



# Madera After School Enrichment Program

SESSION ONE: 9/17/18-12/20/18

Online Priority Registration: Friday, August 31, 2018

In-Office Registration: Tuesday, September 4, 2018



<b>Monday</b> (11 classes) 9/17, 9/24, 10/1, 10/8, 10/15, 10/22, 10/29, 11/26, 12/3, 12/10, 12/17 <b>No Class:</b> 11/5, 11/12, 11/19	<b>Tuesday</b> (11 classes) 9/18, 9/25, 10/2, 10/9, 10/16, 10/23, 10/30, 11/27, 12/4, 12/11, 12/18 <b>No Class:</b> 11/6, 11/13, 11/20	<b>Wednesday</b> (10 classes) 9/19, 9/26, 10/3, 10/10, 10/17, 10/24, 11/28, 12/5, 12/12, 12/19 <b>No Class:</b> 10/31, 11/7, 11/14, 11/21	<b>Thursday</b> (11 classes) 9/20, 9/27, 10/4, 10/11, 10/18, 10/25, 11/1, 11/29, 12/6, 12/13, 12/20 <b>No Class:</b> 11/8, 11/15, 11/22	<b>Friday</b> (10 classes) 9/21, 9/28, 10/5, 10/12, 10/19, 10/26, 11/2, 11/30, 12/7, 12/14 <b>No Class:</b> 11/9, 11/16, 11/23, 12/21
<b>Morning Mandarin Immersion</b> (43 Classes) Time: 7:30-8:20am Madera El., Library Grades: 1-6 FEE: \$782 Materials Fee: \$15 <b>NOTE:</b> Please note the M-Th NO CLASS days above.			<b>Lily Zhong</b> Activity #322810	Classrooms, locations and fees subject to change
<b>Fall Craftaganza*</b> <b>Kiki Rostad</b> Grades: K-5 Canyon Trail Clubhouse Time: 3:10-4:40pm FEE: \$109 Materials Fee: \$40 Activity #322850-02 <b>THIS CLASS ENDS 10/29</b>	<b>Gymnastics Kickoff**</b> <b>Ariane Pelley</b> Grades: K-2 Community Center Hall Time: 3:30-4:20pm FEE: \$165 Activity #322872	<b>Fun Environmental Science</b> <b>Veronica Medina-Ross</b> Grades: 1-4 Madera, STEAM Time: 2:00-2:50pm FEE: \$198 Materials Fee: \$15 Activity #322848	<b>X-Fit Lil' Ninja Warrior</b> <b>X-Fit Training</b> Grades: K-6 Madera Lower Yard Time: 2:55-3:45pm FEE: \$172 Activity #322874	<b>RobotED: Out of this World!</b> <b>Tiny Techs Club</b> Grades: K-2 Madera Rm. 3 Time: 2:55-4:05pm FEE: \$177 Activity #322801
<b>Dancing Around the World: Middle East***</b> <b>Leila Halsband</b> Grades: 1-3 Community Center, Garden Room Time: 3:30-4:20pm FEE: \$177 Activity #322857 <b>NO CLASS 11/26</b>	<b>Action Art!*</b> <b>Vera Totos</b> Grades: 1-6 Canyon Trail Clubhouse Time: 3:10-4:40pm FEE: \$283 Materials Fee: \$40 Activity #322851	<b>Keyboard for Beginners</b> <b>Jan Jones</b> Grades: 1-6 Madera, Library Time: 2:00-2:55pm FEE: \$166 Materials Fee: \$18 Activity #322840	<b>Fall Clay Magic***</b> <b>Kiki Rostad</b> Grades: K-5 Tassajara Pottery Studio Time: 3:15-4:45pm FEE: \$109 Materials Fee: \$40 Activity #322850-01 <b>THIS CLASS ENDS 11/1</b>	<b>Textile Arts</b> <b>Tracey Shababo</b> Grades: 1-4 Madera STEAM Rm. Time: 2:55-3:55pm FEE: \$198 Materials Fee: \$30 Activity #322879
