Event: __________________________

Date: __________________________

224 maximum capacity seated
480 maximum capacity assembly
41'x80' Main Hall Dimensions

Chairs & Tables Available:
(220) Total Chairs = X
(22) 8ft Table
(12) 6ft Table
(30) 5ft Round Table
(16) 2.5 ft Cocktail Table

5ft round table seats 8

2.5ft tables seats 3 people

8ft table seat 8 people

6ft table seat 6 people

Requested Tables & Chairs:

Total Tables ________________

Total Chairs ________________

Other Equipment Available:
Podium
Projector Screen (118"Wx96"H)
AV Cart
Chart Stand

Restrooms  Kitchen

Community Center Social Hall Diagram
Diagram due two weeks before your event. Diagram not to scale.
Event: ____________________________

Date: ____________________________

66 maximum capacity seated

Chairs & Tables Available:
(220) Total Chairs = X
(22) 8ft Table
(12) 6ft Table
(30) 5ft Round Table
(16) 2.5 ft Cocktail Tables

5ft round table seats 8

2.5ft tables seats 3 people

8ft table seat 8 people

6ft table seat 6 people

Requested Tables & Chairs:
Total Tables __________
Total Chairs __________

Other Equipment Available:
Podium
Projector Screen (118"Wx96"H)
AV Cart
Chart Stand
Portable Bar (144"Wx41.5"D x17"D)

Skylight Room Diagram
Diagram due two weeks before event. *Diagram not to scale.*