



RECREATION DEPARTMENT
7007 MOESER LANE
EL CERRITO, CA 94530
(510) 559-7000 Fax (510) 528-9413

Picnic Rental Application

Check Picnic Site Requested (ALL SITE ARE RENTED 8AM-DARK)

- | | |
|---|--|
| <input type="checkbox"/> Arlington Picnic Area # 1 (BBQ) | <input type="checkbox"/> Harding Picnic Area (BBQ) |
| <input type="checkbox"/> Arlington Picnic Area # 2 (NO BBQ) | <input type="checkbox"/> Canyon Trail Picnic Area (NO BBQ) |
| <input type="checkbox"/> Arlington Picnic Area # 3 (NO BBQ) | <input type="checkbox"/> Castro Picnic Area (NO BBQ) |
| <input type="checkbox"/> Arlington Picnic Area # 4 (BBQ) | <input type="checkbox"/> Tassajara Picnic Area (BBQ) |
| <input type="checkbox"/> Arlington Picnic Area # 5 (BBQ) | <input type="checkbox"/> Cerrito Vista Picnic Area (BBQ) |
| <input type="checkbox"/> Arlington Picnic Area #6 (BBQ) | |

Please note that Picnic Rentals do not include the use of nearby Clubhouses or fields, they must be reserved separately.

Requested Date: _____
DAY OF WEEK MONTH DATE YEAR

RENTAL CLASSIFICATION (PLEASE CHECK ONLY ONE):

Resident Non-Resident City Event

WCCUSD program City Co-Sponsored

Applicant's Name: _____
(PLEASE PRINT CLEARLY)

Organization: _____

Address: _____
(STREET ADDRESS) CITY STATE ZIP

Day Phone: (____) _____ **Evening Phone:** (____) _____

Email Address:

Type of Activity: _____

Number in Attendance: _____ Children _____ Teens _____ Adults

OVER
▶▶▶

Max Capacity: 25 per site, Cerrito Vista 150

OFFICE USE ONLY

DATE PAID: _____ ENTERED IN RecTrac? YES NO RECEIPT #: _____

STAFF SIGNATURE: _____ NOTES: _____



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RENTAL AGREEMENT (Please initial on lines)

- _____ 1. Applicant will accept full responsibility for the use of this facility during scheduled rental hours.
- _____ 2. Any damages incurred during scheduled rental hours will be paid by the applicant. applicant agrees to clean up after themselves, leaving the picnic area in the condition found, or better.
- _____ 3. Applicant understands that no alcoholic beverages may be served at any of the picnic areas located in the City of El Cerrito.
- _____ 4. No glass bottles or glass of any kind. No dogs (service animals exempt)
- _____ 5. Applicant understands that there are no bounces houses, no tumbling, re-bounding or trampoline-like devices permitted in most parks.
Bounces Houses may be used at Cerrito Vista Park ONLY.
- _____ 6. Applicant understands that there may be a field or clubhouse rental at the same time as their picnic rental. **Fields and clubhouses are reserved separately for an additional charge and not included in the picnic rental fee.**

RESTROOM KEY: Available for purchase. Call (510) 559-7000 for more information.

RECYCLING: The policy of the City of El Cerrito is to encourage recycling of bottles and cans. Special receptacles are provided and we encourage everybody to participate.

FEES: Payment is due at the time of rental. **If a cancellation is requested, the rental fee will be forfeited.** If a change in date is requested, there is a \$20.00 fee for rescheduling. In the event of rain, a refund will be made, upon request.

BBQ POLICIES: Applicant agrees to adhere to supplemental El Cerrito Fire Department Informational Sheet, regarding the use of personal barbecues.

MUSIC: No amplified music without special permit.

I hereby release and hold harmless the City of El Cerrito, its officers, employees, and volunteers from liability for damages, cost and expenses which may incur as a result of property damage or personal injury in connection with renting the above facility.

I have read and understand the responsibilities of an applicant renting the City of El Cerrito facilities.

Signature _____

Date _____



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EL CERRITO FIRE DEPARTMENT INFORMATION SHEET

REQUIREMENTS FOR OPEN BURNING IN HIGH FIRE AREAS

1. No person shall build, light or maintain any outdoor fire on park property except within designated personal cooking appliances.
2. Personal cooking appliances are defined as permanent or portable barbeque, portable hibachi and gas or propane camp stove.
3. Placement of portable cooking appliances should not scorch, burn or otherwise damage lawns or tabletops.
4. Placement of portable cooking devices shall not be within 30 feet of grass, weeds, brush, or buildings.
5. All burning fuels such as wood or charcoal must be thoroughly extinguished within permanent barbeques prior to abandonment of the designated site.
6. All burning fuels such as wood or charcoal must be thoroughly extinguished with portable cooking appliances and dumped within designated coal dump boxes.
7. It is unlawful to dispose of coals in garbage cans or refuse bins.
8. It is unlawful to dispose of trash within personal cooking appliances.
9. On designated extreme fire hazard days, all open burning (including within cooking appliances) may be suspended.
10. On designated severe fire hazard days, the conditions may necessitate park closure.

I have read and understand the above requirements for open burning in high fire areas. I also understand that on severe fire hazard days, I may not be able to utilize the barbeque area of the picnic area I have reserved.

Name: _____

Date: _____