



THE CITY OF  
**EL CERRITO**  
RECREATION  
DEPARTMENT

**Staff Liaison**

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## AGENDA

### REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, October 28, 2020 at 7:00 p.m.

#### VIA TELECONFERENCE

<https://elcerrito.webex.com/elcerrito/onstage/g.php?MTID=e03c72de35bcc4658a50b3584293bac95>

**Event ID:** 146 446 2367

**Event Password:** ZPpQmfDA336

or

**Join by Phone:** 1-408-418-9388

**Access code:** 146 446 2367

*Pursuant to Executive Orders N-25-20 and N-29-20, and in Response to the COVID-19 Pandemic Teleconference Restrictions of the Brown Act Have Been Suspended, as well as the requirement to provide a physical location for members of the public to participate in the meeting.*

Members of the public can watch or listen to Park and Recreation meeting via WebEx using the meeting information listed above.

Public comments may be submitted one of two ways:

1. Via WebEx using the meeting instructions included above. Each period for public comment will be announced, and attendees may use the ["Raise Hand"](#) feature to request to speak.  
**\*\*Please note** - If a member of the public can join via phone only, a request to speak must be submitted via email to [cjones@ci.elcerrito.ca.us](mailto:cjones@ci.elcerrito.ca.us). The request must contain in the subject line **Request to speak – Agenda Item #** and must include a name and the full phone number that will be used to call in.
2. Via email to [cjones@ci.elcerrito.ca.us](mailto:cjones@ci.elcerrito.ca.us). Email must contain in the subject line **public comments – not on the agenda** or **public comments – agenda item #**.

To ensure that the Park and Recreation Commission receives your written comments prior to taking action, they must be received by 4:00 p.m. the day of the meeting. All written comments received by this deadline will be provided to the Park and Recreation Commission and posted online in advance of the meeting.

Written comments received after the deadline will be provided to the Park and Recreation Commission and included with supplemental materials after the meeting. No written comments will be read into the record.

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#### 7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL** – Chair Tara McIntire; Vice-Chair Ben Chuaqui; Members, Avis Codron, Norman La Force, Art Machado, David Zuckermann

- 2. COMMISSION/STAFF COMMUNICATIONS AND ANNOUCEMENTS**  
Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.
- 3. ORAL COMMUNICATIONS FROM THE PUBLIC**  
*Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.*
- 4. COUNCIL/STAFF LIAISON ANNOUCEMENTS AND REPORTS**  
Staff and/or Mayor Greg Lyman may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.
- 5. APPROVAL OF MINUTES**  
Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **September 22, 2020**.
- 6. REVIEW AND DISCUSSION OF CITY'S FISCAL YEAR 2020-21 AMENDED BUDGET**  
Review and discuss impacts to parks and recreation in the City's FY21 Amended Budget.
- 7. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS**  
Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.
- 8. RECREATION DEPARTMENT UPDATE**  
Update on items of interest in the Recreation Department
- 9. ITEMS FOR FUTURE AGENDAS**
  - Next Regular Meeting: Wednesday, December 2, 2020 at 7 p.m.
  - Parks and Recreation Facilities Capital Improvement Program (CIP) projects for Fiscal Year 2020-21.
  - Other-Power Driven Mobility Devices (OPDMD) Policy - TBD
- 10. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 559-7005. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at the El Cerrito Community Center, 7007 Moeser Lane, El Cerrito, CA 94530 during normal business hours.