



Community Development Department

**MINUTES**  
**REGULAR MEETING**  
**OF THE**  
**PLANNING COMMISSION**

**7:30 p.m.**  
**Wednesday, April 20, 2016**  
**El Cerrito City Hall**  
Council Chambers  
10890 San Pablo Avenue, El Cerrito

**This Meeting Place Is Wheelchair Accessible**

**Roll Call** - Chair: Carla Hansen; Commissioners: Brendan Bloom, Kevin Colin, Michael Iswalt, Bill Kuhlman, Andrea Lucas, and Lisa Motoyama.

**1. Election of Chair and Vice Chair**

Motion to re-elect Carla Hansen as Chair: Lucas, 2<sup>nd</sup>:Bloom.  
The motion carried unanimously.

Motion to elect Michael Iswalt as Vice Chair: Lucas, 2<sup>nd</sup>: Hansen.  
The motion carried unanimously.

**2. Council/Staff Liaison Announcements and Reports**

Councilmember Bridges reported to the Commission regarding the mid-year budget update, the paid sick leave ordinance, the massage establishment moratorium, the search for a library site, the Active Transportation Plan, and an update on City staffing.

**3. Comments from the Public**

No comments were received.

**4. Approval of Minutes**

Motion to approve the March 16, 2016 meeting minutes: Motoyama, 2<sup>nd</sup>: Bloom.  
Vote:  
Ayes: Colin, Iswalt, Kuhlman, Motoyama  
Noes: None  
Abstain: Bloom, Hansen, and Lucas  
Absent: None

**5. Commissioner Communication/Conflict of Interest Disclosure**

Nothing was reported.

**COMMUNICATION ACCESS INFORMATION**

*To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Sean Moss, Staff Liaison at (510) 215-4330 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.*

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**6. Public Comment – Summit K2 Charter School Operational Expansion DSEIR**

Application: PL15-0006  
Applicant: Educations Matters, LLC  
Location: 1800 Elm Street  
APN: 502-122-041  
Zoning: PS (Public/Semi-Public)  
General Plan: Institutional & Utility  
Request: Public comment for the Draft Subsequent Environmental Impact Report for the Summit K2 Charter School Operational Expansion Project  
CEQA: Subsequent Environmental Impact Report.

Senior Planner, Sean Moss, gave the staff report and answered questions from the Commission.

The public comment period was opened.

The following speakers addressed the Commission:

Kelly Garcia, principal of Summit K2  
Isabella Rubenaker, El Cerrito  
Lauren Campbell, El Cerrito  
Victoria (last name not given), El Cerrito  
Scott (last name not given), El Cerrito  
Lanzo (last name not given), El Cerrito  
Steve Haines, El Cerrito  
Tamara Atsu, El Cerrito  
Katie McKee, Summit K2 teacher  
Franklin Leong, Manor Circle  
Felicia Raymond-Campbell, El Cerrito  
Suzanna Spiro, El Cerrito  
Cristina (last name inaudible), El Cerrito  
Helen Coture-Rodriguez, El Cerrito  
Jian (last name inaudible), Richmond  
Daisy Leong, Manor Circle  
Eugene Goh, Manor Circle  
Jeff Rosenfeld, Manor Circle  
Unidentified speaker, El Cerrito

The applicant's representative, Doug Giffin, presented the project and answered question from the Commission.

The Commission closed the public comment period and discussed the project.

**7. Staff Communications**

Staff updated the Commission regarding the El Dorado Townhomes Project and regulations for short-term rentals.

**8. Adjournment**

9:37 p.m.