



**Staff Liaison**

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## AGENDA

### REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, August 26, 2020 at 7:00 p.m.

#### VIA TELECONFERENCE

<https://elcerrito.webex.com/elcerrito/onstage/g.php?MTID=e534b773f5f3dfe9822450003e2b1f943>

**Event ID:** 146 166 1139

**Event Password:** ffS4hnVFU96

**Join by Phone:** 1-408-418-9388

**Access code:** 146 166 1139

Pursuant to Executive Orders N-25-20 and N-29-20, and in Response to the COVID-19 Pandemic Teleconference Restrictions of the Brown Act Have Been Suspended, as Well as the Requirement to Provide a Physical Location for Members of the Public to Participate in the Meeting.

Any person wishing to speak to the Park and Recreation Commission on any of these matters is invited to participate via teleconference as described above. Public comments may be submitted one of two ways:

- Via email to [cjones@ci.elcerrito.ca.us](mailto:cjones@ci.elcerrito.ca.us). Email must contain in the subject line **public comments – not on the agenda** or **public comments – agenda item #**.
- Via WebEx using the meeting instructions included above. Each period for public comment will be announced, and attendees may use the [“Raise Hand”](#) feature to request to speak.

**\*\*Please note** - If a member of the public can join via phone only, a request to speak must be submitted via email to [cjones@ci.elcerrito.ca.us](mailto:cjones@ci.elcerrito.ca.us). The request must contain in the subject line **Request to speak – Agenda Item #** and must include a name and the full phone number that will be used to call in.

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the Park and Recreation Commission receives your comments prior to taking action, **you are strongly encouraged to submit your comments in writing in advance of the meeting.**

Comments received up until **12:00 p.m. the day of the meeting** will be provided in advance to the Commission and posted online with meeting materials.

Comments received **during the meeting and up until the public comment period on the relevant agenda item is closed**, will be read into the record and will be limited to a maximum of 3 minutes.

Members of the public are limited to one submission per agenda item. If oral testimony is given AND written comments are submitted during the meeting by the same individual, the written comments will not be read into the record but will be included in supplemental materials posted online after the meeting.

Comments that do not conform to the City's rules of decorum may be summarized rather than read verbatim. As allowed by the Brown Act, the Chair may limit the total time for public comment to facilitate the completion of business on the agenda.

All comments received by the close of the public comment period will be available after the meeting as supplemental materials and will become part of the official meeting record.

*Please note that comments posted online will not include personal information.*

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## **7:00 p.m. CONVENE REGULAR MEETING**

- 1. ROLL CALL** – Chair Tara McIntire; Vice-Chair Ben Chuaqui; Members, Avis Codron, Norman La Force, Art Machado, David Zuckermann
- 2. COMMISSION/STAFF COMMUNICATIONS AND ANNOUNCEMENTS**  
Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.
- 3. ORAL COMMUNICATIONS FROM THE PUBLIC**  
*Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.*
- 4. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS**  
Staff and/or Mayor Greg Lyman may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.
- 5. APPROVAL OF MINUTES**  
Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **July 22, 2020**.
- 6. CITY FISCAL YEAR 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) FOR PARKS AND RECREATION FACILITIES AND POSSIBLE RECOMMENDATION TO CITY COUNCIL**  
Receive a presentation on the proposed Parks and Recreation Facilities Fiscal Year 2020-21 CIP Projects. Possible action for to recommend approval by the City Council.
- 7. RECREATION DEPARTMENT UPDATE**  
Update on items of interest in the Recreation Department
- 8. ITEMS FOR FUTURE AGENDAS**
  - Next Regular Meeting: Wednesday, September 23, 2020 at 7 p.m.
  - Parks and Recreation Facilities Capital Improvement Program (CIP) projects for Fiscal Year 2020-21.
  - Budget Updates for Fiscal Year 2020-21
- 9. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 559-7005. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at the El Cerrito Community Center, 7007 Moeser Lane, El Cerrito, CA 94530 during normal business hours.