

M A S E P

Madera After School Enrichment Program

LATE SPRING 2008 CLASSES

REGISTRATION: Monday, April 14 - Friday, April 18

Important Note about Registration:

If you register at El Cerrito Community Center, you are immediately registered in the class. If you turn in your registration at Madera School, you will be registered in the class when that registration form is taken to El Cerrito and processed.

CLASSES BEGIN: MONDAY, APRIL 21

CLASSES END: FRIDAY, JUNE 6

MASEP HOLIDAYS: 4/22, 4/23, 4/25, 4/28, 4/29, 5/21, 5/26, 5/28

SEE SPECIFIC CLASS DATES UNDER CLASS DESCRIPTIONS

NEW! Online Registration: Go to www.el-cerrito.org/recreation and click "Online Registration." Just above the class names under "Category" choose MASEP. Active.com charges a non-refundable 1.5% convenience fee for on-line registrations. You must complete and submit the attached application before class begins (we will also email one to you after you register online).

*Parents interested in applying for a scholarship should contact:
Lori Teachout or Shielaugh Divelbiss, Sr. at (510) 559-7000
PLEASE FILL OUT AND TURN IN A REGISTRATION FORM AFTER YOU
HAVE BEEN APPROVED FOR A SCHOLARSHIP.*

MASEP Program Coordinator: Sandy Thacker
sandy@sandythacker.com (510) 482-1258

City of El Cerrito Recreation Department

Chris Jones, Shielaugh Divelbiss, Sr., Lori Teachout: (510) 559-7000



MADERA AFTER SCHOOL ENRICHMENT PROGRAM

LATE SPRING 2008 CLASS SCHEDULE

Monday, April 21 – Friday, June 6, 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
5 WEEKS	5 WEEKS	4 WEEKS	7 WEEKS	6 WEEKS
<u>2:45-3:45</u> CHESS FOR GRADES 1-5 (Roger Poehlmann) Madera Elementary Community Room	<u>2:45-4:00</u> ART IS EVERYWHERE FOR GRADES 1-5 (Annie Goodsill) Madera Elementary Community Room	<u>2:15-3:15</u> KEYBOARD FOR GRADES 1-5 (Jan Jones) Madera Elementary Community Room	<u>3:00 - 4:15</u> CARPENTRY FOR GRADES K-6 (Sandy Thacker) El Cerrito Community Center Carpentry Room <u>4:20-5:35</u> CARPENTRY FOR GRADES K-6 (Sandy Thacker) El Cerrito Community Center Carpentry Room <u>3:45-4:45</u> MAD SCIENCE FOR GRADES K-2 El Cerrito Community Center Tot Room	<u>2:45-3:45</u> MAD SCIENCE FOR GRADES 3-5 Madera Elementary Community Room

MASEP HOLIDAYS FOR THE LATE SPRING SESSION:

When there is an event after school in the Multi-Purpose Room, Madera Daycare meets in the Community Room, so MASEP classes have to be canceled on those days.

Tuesday, April 22 through Tuesday, April 29 (Science Fair)

Wednesday, May 21 (Founder's Day Luncheon)

Monday, May 26 (Memorial Day)

Wednesday, May 28 (Volunteers' Tea)

CARPENTRY CLASSES AND THE MAD SCIENCE CLASS MEETING AT THE EL CERRITO COMMUNITY CENTER WILL HAVE CLASS ON THURSDAY, APRIL 24TH.

IMPORTANT INFORMATION FOR PARENTS AND GUARDIANS

This Late Spring Session, in the Community Room at Madera we will be offering Chess for Grades 1-5 on Mondays, Art is Everywhere for Grades 1-5 on Tuesdays, Keyboard for Grades 1-5 on Wednesdays, and Mad Science for Grades 3-5 on Fridays.

Classes meeting at El Cerrito Community Center this Late Spring Session include Mad Science for Grades K-2 on Thursdays and two classes of Carpentry for Grades K-6 on Thursdays, as well as Gymnastics for K-6.

