



AGENDA

SPECIAL CITY COUNCIL MEETING
Saturday, February 14, 2015 – 8:30 a.m.
Hillside Conference Room

This meeting will not be televised

Meeting Location
El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

Mark Friedman – Mayor

Councilmember Janet Abelson
Councilmember Jan Bridges

Mayor Pro Tem Greg Lyman
Councilmember Gabriel Quinto

ROLL CALL

8:30 a.m. CONVENE SPECIAL CITY COUNCIL MEETING

ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items listed on this special meeting agenda only.

COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Conduct interviews of candidates for city boards and commissions. Interviews may result in an announcement of appointment at the meeting. The City Council may also discuss and determine the scheduling and structure of future interviews.

ADJOURN SPECIAL CITY COUNCIL MEETING

The next City Council meeting is Tuesday, February 17, 2015 at 7:00 p.m. at City Hall, 10890 San Pablo Avenue, El Cerrito, California.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).



Date: February 14, 2015
To: Honorable Mayor and Members of the City Council
From: Cheryl Morse, City Clerk *CSM*
Subject: Commission Interviews

FEBRUARY 14 INTERVIEW SCHEDULE

Candidates listed below are scheduled for an interview this evening:

8:30 a.m. Rochelle Pardue-Okimoto [HRC 1st, PRK 2nd]
8:45 a.m. Robin Mitchell [PRK 1st, EQC 2nd]
9:00 a.m. Paul Fadelli [PRK 1st, EQC 2nd Arts 3rd]
9:15 a.m. Jia Ma [EDC 1st, FAB 2nd, PRK 3rd]
9:30 a.m. Lydia Hughes [EDC 1st, HRC 2nd, CPC 3rd]
9:45 a.m. *Break*
10:00 a.m. Marlene Keller [CSOC 1st and only]
10:15 a.m. Thomas Miller [CSOC 1st and only]
10:25 a.m. Michael Fischer [CSC 1st, PC 2nd, EQC 3rd]
10:40 a.m. Judy Heyenga [CSC 1st, HRC 2nd, CPC 3rd]
10:55 a.m. Council Deliberation

BACKGROUND

Staff began publicizing vacancies on all the Boards, Commissions and Committees in mid-September and posted the Annual Maddy Act Notice in mid-October. Although the City conducts a continuous recruitment, the deadline for submitting applications for the first round of interviews was set at December 8. At the conclusion of the recruitment 27 applications for boards, commissions and committees had been received. On January 6, 2015, ten applicants were interviewed and two appointments were made. Mollie Hazen was appointed to the Arts & Culture Commission and Glenn Wood was appointed to the Design Review Board. Today the City Council will interview an additional nine applicants. Regrettably, two applicants, Margo Parisi and Charles Hargrove were unable to interview due to pre-existing commitments. At the January 20 meeting, the City Council approved interim appointments to the Design Review Board and Planning Commission to fill the January 1, 2015 - March 1, 2015 gap in terms.

**Special City Council Meeting
Commission Applicant Interviews**

Staff's January 6 status report and a current list of vacancies is attached for the City Council's reference.

Attachments:

1. January 6, 2015 Staff Report
2. Applicant Matrix
3. Candidate Applications
4. Interview questions for consideration
5. Appointment list



Date: January 6, 2015
To: Honorable Mayor and Members of the City Council
From: Cheryl Morse, City Clerk
Subject: Commission Interviews

JANUARY 6 INTERVIEW SCHEDULE

Candidates listed below are scheduled for an interview this evening:

6:00 p.m. Mollie Hazen [Arts 1st Choice, CPC 2nd, PC 3rd]
6:15 p.m. Kevin Colin [PC 1st Choice]
6:30 p.m. Kevin Markarian [PC 1st Choice, DRB 2nd]
6:45 p.m. *5 Minute Break*
6:50 p.m. Andrea Lucas [PC 1st and only choice]
7:00 p.m. *Convene regular City Council meeting in Chambers*
7:30 p.m. *Adjourn regular City Council meeting and return to Hillside Conference Rm.*
7:40 p.m. Nicholas Arzio [PC 1st and only choice]
7:55 p.m. Glenn Wood [DRB 1st and only choice]
8:05 p.m. Pamela Austin [DRB 1st choice, PRK 2nd, Tree 3rd]
8:20 p.m. Henry Chan [PC 1st choice, EDC 2nd, EQC 3rd]
8:35 p.m. Rosemarie Vekony [PC 1st, EQC 2nd, DRB 3rd]
8:50 p.m. Ben Chuaqui [DRB 1st, PRK 2nd, PC 3rd]
9:05 p.m. *Council deliberation*

BACKGROUND

Staff began publicizing vacancies on all the Boards, Commissions and Committees in mid-September and posted the Annual Maddy Act Notice in mid-October. Although the City conducts a continuous recruitment, the deadline for submitting applications for the first round of interviews was set at December 8. At the conclusion of the recruitment 27 applications for boards, commissions and committees had been received. In accordance

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with new rules adopted by the City Council on December 3, 2013, sitting commissioners will term out on January 1, 2015. New appointments resulting from the interviews conducted in January and February will become effective March 1, 2015. Staff will bring an item before the Council at its January 20 meeting regarding interim appointments to fill this gap. Any candidates who have listed a committee as a preferred choice on their applications are contacted by the City Clerk and the staff liaison to discuss the committee appointment process.

ARTS & CULTURE COMMISSION (ACC) [Two vacancies]

There are two vacancies on the Arts and Culture Commission. The vacancies were created by the resignation of Michelle Jawad and Luis Zavala. Mollie Hazen has applied for the Commission listing it as her first choice [CPC 2nd, PC 3rd]. No other applications have been received to date so staff will continue to recruit for the other vacancy.

CITIZENS STREET OVERSIGHT COMMITTEE (CSOC) [Two vacancies]

There are two vacancies on the Citizen Street Oversight Committee. Thomas Miller and Liz Oszelcuk's terms expire January 1. Ms. Oszelcuk is not interested in pursuing consideration of an additional term. Thomas Miller has submitted an application for another term. Marlene Keller has also applied. Both Mr. Miller and Ms. Keller will be scheduled for interview at an upcoming meeting.

CIVIL SERVICE COMMISSION (CSC) [Three vacancies]

There are three vacancies on the Civil Service Commission. The Council received applications from the following applicants: Michael Fischer (CSC 1st choice, PC 2nd, EQC 3rd); Judy Heyenga (CSC 1st choice, HRC 2nd, CPC 3rd) and Bruce Yow (Parks 1st choice, CSC 2nd, COA 3rd) who currently serves on the Crime Prevention Committee.

DESIGN REVIEW BOARD (DRB) [One vacancy]

Glenn Wood's term will expire January 1. He is eligible to serve a second term. Additional applicants for DRB are: Kevin Markarian (PC 1st choice, DRB 2nd), Pamela Austin (DRB 1st choice, PRK 2nd, Tree 3rd) and Rosemari Vekony (PC 1st, EQC 2nd, DRB 3rd). All candidates are scheduled for interview this evening.

FINANCIAL ADVISORY BOARD (FAB) [No vacancy]

HUMAN RELATIONS COMMISSION (HRC) [Four vacancies]

There are four vacancies on this Commission. Vacancies were recently created by the election of Councilmember Quinto, the inability of long standing member Ms. Durham to apply for another term and Ms. Parker who declined. Applications have been received from the following candidates: Margo Hunter Parisi (HRC 1st choice, PC 2nd, EQC 3rd); Judy Heyenga (CSC 1st, HRC 2nd, CPC 3rd) and Lydia Hughes (EDC 1st, HRC 2nd, CPC 3rd)

PARKS AND RECREATION (PRK) [Two vacancies]