<b>Skyhawks F.A.C.E.S.</b> <b>Skyhawks Sports</b> Grades: 1-4 Madera Lower Yard Time: 2:55-3:40pm FEE: \$177 Activity #322870 <b>NO CLASS 10/1</b>	<b>X-Fit Sports and Games</b> <b>X-Fit Training</b> Grades: 1-6 Madera Lower Yard Time: 2:55-3:45pm FEE: \$137 Activity # 322802	<b>Movie Making</b> <b>SiliconValley4u</b> Grades: 2-6 Madera, Rm. 12 Time: 2:00-3:00pm FEE: \$228 Materials Fee: \$45 Activity #322877	<b>Circus Arts</b> <b>Living Dream Arts</b> Grades: 1-6 Madera Lower Yard Time: 2:55-4:10pm FEE: \$239 Activity #322825	<b>STEM Challenge with LEGO®</b> <b>Play-Well TEKologies</b> Grades: 2-6 Madera Library Time: 2:50-4:20pm Fee: \$268 Activity #322803
<b>Cantonese Conversation</b> <b>Lily Zhong</b> Grades: 1-6 Madera Library Time: 2:55-3:55pm FEE: \$206 Materials Fee: \$10 Activity #322828	<b>Aloha Mind Math</b> <b>Lava Learning Inc.</b> Grades: 1-6 Madera STEAM Rm. Time: 3:00-4:00pm FEE: \$217 Activity #322878	<b>Improv &amp; Theater Games</b> <b>Geri Engberg</b> Grades: 3-6 Madera, Rm. 1 Time: 2:00-3:15pm FEE: \$166 Activity #322821	<b>Drama Club: Holes</b> <b>Lew Williams</b> Grades: 2-6 Madera Library Time: 2:55-4:25pm <i>This is the same class as Tues. There is one fee, &amp; students participate T &amp; Th.</i>	<b>Soccer Development</b> <b>Super Soccer Stars</b> Grades: 3-6 Madera, Lower Yard Time: 2:55-3:55pm FEE: \$187 Activity #322832
Please register early! Under-enrolled classes are subject to cancellation 2-3 business days prior to the start of class.	<b>Drama Club: Holes</b> <b>Lew Williams</b> Grades: 2-6 Madera Library Time: 2:55-4:25pm FEE: \$206 Materials Fee: \$15 Activity #322824	*Transportation available to all students **Transportation for childcare students only ***Transportation not available for this class A \$20 fee per course applies for those needing transportation To view the complete packet including class descriptions visit <a href="http://el-cerrito.org/146/enrichment-classes">http://el-cerrito.org/146/enrichment-classes</a> . For online priority registration visit <a href="http://www.el-cerrito.org/onlineereg">www.el-cerrito.org/onlineereg</a> beginning 8/31.		



