Roll Call: Chair: Carl Groch; Board Members: Maggie Leighly, Patrick Riley, John Thompson and Glenn Wood.

1. Comments from the Public
   No comments were received.

2. Approval of Minutes
   Motion to approve the minutes of the December 6, 2017 meeting: Thompson; 2nd Wood
   Vote:
   Ayes: Groch, Thompson, Wood
   Noes: None
   Abstain: None
   Absent: Leighly, Riley

3. Board Member Communication/Conflict of Interest Disclosure
   Nothing was reported.

4. Public Hearing – 1613 Elm Street Duplex
   Application: PL17-0021
   Applicant: Kevin Stong
   Location: 1613 Elm Street
   Zoning: RD (Duplex Residential)
   General Plan: Medium Density Residential
   APN: 502-211-012
   Request: Design Review Board consideration of the creation of a duplex
   CEQA: The project is not subject to the California Environmental Quality Act pursuant to Section 15270(a), projects which a public agency rejects or disapproves.

Consulting Planner, Elizabeth Dunn, presented the staff report and answered questions from the Board.

Kevin Stong, applicant and architect for the project, presented the project and answered questions from the Board.
The public hearing was opened.

The following speakers addressed the Board:

Sarah Gong, property owner of [redacted].

The public hearing was closed.

The Design Review Board provided revisions to the project.

Motion to approve the item with the revisions: Thompson, 2nd: Wood.

Vote:
Ayes: Groch, Thompson, Wood
Noes: None
Absent: Leighly, Riley
Abstain: None

5. Staff Communications
Staff updated the board about upcoming meetings and upcoming projects.

6. Adjournment
8:35pm