



Community Development Department

# MINUTES

## REGULAR MEETING OF THE PLANNING COMMISSION

**7:30 p.m.**  
**Wednesday, December 21, 2016**  
**El Cerrito City Hall**  
Council Chambers  
10890 San Pablo Avenue, El Cerrito

### **This Meeting Place Is Wheelchair Accessible**

**Roll Call** - Chair: Carla Hansen; Commissioners: Brendan Bloom, Michael Iswalt, Bill Kuhlman, and Andrea Lucas. Commissioners Kevin Colin and Lisa Motoyama had excused absences.

#### **1. Comments from the Public**

No comments were received.

#### **2. Approval of Minutes**

Motion to approve the October 19, 2016 meeting minutes: Lucas, 2<sup>nd</sup>: Bloom.

Vote:

Ayes: Bloom, Iswalt, Kuhlman, Lucas

Noes: None

Abstain: Hansen

Absent: Colin, Motoyama

#### **3. Commissioner Communication/Conflict of Interest Disclosure**

Commissioner Kuhlman reported that he has visited the site of the 7302 Gladys Avenue project.

#### **4. Public Hearing - 7302 Gladys Addition Conditional Use Permit**

Application: PL16-0108

Applicant: Heather Sanders-Jacob

Location: 7302 Gladys Avenue

Zoning: RS-5 (Single Family Residential)

Gen. Plan: Low Density Residential

Request: Planning Commission consideration of a Conditional Use Permit to allow an addition to an existing single family home which is nonconforming with regard to the amount of required parking spaces, (the property contains no off-street covered parking) pursuant to Section 19.27.050 of the El Cerrito Municipal Code.

CEQA: This project is categorically exempt from the provisions of CEQA pursuant to Section 15301 of the CEQA Guidelines, Class 1: Existing Facilities.

### **COMMUNICATION ACCESS INFORMATION**

*To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for the meeting, call Sean Moss, Staff Liaison at (510) 215-4330 (voice) at least FIVE (5) WORKING DAYS NOTICE PRIOR TO THE MEETING to ensure availability.*

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City of El Cerrito  
Planning Commission Meeting Minutes

Senior Planner, Sean Moss, presented the staff report and answered questions from the Commission.

The applicant, Heather Sanders-Jacob, presented the project and answered questions from the Commission.

The public hearing was opened.

The public hearing was closed.

Motion to adopt a Conditional Use Permit to allow an addition to an existing single family home which is nonconforming with regard to the amount of required parking spaces: Lucas, 2nd: Bloom.

Vote:

Ayes: Bloom, Hansen, Iswalt, Kuhlman, Lucas

Noes: None

Abstain: None

Absent: Colin, Motoyama

**5. Staff Communications**

Staff updated the Commission regarding the upcoming Crab Feed and Lunar New Year events.

**6. Adjournment**

8:03 p.m.