Roll Call: Carl Hampson, Radziah Loh, and Maggie Leighly. Gary Hill and Glenn Wood had excused absences.


2. Election of Chair and Vice-Chair – Postponed to the next DRB meeting.

3. Comments from the Public

Speakers:  
Phil Zimmerman  
Pam Bennett  
Michael DeMay  
Scott Houser  

Jeff Peters  
Marina Ratner  
Irene Fandry

4. Approval of Minutes – Postponed to the next DRB meeting.

5. Board Member Communication/Conflict of Interest Disclosure

None were reported.

6. Public Hearing – Gate at Camp Herms

Application: PL10-0001  
Applicant: Valerie Ridgers, Mt. Diablo Silverado Council, BSA  
Location: 1100 James Place  
APN: 505-340-001  
Zoning: PR (Parks and Recreation)  
General Plan: Parks and Open Space


CEQA: Exempt, Class 1 Existing Facilities – Additions or minor changes to existing structures.

Associate Planner Sean Moss presented the case and answered questions from the Design Review Board members. The Board added the following conditions of approvals:

1) Require a maximum gap of 4” in between tubing.

2) The color shall be brown to match the existing post.

3) The gate and overhead arch shall match in radius.
4) Add a wheel at the base of the gate (on center) to help support its weight.

Speakers:
Michael DeMay, [Redacted]

Motion to approve the proposed gate: Loh, 2nd: Leighly. Vote: 3-0-0-2

7. **Conceptual Design Review – 1739 Elm Street**

   Application: PL09-0187
   Applicant: Joseph Dao
   Location: 1739 Elm Street
   APN: 502-112-043
   Zoning: RM (Multi-Family Residential)
   General Plan: High Density Residential
   Request: Design Review Board consideration of a conceptual review to add a unit on the lot, pursuant to 19.38.020 2. b. of the El Cerrito Municipal Code, for a unit to locate within the rear setback, and for a fence to exceed the height of 3’ within the front setback (19.38.50 of the El Cerrito Municipal Code).
   CEQA: Exempt, Class 1 Existing Facilities – Additions or minor changes to existing structures.

   Senior Planner Noel Ibalio presented the case and answered questions from the Design Review Board members. The Board provided the following comments to be forwarded to the Planning Commission:

   1) The carport shall be compatible in design with the existing house.
   2) The front fence should be reduced to 3’.
   3) Provide a panorama of the block to show compatibility.
   4) Revise plans to show swing mechanism on the gate and replace trees along northern fence with ground cover or creeping vines.

8. **Staff Communications**

   - The T-Mobile monopine could come before the Board in April.
   - Update on Safeway. Safeway has responded to the City’s incomplete letter.

9. **Adjournment** – 9:40 p.m.