## MADERA AFTER SCHOOL ENRICHMENT PROGRAM

# MASEP Session 1: Fall 2018



**Online Priority Registration: Friday, August 31, 2018**

**In-Office Registration: Tuesday, September 4, 2018**

**Classes Begin: Monday, September 17, 2018**

1. Beginning 8/31 online registration and payment of course fees can be completed at [www.el-cerrito.org/onlineereg](http://www.el-cerrito.org/onlineereg).
2. Beginning 9/4 registration forms and payment of course fees can also be submitted directly to the El Cerrito Community Center at 7007 Moeser Ln, El Cerrito, 94530 (open M/W every other F, 8am-5pm, T/TH 8am-6pm). Please complete one form per child. Registration forms are available at the El Cerrito Community Center, Madera Clubhouse, or online at <http://el-cerrito.org/146/Enrichment-Classes>. Write one check for all MASEP course fees payable to "City of El Cerrito." Cash and Credit Card are also accepted in-office.
3. Email [recreation@ci.el-cerrito.ca.us](mailto:recreation@ci.el-cerrito.ca.us) or fax (510) 528-9413 registration forms with credit card authorization on or after 9/4.
4. Registration is only accepted online or at the Community Center. DO NOT submit any registration forms or fees to the Madera School office or Madera Clubhouse as they will not be processed.
5. Registration will be open for all at the same time and is first come, first served. All classes have varying minimum and maximum enrollment sizes. Classes may be subject to cancellation if minimum enrollment number is not fulfilled.
6. Whether completing the registration process online or via the registration form, all registrants will be asked to agree to the MASEP Policy Statement and Waiver. Please review these policies carefully, as they contain important information on check-in, pick-up, materials fees, refunds, inclement weather procedures and more.
7. If applicable, Materials Fees must be paid by separate check, written and paid directly to the MASEP course instructor by the first day of class. Failure to pay materials fees by the 3<sup>rd</sup> class may result in dismissal from class with no refund of the paid course fee.
8. Madera Aftercare students must check-in at the Madera Clubhouse or MPR prior to their MASEP class. City Staff will escort them to their MASEP class. All other students must check in directly with the class instructor.

**Note about MASEP Kindergarteners:** *The K bell rings notably earlier than MASEP class start times. Kindergarteners enrolled in the Aftercare program will be escorted to and from MASEP classes by City Staff. Kindergarteners who are not enrolled in Aftercare must be escorted to and picked up from their MASEP class by a parent/guardian. Pick up must happen right at the class end time.*

**REGISTRATION UPDATE!** To reduce paper use, packet printing has been lessened and paperless registrations are prioritized. Online registration is open to all and will begin early on 8/31. Registration at the Community Center office will begin 9/4 (including emailed and faxed registration forms). Hard copies of the Session 1 complete packet, which contain details on the enrichment program including class descriptions, are available at the El Cerrito Community Center, Madera Elementary School office, and Madera Clubhouse.

MASEP is administered by the El Cerrito Recreation Department in coordination with the MASEP Parent Committee. All concerns about course content, instructors, fees, missed or cancelled classes, etc., should be directed to:

**El Cerrito Community Center** at 7007 Moeser Lane, El Cerrito, CA 94530  
email: [recreation@ci.el-cerrito.ca.us](mailto:recreation@ci.el-cerrito.ca.us) phone: (510) 559-7000

## TRANSPORTATION INFORMATION – *Please Read Carefully*

1. Some offsite classes offer a transportation option (indicated by \* or \*\* on the calendar page). Transportation is only offered on Mondays and Tuesdays. For offsite classes offered W-F, transportation is not available (indicated by \*\*\*).
2. Please register early as transportation is limited to 13 children or less each way.
3. The transportation section of the registration form or online enrollment **MUST** be completed for your child to be transported to class. Incomplete sections will indicate that transportation is NOT needed.
4. Space is limited, and transportation will be on a first-come, first-served basis to select classes. There is a **\$20 transportation fee** per student per class. For example, if a student is enrolled in a course with transportation on Monday, the fee is \$20 total. If a student is enrolled in a class with transportation on Monday and on Tuesday, the fee will be \$40 total.
5. Transportation for classes beginning at 3:30pm as well as return transportation back to Madera will be provided **only for Aftercare students** enrolled in Aftercare on the same day as a MASEP class.
6. Transportation plans must be consistent. The van driver will transport students according to what is indicated at the time of registration. Transportation to class is not guaranteed for students who do not check in to the MPR (or Clubhouse for Kindergartners). No refunds or credits will be given if child fails to report to the MPR. If you plan to pick your child up from the offsite class directly, please let the Community Center know and be sure to pick them up by the end of class. Otherwise, the Aftercare student will be driven back to Madera.
7. Transportation is available for all students enrolled in the following classes: Monday Craftaganza with Kiki; Tuesday Action Art. Non-Aftercare students in these classes must report to the MPR immediately after school and check in with City staff and/or the van driver.
8. Aftercare students can additionally be vanned to the following class: Monday Dancing Around the World; Tuesday Gymnastics.
9. There is NO transportation offered to Thursday Fall Clay Magic.

