            |  | 191      | Type III -B                           |  | 211      |     |
| Type V-B - Wood Frame                   |  | 184      | Type V-B - Masonry                             |  | 217      | Type II -B                           |  | 182      | Type V-A                              |  | 200      |     |
| Type I Basement Garage                  |  | 84       | Basements                                      |  |          | Type III-A                           |  | 202      | Type V-B                              |  | 192      |     |
| Type V-A                                |  | 201      | Semi Finished                                  |  | 52       | Type III -B                          |  | 192      |                                       |  |          |     |
|   |  |          | Unfinished                                     |  | 40       | Type V-A                             |  | 190      |                                       |  |          |     |
|   |  |          |  |  |          | Type V-B                             |  | 182      | <b>SCHOOLS (E OCC)</b>                |  |          |     |
| <b>AUDITORIUMS (A-3 OCC)</b>            |  |          | <b>FIRE STATIONS (Essential Services)</b>      |  |          | <b>MEDICAL OFFICES (B OCC)</b>       |  |          | Type I-A & B                          |  |          | 250 |
| Type I or II-A                          |  | 235      | Type I-A or II-A                               |  | 257      | <b>MEDICAL OFFICES (B OCC)</b>       |  |          | Type II-A                             |  | 170      |     |
| Type II-B                               |  | 170      |  |  |          | Type I-A or II-A*                    |  | 268      | Type III-A                            |  | 182      |     |
|   |  |          | Type II -B                                     |  | 159      | Type IIA                             |  | 207      | Type III -B                           |  | 175      |     |
| Type III -A                             |  | 179      | Type III-A                                     |  | 185      | Type II -B                           |  | 197      | Type V-A                              |  | 171      |     |
| Type III -B                             |  | 170      | Type III -B                                    |  | 177      | Type III-A                           |  | 224      | Type V-B                              |  | 163      |     |
| Type V-A                                |  | 171      | Type V-A                                       |  | 173      | Type III -B                          |  | 209      |                                       |  |          |     |
| Type V-B                                |  | 160      | Type V-B                                       |  | 164      | Type V-A                             |  | 202      |                                       |  |          |     |
|   |  |          |  |  |          | Type V-B                             |  | 195      | <b>SERVICE STATIONS (Special OCC)</b> |  |          |     |
|   |  |          | <b>Care Facilities (R-4, R-2.1, R-3.1 OCC)</b> |  |          |                                      |  |          | Type II -B                            |  | 151      |     |
| <b>BANKS (B OCC)</b>                    |  |          | Type I-A or II-A                               |  | 233      | <b>OFFICES (B OCC)**</b>             |  |          | Type III-A                            |  | 157      |     |
| Type I-A or II-A*                       |  | 332      | Type II-A                                      |  | 233      | Type I-A or II-A*                    |  | 240      | Type V-A                              |  | 134      |     |
| Type II-A                               |  | 245      | Type II -B                                     |  | 181      | Type II-A                            |  | 160      | Canopies                              |  | 63       |     |
| Type II -B                              |  | 237      | Type III-A                                     |  | 197      | Type II -B                           |  | 153      |                                       |  |          |     |
| Type III-A                              |  | 270      | Type III -B                                    |  | 189      | Type III-A                           |  | 174      |                                       |  |          |     |
| Type III -B                             |  | 261      | Type V-A                                       |  | 190      | Type III -B                          |  | 166      | <b>STORES (M OCC)</b>                 |  |          |     |
| Type V-A                                |  | 245      | Type V-B                                       |  | 184      | Type V-A                             |  | 162      | Type I-A or II-A*                     |  | 185      |     |
| Type V-B                                |  | 234      |  |  |          | Type V-B                             |  | 153      | Type II-A                             |  | 113      |     |
