



## AGENDA

### REGULAR MEETING OF THE FINANCIAL ADVISORY BOARD (FAB)

Tuesday, August 24, 2021, at 7:30 PM

**Staff Liaison**

Mark Rasiah | (510) 215-4312  
mrasiah@ci.el-cerrito.ca.us

VIA Zoom

Join from a PC, Mac, iPad, iPhone or Android device:  
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Pursuant to Executive Orders N-25-20 and N-29-20, and in Response to the COVID-19 Pandemic Teleconference Restrictions of the Brown Act Have Been Suspended, as Well as the Requirement to Provide a Physical Location for Members of the Public to Participate in the Meeting. Any person wishing to speak to the FAB on any of these matters is invited to participate via teleconference as described above. The City encourages submission of written comments in advance to the FAB via email prior to the meeting or by contacting the staff liaison listed above.

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#### 7.30 PM CONVENE REGULAR MEETING

1. **ROLL CALL** – Chair Dick Patterson; Vice-Chair Farhad Farahmand; Member Ruth Cazden, William Ktsanes.
2. **ORAL COMMUNICATIONS FROM THE PUBLIC** (5 min)  
*Remarks are typically limited to three minutes per person, and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.*
3. **COUNCIL/STAFF LIAISONS ANNOUNCEMENTS AND REPORTS** (5 min.)  
*Staff and/or Councilmembers may report Council policies, priorities and significant actions taken by the City Council, and/or on matters of general interest to the FAB.*
4. **APPROVAL OF THE MINUTES** (5 min.)  
*Consider a motion adopting the minutes of the FAB meeting on July 27, 2021.*
5. **City of El Cerrito Investment Policy**  
*Review the current Investment policy. Make a motion as needed. (~20 min).*

**6. City of El Cerrito Departmental Budget Reports**

*Review sample budget to actual department level reports from similar jurisdictions and suggest a suitable format to be included with the monthly/quarterly budget report to Council. Make a motion as needed. (~25 min).*

**7. City of El Cerrito Comprehensive Financial Policy**

*Review the City's Comprehensive Financial policy. Suggest changes as needed, to incorporate State Auditor recommendations. (~60 min).*

**8. Future Agenda Items**

- FAB Work Plan
- Section 115/OPEB Funding Policy
- Comprehensive Annual Financial Report
- 5 Year Forecast (after ARPA guidance is confirmed)
- Fiscal Recovery Plan (when available)

**9. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 215-4312. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I). Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at the Finance Dept. 2<sup>nd</sup> Floor, El Cerrito City Hall during normal business hours.

The Agenda Material is located at: <http://www.el-cerrito.org/Archive.aspx?AMID=93>