### MASEP OFFSITE CLASS LOCATIONS

**El Cerrito Community Center**: 7007 Moeser Ln.

**Canyon Trail Clubhouse**: 6757 Gatto Ave.

**Tassajara Pottery Studio**: 2575 Tassajara Ave.

### **Scholarships Available!**

The City of El Cerrito **David Hunter Youth Memorial Scholarship Fund** is available to families in need of financial assistance. This covers a maximum of 75% of course fees, not to exceed \$150 per year, per child. Applications are available at the El Cerrito Community Center or online at [www.el-cerrito.org/scholarship](http://www.el-cerrito.org/scholarship).

## **MONDAY THROUGH THURSDAY (AM)**

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### **MORNING MANDARIN IMMERSION: LILY ZHONG**

GRADES: 1-6

This is a before school language class that generally takes place four times per week. Students will learn Chinese through textbooks, stories, songs, poems, games and videos. This class will increase students' understanding of Chinese culture and improve their Chinese speaking, listening and writing skills. No prior experience is needed. **Materials Fee of \$15 is due on the first day of class.** Materials Fee will be used for copies, stationary and small prizes.

Additionally, **there are required textbooks for this course.** Instructor will notify families of which books need to be purchased.

## MONDAY

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### **FALL CRAFT-A-GANZA WITH KIKI:** KIKI ROSTAD

GRADES: K-5

In this autumnal holiday class, children will make a clay wand and spell book, a collage luminary, a Crayola model magic snowman and "Mr. Pine-Cone" head. All work goes home on the last day after a fun potluck, finger-food celebration. Please dress for mess. **There are seven classes as the last class is on 10/29. Materials Fee of \$40 is due on the first day of class.** Materials Fee will be used for art supplies including clay, paint, sculpey and more. **Please bring an empty 1/2-gallon milk carton the first day.** Transportation to this offsite class is available (space is limited).

### **DANCING AROUND THE WORLD: MIDDLE EAST:** LEILA HALSBAND

GRADES: 1-3

People have always used dancing and body movement to express themselves, connect with others and get energized. However, each culture does this in its own way and has something unique to teach us. Students will learn the basics of different dances around the world. Some of them have structured choreographs such as the Chacarera, and others leave room to improvise such as Bellydance. What they share is the beauty of movement and joy! This session will focus on dances from the Middle East, such as Belly Dance and Rikudim. We will learn basic moves, choreographies and movement-based games. This class helps improve coordination, self-esteem and teamwork. Transportation to this offsite class is available to Aftercare students only (space is limited).

### **SKYHAWKS F.A.C.E.S.:** SKYHAWKS SPORTS

GRADES 1-4

Skyhawks F.A.C.E.S. (Footwork, Agility, Conditioning, Endurance, Speed) provides a safe and positive environment where students discover a passion moving in an efficient and effective way. Participants will explore athletic fundamentals and be introduced to a medley of sports including but not limited to golf, soccer, tennis, basketball and more! Development objectives include running, jumping, throwing, catching, hitting, dribbling, passing, shooting, balance, body movement, hand-eye coordination, self-esteem and teamwork.

### **CANTONESE CONVERSATION:** LILY ZHONG

GRADES: 1-6

This is a conversational class where students learn Cantonese through group dialogue, games, songs and videos. This class will increase students' understanding of Chinese culture and improve Cantonese speaking and listening skills. No prior experience needed. **Materials Fee of \$10 is due on the first day of class.** Materials Fee will be used for copies, stationary and small prizes.

## TUESDAY

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### **GYMNASTICS KICKOFF:** COACH ARIANE PELLEY

GRADES: K-2

This introductory level class is designed to further motor skills, build confidence and introduce basic gymnastics moves and terminology. Children new to gymnastics will learn safe body movement and equipment use through repetition skills and encouragement. Class includes warm-up exercises, stretching and light conditioning. The focus is on flexibility, strength and basic skills such as cartwheels, handstands, bridge kick-overs, basic bar, beam and vault. Students will need to bring comfortable clothing (ex: *leotard, t-shirt, shorts, or leggings*), water bottle and a positive attitude! Transportation to this offsite class is available to Aftercare students only (space is limited).