|   |  |          | <b>HOTELS AND MOTELS (R-1 OCC)</b>             |  |          |                                      |  |          | Type II -B                            |  | 111      |     |
| <b>BOWLING ALLEYS (A-3 OCC)</b>         |  |          | Type I-A or II-A                               |  | 227      | <b>PRIVATE GARAGES (U OCC)</b>       |  |          | Type III-A                            |  | 138      |     |
| Type II-A                               |  | 114      | Type III-A                                     |  | 196      | Type V-B - Wood Frame                |  | 52       | Type III -B                           |  | 129      |     |
| Type II -B                              |  | 107      | Type III -B                                    |  | 187      | Type V-B - Masonry:                  |  | 61       | Type V-A                              |  | 116      |     |
| Type III-A                              |  | 125      | Type V-A                                       |  | 171      | Carport                              |  | 31       | Type V-B                              |  | 107      |     |
| Type III -B                             |  | 116      | Type V-B                                       |  | 168      |                                      |  |          |                                       |  |          |     |
| Type V-A                                |  | 84       |  |  |          |                                      |  |          |                                       |  |          |     |
|   |  |          | <b>INDUSTRIAL, FACTORIES (F-1, F-2 OCC)</b>    |  |          | <b>PUBLIC BUILDINGS (A-3, B OCC)</b> |  |          | <b>THEATERS (A-1 OCC)</b>             |  |          |     |
| <b>CHURCHES (A-3 OCC)</b>               |  |          | Type I-A or II-A                               |  | 128      | Type I-A or II-A*                    |  | 277      | Type I-A or II-A                      |  | 246      |     |
| Type I-A or II-A                        |  | 223      |  |  |          | Type II-A                            |  | 224      | Type III-A                            |  | 179      |     |
| Type II-A                               |  | 167      | Type II -B                                     |  | 82       | Type II -B                           |  | 214      | Type III -B                           |  | 171      |     |
| Type II -B                              |  | 159      | Type III-A                                     |  | 98       | Type III-A                           |  | 233      | Type V-A                              |  | 169      |     |
| Type III-A                              |  | 182      | Type III -B                                    |  | 92       | Type III -B                          |  | 225      | Type V-B                              |  | 160      |     |
| Type III -B                             |  | 174      | Tilt-Up  |  | 67       | Type V-A                             |  | 213      |                                       |  |          |     |
| Type V-A                                |  | 170      | Type V-A                                       |  | 92       | Type V-B                             |  | 206      |                                       |  |          |     |
| Type V-B                                |  | 160      | Type V-B                                       |  | 84       |                                      |  |          | <b>WAREHOUSES (S1, S2)***</b>         |  |          |     |
|   |  |          |  |  |          | <b>PUBLIC GARAGES (S2)</b>           |  |          | Type I-A or II-A                      |  | 111      |     |
| <b>CONVALESCENT HOSPITALS (I-2 OCC)</b> |  |          | <b>JAILS:</b>                                  |  |          | Type I-A or II-A*                    |  | 110      | Type V-A                              |  | 66       |     |
| Type I-A or II-A*                       |  | 312      | Type I-A or II-A                               |  | 357      | Type I-A or II-B Open Parking*       |  | 82       | Type II-B or V-B                      |  | 62       |     |
| Type II-A                               |  | 217      | Type III-A                                     |  | 326      | Type II -N                           |  | 63       | Type III-A                            |  | 74       |     |
| Type III-A                              |  | 222      | Type V-A                                       |  | 245      | Type III 1-Hour                      |  | 83       | Type III -B                           |  | 71       |     |
| Type V-A                                |  | 209      |  |  |          | Type III -N                          |  | 74       |                                       |  |          |     |
|   |  |          |  |  |          | Type V 1-Hour                        |  | 76       |                                       |  |          |     |

\*Add 0.5 percent to total cost for each story over 3

\*\* Deduct 20 percent for shell only buildings

Effective 7/22/2020 to 6/30/2021

\*\*\* Deduct 11 percent for mini-warehouses

Increases are based on the Engineering News Record Construction Cost Index increase for the San Francisco Bay Area as of June of each year.