



REGULAR MEETING OF THE  
PARK AND RECREATION COMMISSION  
APPROVED MEETING MINUTES

Wednesday, July 22, 2015  
7:00 pm

**El Cerrito City Hall  
Council Chambers  
10890 San Pablo Ave., El Cerrito**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Management Assistant at 510-559-7001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFT 35.102-35.104 ADA Title II).

1. **Roll Call Present:** Robin Mitchell, Manish Doshi, Seth Kaplan, Steve Lipson, and Glen Lubcke.  
**Late Arrival:** Ben Chuaqui (7:15pm)  
**Absent:** Gary Hill
2. **Commission / Staff Communications / Announcements** (*Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff*)
  - a. Doshi: East Bay Tottenham Hotspur Women's Team placed 1st in Pacific North; Men's placed 1<sup>st</sup> in West Division. Fall registration is open through September 1, 2015.
  - b. Mitchell: A Pre-K School program have been visiting and enjoying the Community Garden. The teacher contacted the Community Garden email and is interested in the class doing something to give back. The suggestion given was to help paint park benches in Fairmont Park.
  - c. Jones: Update on Park Funding Possibilities
    - i. Update on WW and other park funding possibilities- chart including this was distributed to Commission.
    - ii. Reported on Council Approved Projects, Park and Recreation Commission Priorities, State Affordable Housing (Park Funding), Soccer Federation Grant, and a possible Statewide Park Bond Measure.
    - iii. Commission discussion followed.
  - d. Kaplan: Discussed the proposed development around Central Park
3. **Oral Communications From The Public**  
None
4. **Council/Staff Liaison Announcements and Reports**  
Staff and/or councilmember Abelson may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.

Commissioners were updated on action taken at the July 21, 2015 Council Meetings.

Further discussion on Rosenberg property donation & Swim Center Funding.

5. **Approval of Minutes:** Exhibit 1: Meeting Minutes from June 24, 2015  
Approval of the June 24, 2015 Regular Meeting of the Park and Recreation Commission Meeting Minutes.  
Approval moved by Doshi, seconded by Lipson.  
Action: Approved Minutes
  
6. **Presentation and Discussion of Huber Park Draft Renovation Plans:**  
Melissa Tigbao, Engineering Manager-Public Works Department, provided an overview of the 60% Plans for Huber Park Renovations which is funded by Measure WW and based on feedback from neighbors.
  - Background
  - Recent Community Meeting Feedback Areas of Interest:
    - Resurface basketball court, add new rims, backboards and striping
    - Fix drainage/flooding issue
    - Sandbox with a canopy or cover
    - Replace picnic tables, benches and grills
    - Replace small play structure
    - Refinish slide
    - Maintain Character
  - Project Elements
    - Resurfacing
    - Striping
    - New Benches
    - New Grills
    - ADA Improvements
    - Drainage Improvements
  - 60% Site Plan
    - Commission discussion regarding the plans:
      - surfacing
      - striping
      - flooding & drainage
      - trail improvements
      - new pathways
      - additional WW Funds for Huber
      - Storm Water Master Plan (future)
  - Other Improvements
    - Identified in previous years
    - Identified recently
    - Discussion of possibilities for future projects
    - Suggestion of long-term solution rather than focusing on short-term
  - Project Budget

- Next Steps
  - Bid in Fall 2015
  - Completion in Winter 2015-2016

Kaplan shared a comment regarding orientation of striping from a neighbor. The suggestion was given to rotate the diamond all together. There was discussion to share the plans at National Night Out. The Commission further discussed making a motion to recommend the Huber Park Plans to City Council. Requests were made for the Commission to receive a presentation on the 90% completion plan at the September 23, 2015 Park and Recreation Commission meeting. It was decided that instead of a presentation an email to Recreation Department staff will be sent detailing the plans and this email will be forwarded to the Commission. There was a discussion surrounding the timeline of receiving the information and it was decided that the plans should be sent by the August 26, 2015 Park and Recreation Commission meeting. No motion or action was taken in regards to recommending the 60% completion plans to City Council.

#### 7. **Park and Recreation Commission 2015-16 Goal Setting and Work Plan Formulation**

Commission brainstormed and discussed topics of interest and goals to accomplish in 2015-2016.

New Goals and Areas of Interest discussed were:

- Measure WW Funding
- Measure A Funding
- Park Signage Program (2c)
- Waste & Recycling Bins in park including dog waste
- Participation in acquisition of the old Portola Middle School site
- Recycled water situations
- Informed and updated by the WCCUSD regarding field/facility usage
- Policy on Drones
- Field Usage and availability for public
- Multiuse for Tennis Courts
- Potential Projects: including Frisbee golf

The Commission reviewed the 2014-2015 Work Plan Goals & Areas of Interest and decided to keep the following items:

- 1 A & B
- 2 A-E
- 3 B-D
- 4 as an ongoing item
- 5 A-C

The Commission decided to remove the following item from the 2014-2015 Work Plan Goal and Areas of Interest because it has been completed:

- 6

Doshi brought up the WCCUSD fees for field usage. A discussion followed and Jones gave an update on joint usage agreements.

8. **Recreation Department Update:** Sarah DiBenedetto, Management Assistant

Gave an update on items of interest in the Recreation Department:

- Summer Camp
  - 213 more enrollments to date than last year
  - Summer Camp Special Events:
    - Dance & Drama performance of “Enchanted” on July 24, 2015
    - Talent Show on July 31, 2015
    - Successful and fun Water Carnival on July 10, 2015
- Fall Swim Lessons will be available for registration in August
- Fall rECguide will be published and online for customers mid August

9. **Items For Next Agenda**

- a. Work Plan

10. **Meeting Adjournment at 9:01pm**

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