### **ACTION ART!:** VERA TOTOS

GRADES: 1-6

Art is not always about MAKING something... it can be about DOING something! How do you move your body when you paint? Can you make a drawing machine? What does it feel like to use your feet, to NOT use your eyes, or to rely on gravity to make a mark? In this class we will focus on art as a process and experiment with how materials behave. We will practice talking about physical and visual experiences, and the relationship between body and object, maker and the work. **Materials Fee of \$40 is due on the first day of class.** Materials fee will be used for drawing and painting supplies. Transportation to this offsite class is available (space is limited).

### **X-FIT SPORTS AND GAMES:** X-FIT TRAINING

GRADES: 1-6

X-Fit Sports and Games is an energetic program where participants will learn fundamental skills in individual and team sports as well as popular school yard games. This class aims to help children improve their athletic ability and gain a feeling of accomplishment all while having fun.

**ALOHA MIND MATH: LAVA LEARNING**

GRADES: 1-6

Students find learning math on the abacus fun! Participants will learn to do math on the abacus and practice mental math techniques. Watch your child be inspired to develop confidence and agility in math. This hands-on, engaging class will broaden students' understanding of math as they realize they can be math rock stars. Abacus and workbook provided.

**DRAMA CLUB: LEW WILLIAMS**

GRADES: 2-6

Be a star on the Madera stage with the Drama Club! Participants have fun practicing acting skills during rehearsals twice a week. At the end of the session, the class performs both daytime for Madera students, and in the evening for family & friends. A wonderful play happens with parent help, so participant parents/guardians commit to: supporting their actor or actress in quickly memorizing lines, creating a costume with instructor help, participating in an evening dress rehearsal, and making stage sets on a Saturday morning. This session's production will be *Holes*, based on the novel by Louis Sachar. Participation is required on both Tuesdays and Thursdays. **Materials Fee of \$15 due on the first day of class.** Materials Fee will be used for script printing and set design materials.

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**WEDNESDAY****FUN ENVIRONMENTAL SCIENCE: VERONICA MEDINA-ROSS**

GRADES: 1-4

Students will learn about the environment around them with fun hands-on experiments and activities. They will learn about ecosystems and how human activities have affected them. For example, we will review the concept of climate change and do new experiments and activities related to this concept like the "Carbon Dioxide Game," an experiment to understand the greenhouse effect, as well as a "Climate Change Treasure Hunt." At the end of the program, students will be aware of ways to protect our planet. **Materials Fee of \$15 is due on the first day of class.** Materials Fee will be used for folders, ingredients and experiment materials.

**KEYBOARD: JAN JONES**

GRADES: 1-6

This basic piano class teaches note reading, rhythm and playing a keyboard. Each student must provide their own keyboard and batteries (Casio 75 or 76 is recommended). Mid-sized are preferable to large ones (easier to carry!). **Materials Fee of \$18 is due on the first day of class.** Materials Fee will be used for music books, worksheets, and art materials.

**MOVIE MAKING: SILICONVALLEY4U**

GRADES: 2-6

Are you looking for your child to be a movie maker? We believe technology education expands creativity and emphasizes logical reasoning. This class will introduce technology concepts behind movies and films. Students will work in teams on scratch to create short movies. Instructors will provide students with a storyline and students will add in their own creative twist to make that story come alive in an animated movie. SV4U creates a strong foundation and helps kids create, build and learn. **Materials Fee of \$45 is due on the first day of class.** Materials Fee will be used for SV4U flash drive (which by the end of the session will contain all of the tools/downloads needed to watch your child's movies), project and instruction worksheets and small prizes.

**IMPROV AND THEATER GAMES: GERI ENGBERG**

GRADES: 3-6

Students will be introduced to basic concepts of comedy improv such as "yes and" (enthusiastically accepting what is offered), "group mind" (listening to each other and working as a team), and "space object work" (miming objects and environments). Using warm-up exercises and structures, students will be encouraged to trust their instincts, think on their feet and support each other. It is said that a good improviser is one who makes their teammates look good. Participants should expect to laugh a lot.

