



PUBLIC WORKS DEPARTMENT
City Hall Permit Counter
10890 San Pablo Avenue
(510) 215-4382

REPLACEMENT TREE CARE AGREEMENT

Completed forms and fees may be submitted by mail or in person at the location listed above.
(Business hours: Monday, Wednesday & alternate Fridays 8:00-4:00, Tuesday, Thursday 8:00-6:00)

REPLACEMENT TREE(S) TO BE PLANTED IN THE PUBLIC RIGHT OF WAY

I/We, _____, owner(s) of the real property at the address described below in El Cerrito, California, do hereby agree to care for the new street tree(s) installed by the City in the public right-of-way adjacent to my/our property for the next three (3) years.

I/We shall water the tree(s) and keep the root crown free of weeds as instructed by the City Arborist and this Tree Care Agreement (see reverse). I/We also agree to inform the City Public Works Department (510-215-4369 maintenance@ci.el-cerrito.ca.us) immediately of any problems or issues relating to the new street tree or watering bag. I/We also agree arrange replacement of the tree(s) by the City, at our expense, if they/it die(s) due to lack of adequate water and/or care on my/our part within the two (2) year establishment period.

I/We hereby authorize THE CITY EL CERRITO and its employees/agents to, (1) have the exclusive right to plant, trim, prune, remove, or otherwise control said tree(s) as official street trees pursuant to Chapter 13.28 of the El Cerrito Municipal Code.

Tree Species (City approval required) _____ Quantity _____

Address _____

Property Owner (Print Name) _____

Signature
Property Owner _____ Date _____

Phone number _____ Email _____

Fees: \$ _____ Encroachment Permit fee includes **one 15 gallon** tree planted, staked and mulched including water bag. This fee is refundable after the 2 year tree establishment period if the tree is found to have been adequately watered by the City during the Property Owner requested City tree health inspection.

TOTAL _____ Approved by: _____:
Stephen Prée, City Arborist #WE- 8663A

TREE CARE INSTRUCTIONS

Watering — You, the Property Owner/Signatory, are responsible for watering the tree during the 2 year establishment period. It is critical to the success of the tree that you follow the instructions herein.

- **How**

- 1) On the top side of the provided watering bag (Arbor Rain 32 gallon), locate the black fill- hole and unscrew the cap all the way by turning it to the left.
- 2) Using a normal garden hose with tap water, rain water or grey water under pressure, insert the hose end into the black screw top fill- hole; grasp the rim of the fill- hole and hold it up above the level of the bottom of the brown watering bag. Fill the bag until it will hold no more water-this will take several minutes. Replace and tighten cap by turning to right.

- **When**

- 1) Fill the watering bag one week (7 days) and two (2) weeks (14 days) after your trees are planted (please mark your calendar)
- 2) Then fill the watering bag every 28-30 days after planting starting March 1st to December or until periods of continual rain or all leaves have dropped. No water should be required from December to March.
- 3) More frequent watering is not required unless requested by the City. Watering too frequently facilitates root disease and can harm the trees.
- 4) PLEASE DO NOT FERTILIZE THE TREE OR WATER MORE FREQUENTLY THAN LISTED ABOVE UNLESS INSTRUCTED BY THE CITY ARBORIST. IF YOU THINK THE TREE REQUIRES MORE WATER or have questions PLEASE CONTACT THE CITY ARBORIST:spree@ci.el-cerrito.ca.us or 559-7685.

Weeding & mulching— Keeping weeds and other competing plants away from the tree roots is very important for tree root development. Maintain a weed and plant free area at least two (2) feet from the tree trunk (or a 4' diameter area) around the base of the tree using wood chip mulch. Keep mulch at least 4 inches away from the tree trunk.