Please check out the description and details of the classes later in this brochure. Starting times and locations vary, so please read the brochure carefully to find out where the class meets and what time your child's class begins and ends.

The PTA has generously agreed to pay 10% of the 25% non-resident fee, so students who do not live in El Cerrito will only add 15% to the price of the class.

We want to thank you for your continued support of our after-school program. If you have any suggestions or questions regarding MASEP this year, please e-mail or call Sandy Thacker:

sandy@sandythacker.com (510) 482-1258

MADERA AFTER SCHOOL ENRICHMENT PROGRAM

LATE SPRING 2008 CLASSES FOR GRADES K-6

CARPENTRY

Sandy Thacker has taught carpentry to kids for more than twenty years. Sandy, who has a Master's Degree in Education from Stanford University, previously taught high school and middle school and then worked for several years as a carpenter. She loves working with young students, and has developed a wonderful and very successful program for teaching woodworking skills to children.

CARPENTRY FOR GRADES K-6

Instructor: Sandy Thacker

Time: Thursdays 3:00 - 4:15 (1 hour 15 minute class)
 Thursdays 4:20 - 5:35 (1 hour 15 minute class)

Location: Carpentry Room, El Cerrito Community Center

Grades: K - 6

Class Size: 6 - 8

Cost: \$95 (nonresidents of El Cerrito add 15%--payable to City of El Cerrito)
 \$30 materials fee (payable to Sandy Thacker)

MEETING DATES (SEVEN-WEEK SESSION):

April 24, May 1, 8, 15, 22, 29, June 5

There is something very special about creating a project out of wood. You see something you really like, but instead of buying it you make it yourself. Along the way, you learn new skills, the safe use of a variety of tools, and some practical math. When your project is completed, whether it's a paddle boat, a marble maze, a birdhouse, a xylophone, or something else you think of yourself to make, it's a great feeling to take it home to play with, use yourself, or give as a special gift.

ART IS EVERYWHERE

Annie is an El Cerrito native who loves art and children. Annie has worked at various summer camps in the bay area including Mosaic Art Camp, Camp Ravencliff and Sees The Day. She is also an assistant art teacher at Prospect Sierra School. Annie attended Lewis and Clark College, where she received her degree in art.

ART IS EVERYWHERE FOR GRADES 1-5

Instructor: Annie Goodsill

Time: Tuesdays 2:45-4:00 (1 hour 15 minute class)

Location: Community Room, Madera School

Cost: \$50 (nonresidents of El Cerrito add 15%--payable to City of El Cerrito)
\$25 materials fee (payable to Annie Goodsill)

MEETING DATES (FIVE-WEEK SESSION):

May 6, 13, 20, 27, June 3

This hands-on art and design class is offered to stimulate children's creative imagination. Using a variety of surfaces, we will emphasize the necessity and importance of art in our everyday lives. This is a fun and playful place where children can learn about art and themselves.

CHESS

The Berkeley Chess School (BCS) is a non-profit, organization and has been offering chess instruction from elementary through high school for 25 years. It is an affiliate of the US Chess Federation. Over the years, students have won numerous state championships, and some have become Masters, FIDE Masters and International Masters.

Roger Poehlmann, a National Chess Master, a long-time Berkeley Chess School instructor and a Madera parent, will again be teaching the class.

CHESS FOR GRADES 1-5

Instructor: Roger Poehlmann

Time: Mondays 2:45-3:45

Location: Community Room, Madera School

Class Size: 8-20

Cost: \$70 (nonresidents of El Cerrito add 15%--payable to City of El Cerrito)

MEETING DATES (FIVE-WEEK SESSION):

April 21, May 5, 12, 19, June 2

Chess class will begin with a twenty minute lesson on chess tactics and strategy, followed by forty minutes of supervised play. Emphasis is on the joy of the game but with a serious eye to the student's progress. Students at all levels of skill are welcome.