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**THURSDAY****X-FIT LIL' NINJA WARRIOR: X-FIT TRAINING**

GRADES: K-6

Would you like your child to be the next *American Ninja Warrior*? X-Fit Lil' Ninja Warrior is designed for all levels of children. This is a non-competitive program that helps your child develop motor skills, core strength, balance and body control in an athletic atmosphere. Your Lil' Ninja will be introduced to physical fitness skills through instruction, demonstration and practice. They will then have the chance to implement these skills by overcoming different obstacle courses, games and challenges.

**FALL CLAY MAGIC:** KIKI ROSTAD

GRADES: K-5

Fall Clay Magic visits the magic of the holiday season. We will make a pumpkin, ghost, picture frame, book of wishes and a holiday party canoe. We will complete the ceramic process with the on-site kiln. Participants will work with glaze, paint, glitter, clay model magic and more. All art work goes home the last day after the finger-food potluck celebration. Dress for mess! Please note **there are seven classes as 11/1 is the last day. Materials Fee of \$40 is due on the first day of class.** Materials Fee will be used for art supplies including clay, paint, glitter glue, glaze and more. Please note there is NO TRANSPORTATION to this offsite class.

**CIRCUS ARTS:** LIVING DREAM ARTS

GRADES: 1-6

Circus Arts class is a great introductory experience for young people new to circus. This class offers children the opportunity to learn a wide range of circus skills with an emphasis on juggling, unicycling, stilt walking, rolla bolla, and acrobatics. Students will also be introduced to theatrical expression, clowning, and creative movement. There will be a final performance for families and friends on the last day of class.

**DRAMA CLUB:** LEW WILLIAMS

GRADES: 2-6

This is the same class as Tuesday. There is one fee and students are required to participate both Tuesday and Thursday.

**FRIDAY**

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**ROBOTED: OUT OF THIS WORLD:** TINY TECHS CLUB

GRADES: K-2

Let your imagination soar! Build these super cool fictional robots and learn the fundamentals of engineering like gears, levers, pulleys and cranks. Spin the Trolls and fly the Magic Carpet. Launch the Saucer and make the Alien head whirl! Each team of two gets a computer and a LEGO® WeDO® kit to use. Exclusive curriculum with emphasis on hands-on work, STEM concepts and fun with science!

**TEXTILE ARTS:** TRACEY SHABABO

GRADES: 1-4

This all-levels class is an exploration of fiber and needle arts. Each class will focus on hands-on projects like felting, sewing, embroidery, weaving, fabric dyeing, spool knitting, quilting and more. Students will be encouraged to explore their creativity while learning practical and enjoyable craft skills. Students will also be introduced to the ways that a handwork circle can become a supportive community of makers. On the final day of each session friends and families are invited to view our gallery of beautiful creations. **Materials Fee of \$30 is due on the first day of class.** Materials Fee will be used for fabric, yarn, thread, needles, embroidery, hoops, non-toxic dye and other textile art supplies.

**STEM CHALLENGE WITH LEGO®:** PLAY-WELL TEKNOLOGIES STAFF

GRADES: 2-6

Level up your engineering skills with Play-Well TEKologies and tens of thousands of LEGO® parts! Apply real-world concepts in physics, engineering and architecture through engineer-designed projects such as Belt-Drive Cars, Truss Bridges, Rail Racers and Pneumatic Forklifts! Design and build as never before, and explore your craziest ideas in a supportive environment.

**SOCCER DEVELOPMENT:** INSTRUCTOR FROM SUPER SOCCER STARS STAFF

GRADES: 3-6

Super Soccer Stars strives to teach soccer skills in a fun, non-competitive and educational environment. The philosophy behind these classes is to use soccer to nurture, build self-confidence and develop teamwork. Super Soccer Stars is perfect for all levels of soccer experience, as a low child-to-coach ratio will help each child improve at their own rate. Students will need to wear secure sneakers and comfortable, weather-appropriate clothing. Students should also bring a water bottle.

