

El Cerrito Recreation Department

El Cerrito Community Center: 7007 Moeser Lane, El Cerrito, CA 94530 • (510) 559-7000

www.el-cerrito.org/recreation • recreation@ci.el-cerrito.ca.us

SECTION 1: Participant		All registrants must reside in the same household. Use one line for each person and class. Complete Section 2 if you are a new customer or have any updates to your account.			
First & Last Name	DOB (mm/dd/yy)	Class Title	Day	Time	Activity #
<i>Example: Daniel Smith</i>	<i>09/12/06</i>	<i>Karate</i>	<i>Tu,Th</i>	<i>4:50-6:15pm</i>	<i>422522-02</i>

SECTION 2: Customer Info		<input type="checkbox"/> New Customer	<input type="checkbox"/> Updates to Current Account	
Primary/Adult Last Name (required)		First Name (required)		DOB (mm/dd/yy)
Street Address		City		Zip
Email			Home Phone	
Cell Phone		Cell Provider*		Work Phone
*Cell Provider (Example: AT&T or Sprint): for emergency & class cancellations texts only				
Emergency Contact <i>(Allowed to pick-up child)</i>		Emergency Contact Phone		
Emergency Contact Relationship				

POLICIES	
<p>Cancellation/Transfer/Schedule Change Policy: Patron requested cancellations, transfers and schedule changes will be approved only if initiated no later than 10 business days prior to the first day of class. All cancellations/transfers/schedule changes will be charged a processing fee of \$20 per class. You may process a cancellation online at www.el-cerrito.org/online under "My Account." Refunds will not be granted after the first class meeting except in the case of a documented medical emergency by providing a doctor's note and completed cancellation form. Cancellations, transfers and schedule changes will not be granted for nonattendance. Special refund requests must be made in writing to: recreation@ci.el-cerrito.ca.us or El Cerrito Recreation Department, 7007 Moeser Lane, El Cerrito, CA 94530.</p> <p>Liability Release: To the extent permitted by law, I hereby absolve the City of El Cerrito, its employees and volunteers from all liability that may arise as the result of my participation in the activities mentioned on this sheet, and, if the above named participant is a minor, I hereby give my permission for his/her participation as indicated and in so doing absolve the City of El Cerrito, its employees and volunteers from such liability. I realize that the City of El Cerrito is not responsible for lost or stolen articles. I understand that participants in the City of El Cerrito programs do so at their own risk and the City does not provide accident insurance.</p>	<p>Photo Release: I acknowledge that the City of El Cerrito takes photographs and videotapes of its activities and events for publicity purposes and authorize the use of my image or my child's image by the City for such purposes. I understand I will not be compensated for use of photos or videos.</p> <p>Nut Allergy Policy: There are participants in our programs with food allergies. Please do not bring any snack, lunch or other food items made with nuts or cooked in nut oils.</p> <p>Behavior Policy: I understand that all participants are expected to follow all rules established by the class instructor, and any failure to comply may result in dismissal from the program. I also understand that no refunds will be given. A copy of our policy is available upon request.</p> <p>Emergency Procedure: I understand that in the case of a medical emergency, 911 will be called and that the participant may be transported by ambulance to a nearby hospital at the discretion of emergency personnel. Every effort will be made to contact the emergency contact listed on the form.</p>
Signature indicates agreement to and understanding of policies and releases listed above.	Signature X
	Date

PAYMENT	<input type="checkbox"/> CREDIT CARD (VISA, MC, AMEX) <input type="checkbox"/> CASH (Do not mail cash) <input type="checkbox"/> CHECK (Payable to "City of El Cerrito")
Email & Mail Only	___ Initial: I authorize the City of El Cerrito to charge my credit card on file ending in ___ Exp ___/___
Donation	<input type="checkbox"/> Yes! I want to donate to the David Hunter Scholarship Fund in the amount of \$_____.