Chess is fun and can be learned quickly and easily. Studies have found that chess helps improve test results in reading, science and math and produces growth in critical cognitive skills. Beyond academia, chess influences social behavior including self esteem, respect for others, patience and good manners. Boards and sets are provided for our classes.

For more information about the class, please contact the Berkeley Chess School (510-843-0150, or email at bcschool@pacbell.net).

KEYBOARD

Jan Jones is a professional musician--an accomplished performer, an innovative composer/arranger and a skilled instructor. She has taught music including singing, keyboard, piano and recorder, to children and adults for more than 25 years. She has taught vocal music at Madera since 1984.

KEYBOARD FOR GRADES 1-5

Instructor: Jan Jones

Times: Wednesdays 2:15 - 3:15 (1 hour class)

Location: Madera Elementary School Community Room

Grades: 1 - 5 (other grades with permission of instructor)

Class size: 5 - 7

Cost: \$50 (nonresidents of El Cerrito add 15%--payable to City of El Cerrito)
\$15 materials fee (payable to Janice Jones)

MEETING DATES (FOUR-WEEK SESSION):

April 30, May 7, 14, June 4

Beginners and continuing keyboard students are welcome in this basic class. Students will learn to read notes and play familiar songs. Each student in the class will get a short, individual lesson, while the other students are working with music-related materials. This class teaches fledgling musicians basic rhythm and note-reading, thus providing a good foundation for piano as well as other instruments.

Students must provide their own electronic keyboard with the following capabilities: mid-size keys (full size okay, mini-size not); polyphonic (plays at least 3 notes at a time); battery operated. A good keyboard for the keyboard class is a Casio SA 75. They are small enough so that children can carry them. They are sold at Music Works in El Cerrito and sometimes at Toys R Us.

Books, worksheets, music stands and art materials will be provided.

MAD SCIENCE

The Mad Science Mission is to spark the imagination and curiosity of children through fun, hands-on science programs that instill a clear understanding of the world around them.

MAD SCIENCE FOR GRADES K-2

Time: Thursdays 3:45-4:45 (1 hour class)

Location: Tot Room, El Cerrito Community Center

Grades: K-2

Class size: 12-14

Cost: \$115 (nonresidents of El Cerrito add 15%--payable to City of El Cerrito)

MEETING DATES (SEVEN-WEEK SESSION):

April 24, May 1, 8, 15, 22, 29, June 5

Light and Energy: Learn about electricity; make indoor lightning and conduct hair-raising experiments with an electrostatic generator. Discover the light properties of colors, holograms, and special effects. Understand the unique properties of heat! Learn about the power of lasers, watch inner workings of hand powered flashlights, and use a prism to separate the wavelengths of light. Make a key chain that shrinks in the oven and take home glasses that turn lights into rainbows!

MAD SCIENCE FOR GRADES 3-5

Time: Fridays 2:45-3:45 (1 hour class)

Location: Community Room, Madera School

Grades: 3-5

Class size: 12-18

Cost: \$100 (nonresidents of El Cerrito add 15%--payable to City of El Cerrito)

MEETING DATES (SIX-WEEK SESSION):

May 2, 9, 16, 23, 30, June 6

Light and Energy: Learn about electricity; make indoor lightning and conduct hair-raising experiments with an electrostatic generator. Discover the light properties of colors, holograms, and special effects. Understand the unique properties of heat! Learn about the power of lasers, watch inner workings of hand powered flashlights, and use a prism to separate the wavelengths of light. Make a key chain that shrinks in the oven and take home glasses that turn lights into rainbows!

GYMNASTICS

There are on-going gymnastics classes at the beginning and intermediate levels offered through the El Cerrito Recreation Department. Dates and times of classes are available at the Community Center. Please register and pay for these classes at the Community Center rather than using the MASEP registration form. If you have any questions about the classes, please call Chris Jones or Rebecca Uhlhorn at (510) 559-7000.

Rory O'Connor has been a gymnast for more than twelve years. He has been teaching gymnastics for eight years, including a number of years at Kensington Hilltop School. Gymnastics is an important way to strengthen your body while learning focus and patience. He and his experienced staff want to share these skills with kids in a fun and safe environment.