**MADERA AFTER SCHOOL ENRICHMENT PROGRAM REGISTRATION FORM**

Registration may be completed online by visiting: [www.el-cerrito.org/onlinereg](http://www.el-cerrito.org/onlinereg), by fax (510) 528-9413 (along with credit card authorization) or in person at the El Cerrito Community Center 7007 Moeser Lane, El Cerrito.

<b>Student's Name:</b>		<b>Date of Birth:</b>
<b>Address/City:</b>		<b>Zip:</b>
<b>Primary Phone #:</b>	<b>Email:</b>	
<b>Parent/Guardian's Name:</b>		<b>Cell #:</b>
<b>Parent/Guardian's Name:</b>		<b>Cell #:</b>
<b>Cell Provider</b>		
<b>EMERGENCY CONTACTS:</b> Please list two additional contacts other than Parent/Guardian		
<b>Name</b>	<b>Relationship</b>	<b>Work/Cell #</b>
<p><b>If a medical emergency occurs, 911 will be called.</b> Are there any conditions that the instructor should be aware of that may affect your child's experience at our program? ___ <b>Yes*</b> ___ <b>No;</b></p> <p>*If yes, please provide information to assist us in providing the best experience for your child:</p> <p>_____</p> <p>_____</p>		

Day	Class Title/Number	COURSE FEE	In Childcare	Transportation? *	Transportation Back to CHILDCARE? <small>Childcare students ONLY</small>	TOTAL CLASS COST
Mon		\$	Y / N	Y / N (+\$20)	Y / N / N/A	\$
Tue		\$	Y / N	Y / N (+\$20)	Y / N / N/A	\$
Wed		\$	Y / N			\$
Thur		\$	Y / N			\$
Fri		\$	Y / N			\$
<b>Donate to David Hunter Memorial Youth Scholarship Fund</b>		+\$				
<b>TOTAL</b>		\$		+\$		= \$

\*The transportation fee is \$20 per course. Refer to the calendar to see which classes offer transportation, and the different transportation options.

Please write one check for all classes, made payable to the City of El Cerrito. Please note that material fees should be paid with a separate check made payable to the instructor on the first day of class.

Classes subject to cancellation prior to start date if enrollment is below required minimum. El Cerrito Recreation staff will contact you if class is cancelled due to low enrollment and a full refund will be given.

Pay with card on file:  I authorize the City of El Cerrito to charge my credit card on file ending in

\_\_\_\_ Exp \_\_ / \_\_ Signature \_\_\_\_\_

For security reasons, please do not write your entire credit card number on this form.

MADERA AFTER SCHOOL ENRICHMENT PROGRAM **POLICY STATEMENT**

Please initial each item below to indicate that you have read and understand the statements:

\_\_\_\_\_ **Behavior Policy:** My child is expected to follow the El Cerrito Recreation Department Behavior Policy as well as all rules established by the class instructor. Failure to comply may result in dismissal from the program. No refunds will be given in such instances. A copy of our policy is available upon request.

\_\_\_\_\_ **Check In:** All Madera Afterschool Program students must check-in with City Staff at the Madera Clubhouse or MPR prior to their MASEP class. City Staff will escort these students to class sites. All other students (Non-Afterschool Program and Non-Madera students) please check in directly with the class instructor. Kindergarteners enrolled in **only** the PMK program need to be picked up from the Clubhouse and escorted by their guardian to their MASEP class. Kindergarteners enrolled in the PMKC program will be escorted to and from classes by City Staff. Children requiring transportation must report to the designated pickup location (Madera Clubhouse or MPR). Transportation is not guaranteed if child does not report to the pickup location in a timely fashion. No refunds will be given if child misses the van.

\_\_\_\_\_ **Injury:** Participants in City of El Cerrito programs do so at their own risk and the City does not provide accident insurance.

