



## **Financial Advisory Board Vacancy**

The City of El Cerrito is seeking a resident to serve as a member of the Financial Advisory Board.

### **Role and Responsibilities:**

Members of the Financial Advisory Board conduct reviews of the proposed annual budget and long-term financial plan for the City to assist the City Council in making decisions on major expenditures and revenue source.

The Board develops a long-term financial plan for the City, conducts an annual review of the City's investment policies and gives consideration to the managing of the City's financial reserves to assure maximum returns on approved investments. It reviews the annual audit and management letter and provides the City Council with recommended changes in financial practices. It also reviews and makes recommendations on all proposed bonds or other debt instruments to be issued by the City.

### **Requirements:**

You must be a resident of El Cerrito. You must be at least 18 years old with the desire to serve the public. You should have professional knowledge of, and expertise with, governmental financing activities.

### **Meeting Information:**

The Financial Advisory Board meets the second Tuesday of every month at 7:00 p.m. in the City Hall Hillside Room, 10890 San Pablo Avenue, El Cerrito, California.

To apply, please visit the City's website at [www.el-cerrito.org/commissions](http://www.el-cerrito.org/commissions) to download the application. Applications can be submitted via e-mail to [CityClerk@ci.el-cerrito.ca.us](mailto:CityClerk@ci.el-cerrito.ca.us).

For more information about the Financial Advisory Board, please contact Mark Rasiah, staff liaison at [mrasiah@ci.el-cerrito.ca.us](mailto:mrasiah@ci.el-cerrito.ca.us).