Gymnastics is a fun and challenging sport that is practiced around the world. Gymnastics teaches balance and coordination, while making the body stronger and more flexible. Safety is stressed in all classes.

Beginning Gymnastics is for all ages between 5-10 years of age. The focus of beginning gymnastics is to teach children about the benefits of exercise and flexibility. Children will learn healthy habits, and how to become stronger and more confident. This program will help children develop skills that are useful for other sports.

Intermediate Gymnastics is more challenging, teaching kids how to control their bodies in a more fine-tuned way. Previous experience and the permission of the instructor is required for this intermediate class.

MADERA AFTER SCHOOL ENRICHMENT PROGRAM

Important Note about Registration:

If you register at El Cerrito Community Center, you are immediately registered in the class. If you turn in your registration at Madera School, you will be registered in the class when that registration form is taken to El Cerrito and processed.

If you are interested in applying for a scholarship, please contact Lori Teachout at (510) 559-7000. If you apply for a scholarship, please fill out a registration form, attach a note indicating that you have applied for a scholarship, and return to the MASEP box in the main school office by Friday, April 18th or the El Cerrito Community Center by Friday, April 18th. Your scholarship must be approved by the City of El Cerrito before your child can be accepted in the class.

TO REGISTER YOUR CHILD FOR AFTER SCHOOL CLASSES:

1. Fill out and sign registration form included in this packet. If you have more than one child, please fill out separate forms for each child. Additional forms are available in the Madera school office and at the El Cerrito Community Center .
2. Make out ONE CHECK FOR ALL CLASSES (not including materials fees) payable to City of El Cerrito . Add 15% if you are a non-resident of El Cerrito.
3. Make out separate check(s) for the materials fees payable to the instructor(s). Give the materials fee check directly to the instructor at the first class.
4. ATTACH CHECK FOR CLASS FEES to the registration form and return to the MASEP box located in the main school office by Friday, April 18th You may also register for all MASEP classes at the El Cerrito Community Center.
5. You will be notified and receive a refund if the class is canceled or your child does not get into the class. If you are not notified, your child should come to the first class (see class dates under class descriptions).
6. All class fees are payable at the time of registration. Class size is limited. In the event that the number of registrations received exceeds the maximum number of students allowed in the class, selection of students for that session will be made by the instructor. Students who registered for a class but were not selected will have first priority for that class the next session.
7. THERE ARE NO REFUNDS ONCE YOUR CHILD IS REGISTERED AND IN THE CLASS.
8. If you have any questions about registration or classes, please contact:
Sandy Thacker, MASEP Program Coordinator
sandy@sandythacker.com (510) 482-1258

POLICY STATEMENT

Refunds and Make-ups

If you are not notified by the MASEP Program Coordinator or the instructor, you can assume that your child is in the class. The child should come to the first class. Once a child has been accepted into an after school class, there will be no refunds. If a class is canceled due to low enrollment, or if your child does not get into a class, you will be notified and a full refund will be given. There is no make-up for classes missed by a student, for any reason.

Attendance and Pick-Up from Classes

Students are responsible for getting to classes on time. After school teachers are not responsible for the care of your child if he or she does not come to class. There is also no supervision for your child after dismissal of classes. *It is the parents' or guardians' responsibility to have their child picked up promptly after the end of his or her after school class. Parents may be charged a \$15 late fee for each fifteen minutes or part thereof that they are late.* Only students enrolled in classes are allowed to attend.

Minimum Day Schedules

MASEP classes held at El Cerrito Community Center will meet at the normally scheduled time on minimum days. MASEP classes held at Madera Elementary School will meet immediately after school on minimum days and will run the scheduled amount of time. Parents and guardians should remember to pick up their children earlier on minimum days.