There are two vacancies on this Commission. There is one existing vacancy and Robin Mitchell's (PRK 1st, EQC 2nd) first term ends January 1, 2015. Ms. Mitchell will be

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scheduled for an interview at a later date. Pamela Austin (DRB 1st, PRK 2nd, Tree 3rd) and Ben Chuaqui (DRB 1st, PRK 2nd and PC 3rd) are scheduled for interviews this evening and both have listed the Parks and Recreation Commission as their second choice. Rochelle Pardue-Okimoto (PRK 1st, HRC 2nd) and Bruce Yow (PRK 1st, CSC 2nd, COA 3rd) have listed Parks and Recreation as their first choice and will be scheduled for interviews at a later date along with applicants Charles Hargrove (EQC 1st, PRK 2nd, PC 3rd), Jia Ma (EDC, HRC, PRK) who have also listed PRK as one of their choices.

PLANNING COMMISSION (PC) [Two vacancies]

The Planning Commission has two vacancies. Andrea Lucas, current chair of the Commission, has applied for a second term on the Commission. Ms. Lucas is scheduled for an interview this evening along with Nicolas Arzio (PC 1st and only), Henry Chan (PC 1st, EDC 2nd, EQC 3rd), Kevin Collin (PC 1st and only), Kevin Markarian (PC 1st, DRB 2nd), and Rosemarie Vekony (PC 1st, EQC 2nd, DRB 3rd) who have all listed the Planning Commission as their first choice. Ben Chuaqui (DRB 1st, PRK 2nd, PC 3rd) and Mollie Hazen (ACC 1st, CPC 2nd, PC 3rd) have listed the Planning Commission as their third choice and are also scheduled for interviews this evening.

Michael Fischer (CSC 1st, PC 2nd, EQC 3rd), Charles Hargrove (EQC 1st, PRK 2nd, PC 3rd), and Margo Hunter Parisi (HRC 1st, PC 2nd, EQC 3rd) have also selected the Planning Commission as either a second or third choice and will be scheduled for interviews at a later date.


TIMING OF FUTURE INTERVIEWS

The City Council will need at least 3.5 more hours to complete interviews of the remaining eleven candidates and any additional candidates that result from an extended recruitment for the Arts & Culture Commission, CCCTA Citizens Advisory Committee and any other commissions the Council wishes to extend a recruitment for. Depending upon the mutual availability of the City Council and board and commission applicants, the Council has several options: 1) Schedule three interviews prior to the January 20, February 3, February 17 and March 3 regular City Council meetings; 2) Schedule a meeting devoted to interviews on a Saturday in January or February; 3) Schedule a Monday meeting and a meeting or two prior to a regular City Council meeting to complete the interviews.

Attachments:

1. Applicant Matrix
2. Candidate Applications
3. Interview questions for consideration
4. Appointment list

**2015 Board and Commission Applicant Matrix
Attachment 2**

	<i>Arts & Culture (1 Vacancy)</i>	<i>Citizens Street Oversight (2 Vacancies)</i>	<i>Civil Service Commission (3 Vacancies)</i>	<i>Committee on Aging (1 Vacancy)</i>	<i>Crime Prevention (9 Vacancies)</i>	<i>Design Review Board (0 Vacancies)</i>	<i>Economic Devt. Cmte. (8 Vacancies this year)</i>	<i>Environmental Quality (6 Vacancies)</i>	<i>Financial Advisory Board (0 Vacancies)</i>	<i>Human Relations (4 Vacancies)</i>	<i>Park and Recreation (2 Vacancies)</i>	<i>Planning Commission (2 Vacancies)</i>	<i>Tree Committee (7 Vacancies this year)</i>	<i>Interview Date</i>	<i>Appointed?</i>
Nicholas Arzio												1 st		1/6/15	
Pamela Austin						1 st					2 nd		3 rd	1/6/15	
Henry Chan							2 nd	3 rd				1 st		1/6/15	
Ben Chuaqui						1 st					2 nd	3 rd		1/6/15	
Kevin Colin												1 st		1/6/15	
Paul Fadelli	3 rd							2 nd			1 st			2/14/15	
Michael Fischer			1 st					3 rd				2 nd		2/14/15	
Charles Hargrove								1 st			2 nd	3 rd		-----	
Mollie Hazen	1 st				2 nd							3 rd		1/6/15	1/6/15
Judy Heyenga			1 st		3 rd					2 nd				2/14/15	
Lydia Hughes					3 rd		1 st			2 nd				2/14/15	
Marlene Keller		1 st												2/14/15	
Andrea Lucas												1 st		1/6/15	
Jia Ma							1 st		2 nd		3 rd			2/14/15	
Kevin Markarian						2 nd						1 st		1/6/15	
Thomas Miller		1 st												2/14/15	
Robin Mitchell								2 nd			1 st			2/14/15	
Rochelle Pardue-Okimoto										1 st	2 nd			2/14/15	
Margo Hunter Parisi								3 rd		1 st		2 nd		-----	
Rosemarie Vekony						3 rd		2 nd				1 st		1/6/15	
Glenn Wood						1 st								1/6/15	1/6/15
Bruce Yow			2 nd	3 rd							1 st			-----	



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**Commission Applicant Interviews
Attachment 3 – Candidate Applications
Attachment 4 – Interview Questions for Consideration**

Hardcopies are available for review at:

Office of the City Clerk
10890 San Pablo Avenue
El Cerrito, CA
(510) 215-4305

and

The El Cerrito Library
6510 Stockton Avenue
El Cerrito, CA

**2015 EL CERRITO BOARD AND COMMISSION APPOINTMENT LIST
Appointments become effective March 1, 2015**

ARTS & CULTURE COMMISSION (1 Vacancy)

Name	Date Appointed	Start	Term Expiration
_____	_____	3/1/2015	3/1/2016
Mollie Hazen	1/6/2015	3/1/2015	3/1/2017

CITIZENS STREET OVERSIGHT COMMITTEE (2 Vacancies)

Name	Date Appointed	Start	Term Expiration
_____	_____	3/1/2015	3/1/2019
_____	_____	3/1/2015	3/1/2019

CIVIL SERVICE COMMISSION (3 Vacancies)

Name	Date Appointed	Start	Term Expiration
_____	_____	3/1/2015	3/1/2018
_____	_____	3/1/2015	3/1/2019
_____	_____	3/1/2015	3/1/2019

DESIGN REVIEW BOARD (No Vacancies)

Name	Date Appointed	Start	Term Expiration
Glenn Wood	1/20/2015	3/1/2015	3/1/2019

HUMAN RELATIONS COMMISSION (4 Vacancies)

Name	Date Appointed	Start	Term Expiration
_____	_____	3/1/2015	3/1/2016
_____	_____	3/1/2015	3/1/2017
_____	_____	3/1/2015	3/1/2019

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		3/1/2015	3/1/2019
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PARKS & RECREATION COMMISSION (2 Vacancies)

Name	Date Appointed	Start	Term Expiration
		3/1/2015	3/1/2019
		3/1/2015	3/1/2019

PLANNING COMMISSION (2 Vacancies)

Name	Date Appointed	Start	Term Expiration
		3/1/2015	3/1/2019
		3/1/2015	3/1/2019

**CONTRA COSTA TRANSPORTATION AUTHORITY CITIZENS ADVISORY COMMITTEE
(1 Vacancy on 3/1/15)**

Name	Date Appointed	Start	Term Expiration
		3/1/2015	3/1/2019

- Financial Advisory Board (No Vacancy)**
- Contra Costa Library Commission (No Vacancies)**
- Contra Costa Mosquito and Vector Control District Board of Trustees (No Vacancy)**
- West Contra Costa Unified School District Bond Oversight Committee (Alternate Vacancy)**

Updated: February 10, 2015