\_\_\_\_\_ **Late Pick-up Fee:** I am responsible for picking up my child at class dismissal unless they are enrolled in the Madera Afterschool Program, and that a late fee of \$1 per minute will be charged after a 5-minute grace period. Any time there is a delay in picking up a child, he/she will be taken to the after-school program located in the Madera MPR. The student will not be brought to the school office. Persons picking up the child will be asked to pay the late pick-up fee at the time of pick-up and sign a late pick-up slip.

\_\_\_\_\_ **Materials Fee:** I am responsible for paying any Materials Fee by check directly to the instructor by the FIRST DAY OF CLASS (or brought to the El Cerrito Community Center in a separate envelope stating "MATERIALS FEE" with the instructor, student, and class name). **Failure to do so by the third class will result in dismissal from the program with no refund of course fees.**

\_\_\_\_\_ **Minimum Days:** MASEP classes generally do not meet on scheduled minimum days that do not fall on a Wednesday. Exceptions will be noted in the registration packet.

\_\_\_\_\_ **Photos:** I acknowledge that the City of El Cerrito takes photographs and videos of its activities and events for publicity purposes and authorize the use of my image or my child's image by the City for such purposes. I understand I will not be compensated for use of photos or videos.

\_\_\_\_\_ **Refunds/Transfers:** There are no refunds, cancellations or transfers for MASEP activities sponsored by the City of El Cerrito unless a medical emergency occurs (with a doctor's note) or the activity is cancelled due to lack of enrollment.

\_\_\_\_\_ **Returned checks:** I understand that there is a \$25 fee charged for returned checks.

\_\_\_\_\_ **Rainy Day Policy for Outdoor Classes and Cancelled classes:** I understand that in the event of rain or other poor weather conditions, outdoor classes may be cancelled. Similarly, if an instructor has an emergency or is ill and cannot provide a substitute, class may be cancelled. I will be prepared to pick up my child after the regular school dismissal time on such days (unless my child is enrolled in the Madera Childcare Program). The City will inform you of class cancellations via email and/or phone call using the contact information provided on this form. Parents may also call the El Cerrito Recreation Department on the day of class to confirm whether class will be cancelled due to rain (typically determined after 12pm). Credits for such cancelled classes will be applied to your account at the end of the session.

\_\_\_\_\_ **Transportation (only for offsite MASEP classes which meet the conditions on the first page):**

I hereby give permission for my child, \_\_\_\_\_, to be transported by the City of El Cerrito transportation service and, to the extent permitted by law, I waive, release, and discharge any and all claims for personal injury, death, or property damage that is a direct result of or is in any way connected or associated with my child's being transported by the Recreation Department, except those due to gross negligence and/or willful disregard. I understand that such transportation may take place in a City vehicle or rented vehicle. This agreement is intended to discharge the City of El Cerrito, including but not limited to its Recreation Department, and all of El Cerrito's officers, employees, agents or representatives from any and all liability arising out of or in any way connected with the transportation of my child by the Recreation Department including such liability which may arise out of the negligence or carelessness on the part or persons on entities mentioned above, except as provided herein. It is understood that the transporting of people in vehicles on streets and roadways clearly involves risk and the danger of accidents, and knowing those risks and dangers, I hereby fully assume such risks for my child. I understand that it is my child's responsibility to report to the designated pick up location (Madera Clubhouse or MPR).

I give permission for my child, \_\_\_\_\_ to participate in the above listed Madera After School Enrichment Program(s) through the City of El Cerrito. In doing so, to the extent permitted by law, I hereby absolve the City of El Cerrito, its officers, instructors from all liability that may arise as the result from above named child's participation in the activities listed above. I recognize and acknowledge that there are certain risks inherent in my child's participation in said program and I agree to assume the risk of accident or injury sustained in connection with the program. I further release the City of El Cerrito, its officers, employees, agents and volunteers from all liability that may arise as the result from above named child's participation in the listed activities. I realize that the City of El Cerrito is not responsible for lost or stolen articles. I have read and fully understand the terms of this Waiver, Release and Indemnify.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_