Discipline

Our program is designed to offer quality enrichment classes to children after school. Any disciplinary problems disrupt the classes and affect the quality of the teaching. The parents or guardians of a child who has disciplinary problems will be notified of the first offense in an attempt to enlist their help in correcting the problem. A second offense will result in the child being permanently dismissed from the class. The decision to drop a child from an after school class following a formal warning for disruptive behavior will be made solely by the after school teacher. Any behavior deemed by the teacher to be dangerous will result in the immediate dismissal of the student. The parent will be notified of any action taken. In a case of disciplinary dismissal, no refund will be given.

MADERA AFTER SCHOOL ENRICHMENT CLASSES REGISTRATION FORM—LATE SPRING 2008
CITY OF EL CERRITO RECREATION DEPARTMENT
7007 MOESER LANE, EL CERRITO, CA 94530 (510) 559-7000

CHILD'S NAME _____ BIRTHDATE ____/____/____ HOME PHONE _____

ADDRESS _____ E-MAIL _____

CHILD'S SCHOOL _____ RM. # _____ GRADE _____ AM _____ PM _____

PARENT/GUARDIAN'S NAME _____ WORK OR CELL PHONE _____

PARENT/GUARDIAN'S NAME _____ WORK OR CELL PHONE _____

CLASS FEES SHOULD BE PAID WITH ONE CHECK FOR ALL CLASSES, MADE OUT TO CITY OF EL CERRITO.
IF YOU ARE A NON-RESIDENT OF EL CERRITO, ADD 15% TO EACH CLASS FEE.
ATTACH THE CHECK FOR THE CLASS FEES TO THIS FORM.
MATERIALS FEES SHOULD BE PAID WITH SEPARATE CHECKS MADE OUT TO EACH INSTRUCTOR.
PAY THE MATERIALS FEES DIRECTLY TO THE INSTRUCTOR AT THE FIRST CLASS.

			15% NON-RES	TOTAL
<u>MON</u>	CLASS _____ TIME _____	CLASS FEE \$ _____	+ _____	=\$ _____
<u>TUES</u>	CLASS _____ TIME _____	CLASS FEE \$ _____	+ _____	=\$ _____
<u>WED</u>	CLASS _____ TIME _____	CLASS FEE \$ _____	+ _____	=\$ _____
<u>THUR</u>	CLASS _____ TIME _____	CLASS FEE \$ _____	+ _____	=\$ _____
<u>FRI</u>	CLASS _____ TIME _____	CLASS FEE \$ _____	+ _____	=\$ _____

In case of medical emergency or other situation requiring immediate action, two other people to contact are:

PRINT NAME	RELATIONSHIP	PHONE
PRINT NAME	RELATIONSHIP	PHONE

I give permission for my child, _____ to participate in the above listed Madera After School Enrichment Program(s) through the City of El Cerrito. In doing so, I hereby absolve the Madera PTA, its officers, and instructors from all liability that may arise as the result from above named child's participation in the activities listed above. I recognize and acknowledge that there are certain risks inherent in my child's participation in said program and I agree to assume the risk of accident or injury sustained in connection with the program. I further release the City of El Cerrito, its officers, employees, agents and volunteers from all liability that may arise as the result from above named child's participation in the listed activities. I realize that the City of El Cerrito is not responsible for lost or stolen articles. I have read and fully understand the terms of this Waiver, Release and Indemnity.

Injury: I understand that participants in the City of El Cerrito programs do so at their own risk and the City does not provide accident insurance.

Refunds: There are no refunds for activities sponsored by the City of El Cerrito unless a medical emergency occurs (Doctor's note needed) or the activity is canceled due to lack of enrollment.

Transfers: Transfers from one session to another must be made at the El Cerrito Community Center 5 working days before the session begins. A \$15 service fee is required.

Returned Checks: A \$25 fee will be charged for returned checks.

Photos: I also understand that the City of El Cerrito Recreation Department occasionally takes photos of department program and that the photos may include me or my child. I hereby authorize use of these photos for promotional or marketing purposes at the discretion of the City of El Cerrito.

Parent/Guardian signature _____
Date